



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, February 10th, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding - District 2 Commissioner, Zach Cavett - District 1 Commissioner, Rocky Blasier –District 3 Commissioner, Tammy Mathis – First Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

The Clerk's office presented minutes from the previous meeting. Motion to approve the minutes of February 3rd, 2020 meeting by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken):

None presented at this time.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations:

None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Appointment/Removal to the Payne County Sales Tax Advisory Committee:

Cavett presented his appointments for the Payne County Sales Tax Advisory board for District 1 as Phillip Kelly of Oak Grove, Greg Babinec of Cushing, Larry Shell of Glencoe, and Max Haken of Glencoe who has been serving but unsure if he has ever been appointed. Blasier presented his appointments for District 3 as Pecos Bridenstine of Perkins, and Rhonda Markum of Stillwater. Blasier also wanted to remove David Sasser who is stepping down, and James Burtschi who has passed away. Motion by Cavett to approve those appointments as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Use of Husband and Seventh Street for Mid-South Bike Race:

Reding stated that they have already requested the use of the Courthouse Lawn for this event and it was approved. Sally Turner with the Mid South formerly Land Run 100 is requesting the street closure for Husband Street from seventh to halfway between sixth, and seventh beginning at 6am Thursday, March 12, and reopen at 2am Sunday, March 15th. Turner stated there would be local bands coming as well as food trucks. Turner stated that there were more than 3,100 participants coming this year with live music starting that Friday. Due to the live music the stage will need to be delivered that Thursday to have ample time for setup for Friday's events. Motion by Cavett to approve the request as presented contingent on the City of Stillwater's approval, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Circuit Engineering District Auction Policies:

Cavett stated District 1 will be placing equipment items in the Elk City Auction. This form just needs to be signed by the Board of County Commissioners to get the equipment submitted. Cavett stated he was placing a 1980 Mack Truck that he will be sending to that auction. Motion by Cavett to approve the submission of the Mack Truck into the auction as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Relay for Life Baked Potato Lunch in Gloria Hesser Commissioner's Meeting Room on February 21st, 2020 from 11a.m. to 2p.m.:

Melissa Scott presented to the board. Scott stated this would be the fifth year for their event to be held at the county administration building, and it has proven successful each year. The lunch will be in the Gloria Hesser Commission Room. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Proclamation – Payne County Farm Bureau Week, February 17th – 21st, 2020:

John Early presented before the board regarding the Farm Bureau Week Proclamation for February 17th – 21st, 2020. **Whereas**, the Payne County Farm Bureau as a non-profit general farm organization operating with the boundaries of the Payne County of the State of Oklahoma, has served the farmers and ranchers of this great county since 1948; and **Whereas**, the Payne County Farm Bureau, through its concern for both producers and consumers, helps to develop a basic understanding of the complex structure that puts food on the tables of all Americans and most of the world; and **Whereas** the Payne County Farm Bureau has dedicated itself and its members to maintaining agriculture as an honorable and respected profession which has been the base for much of the economic prosperity in Payne County and the State of Oklahoma; and **Whereas**, 787 member families in Payne County are members of the Payne County Farm Bureau; NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF PAYNE COUNTY, OKLAHOMA HEREBY PROCLAIM THE WEEK OF FEBRUARY 17-21, 2020 as Farm Bureau Week. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Request for Traffic Control Signs:

None presented on this date.

Ingress and Egress Agreements:

District 1 presented an Ingress and Egress Agreements for Pauline Doll and Donald Ethridge. Cavett stated one is for Ethridge and they would be clearing the right of way to build the road in preparation for an asphalt overlay. The other is for Doll north of Cushing and will be doing the same but it will not be for an asphalt overlay rather for the clearing of a group of trees and getting them out of the right of way and then using the dirt to fill the road and sloping of a better bank. Motion by Cavett to approve the Ingress and Egress Agreements as presented, second by Blaiser. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Removal of Equipment items from inventory:

None presented on this date.

Appointment of Requisitioning and Receiving Officers:

None presented on this date.

Cash Appropriations:

The Clerk's Office presented Cash Appropriations as Certified by the Payne County Treasurer February 5, 2020:

3	Alcoholic Bev. Tax	\$27,498.50
#0001	General	
#1102	Highway	\$299,595.99
#1103	CBRI - 105 Monies	\$33,868.54
#1201	911 Phone Fees	\$59,029.46
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$665.37
#1208	County Clerk Lien Fee	\$13,661.50
#1209	County Clerk RM&P	\$9483.52
#1211	Court Fund Salaries & Fringe Court	\$27,032.15
#1212	Emergency Mgmt	\$5000.00
#1213	Flood Plain	
#1214	Free Fair Board	\$341.71
#1216	Health	\$379,729.43
#1218	LEPC	
#1220	Resale Property	\$29,704.66
#1223	Sheriff Commissary	\$12,080.85
#1226	Sheriff Service Fee	\$110,421.94
#1227	Sheriff Training	
#1228	Solid Waste Management	\$153.62
#1230	Treasurer Mortgage Cert	\$1083.26
#1235	Donations	
#1237	Self-Insurance Program	\$116,344.54
#1308	Extension 3/8 ST	\$29,133.94
#1310	Fair Maintenance 3/8 ST	\$82,912.93
#1311	General Govnmt 3/8 ST	\$62,618.60
#1313	Roads & Bridges 3/8 ST	\$219,963.45
#1315	Jail Debt 1/8 ST	\$136,565.11
#1321	Rural Fire 1/16 ST	\$70,067.97
#1327	Fire 3/8 ST	\$20,950.79
#1331	Jail Debt ¼ ST	\$270,944.34
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$20.00
#7205	Law Library	\$3386.80
#7207	Mental Health	\$11,641.66
#7210	Court Clerk Preservation Fund	\$2704.23
#7303	Seizure of Property	\$6765.00
#7304	District Attorney Revolving	\$2462.69
#7305	District Attorney Evidence	
#7402	Excess Resale	\$15.21
#7403	Unapportioned Revenue	
#7410	Protested Tax	
#7431	Co. Bridge & Road Investment	\$272.17
#7432	911 Phone Fees Investment	\$940.40
#7433	Co. Clerk Lien Fee Investment	\$53.88
#7434	County Clerk RM&P Investment	\$82.95
#7435	Health Investment	\$1778.06
#7436	Resale Property Investment	\$1422.42
#7437	Treasurer Mtg Cert Investment	\$79.65
#7438	Self-Insurance Prog Investment	\$3707.18

