



Official Minutes of PAYNE COUNTY BUDGET BOARD

The Payne County Budget Board met in a meeting of the board at 11:00 a.m. on **Monday, February 14, 2022**, at the Payne County Administration Building, Commissioner Meeting Room, Suite 200 located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: at 11:01 a.m.

The following members were present: **Chris Reding** - Commissioner District 2, **Joe Harper** – Sheriff, **Zach Cavett** – Commissioner District 1, **Lori Allen** – Court Clerk, **Glenna Craig** – County Clerk, **Rocky Blasier** – Commissioner District 3, **Carla Manning** – Treasurer; Also, in attendance various department heads, employees and media. *Cowan absent.*

Approve minutes of the previous meeting of the board: The Clerk’s Office presented minutes from the previous meeting. Motion by Cavett to approve minutes from January 10th, second by Blaser. Roll Call Vote: Cavett-Yes, Craig-Yes, Allen-Yes, Manning-Abstain, Harper-Yes, Blasier-Yes, Reding-Yes.

Financial Reports:

Cash Appropriations: The Clerk’s Office presented Cash Appropriations as certified by the Treasurer February 2, 2022, these have been approved by the Board of County Commissioners:

3	Alcoholic Bev. Tax	\$29,155.31
#0001	General	
#1102	Highway	\$341,273.07
#1103	CBRI - 105 Monies	\$37,914.80
#1201	911 Phone Fees	\$60,969.68
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	\$342.00
#1208	County Clerk Lien Fee	\$2,979.94
#1209	County Clerk RM&P	\$10,635.37
#1211	Court Fund Salaries & Fringe Court	\$27,800.00
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$11,929.25
#1216	Health	\$313,544.07
#1220	Resale Property	\$55,035.85
#1223	Sheriff Commissary	\$25,842.45
#1226	Sheriff Service Fee	\$117,970.79
#1227	Sheriff Training	
#1228	Solid Waste Management	\$39.00
#1230	Treasurer Mortgage Cert	\$1104.76
#1235	Donations	
#1237	Self-Insurance Program	\$144,012.16
#1308	Extension 3/8 ST	\$31,184.58
#1310	Fair Maintenance 3/8 ST	\$89,867.77
#1311	General Govnmt 3/8 ST	\$66,824.10
#1313	Roads & Bridges 3/8 ST	\$236,111.82
#1315	Jail Debt 1/8 ST	\$148,658.54
#1321	Rural Fire 1/16 ST	\$74,245.78
#1327	Fire 3/8 ST	\$22,274.70
#1330	Highway ¼-ST	\$296,992.78
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$30.00
#7205	Law Library	\$2496.34
#7207	Mental Health	\$5145.83
#7210	Court Clerk Preservation Fund	\$1964.00
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$1975.00
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$32.28
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	\$0.51
#7416	2020 Protest ETC Texas Pipeline Ltd	\$0.06
#7417	2020 Protest Tidal Energy	\$7.12
#7418	2020 Protest- White Cliffs Pipeline	
#7419	2020 Protest- Glass Mountain Pipeline	

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#7420	2021 Protest – Marathon Petroleum	0.04
#7431	Co. Bridge & Road Investment	
#7432	911 Phone Fees Investment	
#7433	Co. Clerk Lien Fee Investment	
#7434	County Clerk RM&P Investment	
#7435	Health Investment	
#7436	Resale Property Investment	
#7437	Treasurer Mtg Cert Investment	
#7438	Self-Insurance Prog Investment	
#7439	Fair Maint 3/8 ST Investment	
#7501	Estray Animal	
#1216	Health - Special TIF Reimb March 19	
#1216	Health - Special TIF Reimb April 2	

Motion by Craig to approve cash appropriations as presented, second by Allen. Roll Call Vote: Craig-Yes, Allen-Yes, Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes.

Transfers: Reding presented a transfer for \$5,000 for the Floodplain Management Department. Reding stated that all funds that were budgeted have been exhausted. Reding is requesting \$5,000 out of contingency unrestricted fund to the Floodplain Salary account. Motion by Cavett to approve the transfer, second by Manning. Roll Call Vote: Allen-Yes, Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes, Craig-Yes.

Letter of Commitment: None presented on this date.

Range changes/Discussion/Possible action: Harper stated he would like to see the percentage on Sheriff's sergeants change from 71% to 75%. Harper stated he had the funds to take care of this increase for the remainder of this budget fiscal year. Motion by Craig to change the sergeants from 71% to 75%, second by Cavett. Roll Call Vote: Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes, Craig-Yes, Allen-Yes.

Approval of Employee request for Leave and/or Request for leave share: Colin stated that he had an employee he had mentioned last month that would need some donated time. She will need a little more time than originally expected. No action taken, Campbell will get the FMLA paperwork ready and keep the board up to date and let them know if an email needs to be sent out requesting any donated time.

New hires/Discussion/Possible Action: None presented on this date.

COVID19 Update: The Board discussed the current impact with COVID19 and current active cases.

New Business/Discussion – no action will be taken: None presented on this date.

Adjournment: Motion to adjourn by Cavett, second by Allen. Roll Call Vote: Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes, Craig-Yes, Allen-Yes, Manning-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Budget Board

On the ____ day of _____ 2022

Chairman _____

Vice Chairman _____