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#7439	Fair Maint 3/8 ST Investment	\$777.83
#7501	Estray Cattle	\$16.43
#7603	Econ Dev Trust	

Motion by Cavett to approve cash appropriations as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Transfer of Appropriations:

None presented on this date.

Purchase Orders:

The Clerk's office presented the following purchase orders for approval. FY 2019-2020 \$308,604.26 2019-2020 911 Phone 57, A T & T, 352.92, UTILITIES58, PIONEER TELEPHONE COOPERATIVE, 70.14, UTILITIES; CBRI 7, FSB ARCHITECTS & ENGINEERS, 37500.00, ENGINEERING SERVICES8, FSB ARCHITECTS & ENGINEERS, 38500.00, ENGINEERING SERVICES9, FSB ARCHITECTS & ENGINEERS, 30000.00, SURVEYING SERVICES; Extension-ST 98, FITZPATRICK SHELLY, 29.56, MILEAGE REIMBURSEMENT99, JONES, RIKKI, 14.22, MILEAGE REIMBURSEMENT100, B & C BUSINESS PRODUCTS, INC., 200.24, JANUARY BLANKET101, STANDLEY SYSTEMS, INC., 132.47, JANUARY BLANKET102, OSU COOPERATIVE EXT. SRV., 18790.00, JANUARY BLANKET103, MCDUGALD, KINSEY, 24.73, TRAVEL104, REED, KEITH, 218.19, MILEAGE REIMBURSEMENT; Fair Main-ST 384, CHICKASAW TELECOMMUNICATION, 650.00, INTERNET SERVICES385, A T & T MOBILITY, 146.83, UTILITIES386, REPUBLIC SERVICES # 789, 1091.22, TRASH SERVICE; General 2381, B & L HEAT & AIR, 75.00, JANUARY BLANKET2382, HUNZICKER BROTHERS, INC., 61.37, JANUARY BLANKET2383, B & L HEAT & AIR, 75.00, JANUARY BLANKET2384, B & L HEAT & AIR, 75.00, JANUARY BLANKET2385, BUNNEY ELECTRIC CO., INC., 60.00, JANUARY BLANKET2386, KELLPRO, INC., 150.00, COMPUTER UPDATE2387, AAP FINANCIAL SERVICES, 307.41, JANUARY BLANKET2388, COOPERS LOCKSMITH LLC, 44.00, JANUARY BLANKET2389, UNIFIRST, 192.83, JANUARY BLANKET2390, UNIFIRST, 366.60, JANUARY BLANKET2391, GRIMSLEYS, INC., 126.74, SUPPLIES2392, AUTO ZONE INC, 390.94, PARTS2393, NAPA AUTO PARTS, 83.30, JANUARY BLANKET2394, OAKES SERVICE CENTER, 326.20, JANUARY BLANKET2395, STILLWATER STEEL AND, 613.70, JANUARY BLANKET2396, DEREK S LAWN AND TREE CARE, INC., 273.83, JANUARY BLANKET2397, MERRIFIELD OFFICE SUPPLY, 99.97, JANUARY BLANKET2398, C. O. P. S. PRODUCTS LLC., 113.98, GUN HOLSTER2399, AUTO ZONE INC, 266.34, JANUARY BLANKET2400, LOWES COMPANIES, INC., 86.15, JANUARY BLANKET2401, CPR-CELL PHONE REPAIR STILLWATER, 85.00, PARTS AND LABOR2402, BEST BUY BUSINESS ADVANTAGE, 20.99, ADAPTER2403, PHILLIPS C.S.R., SHELLY S., 219.00, TRANSCRIPTS2404, IMAGENET SOLUTIONS DIVISION, 988.00, MONTHLY MONITORING2405, B & C BUSINESS PRODUCTS, INC., 974.70, COPY PAPER2406, DEARINGER PRINTING & TROPHY, INC., 6.50, ENGRAVING2407, SIRCHIE FINGER PRINT, 300.00, METH TEST KITS2408, CUSHING CITIZEN, 210.57, JANUARY BLANKET2409, A & B ECO-SAFE PEST CONTROL, INC, 55.00, PEST CONTROL SERVICES2410, NAPA AUTO PARTS, 3082.29, JANUARY BLANKET2411, CHICKASAW TELECOMMUNICATION, 1269.16, UTILITIES2412, STAPLES, 405.44, SUPPLIES2413, STILLWATER NEWSPRESS, 179.79, JANUARY BLANKET2414, M POWER INC., 150.00, MONTHLY SERVICE2415, M POWER INC., 75.00, MONTHLY SERVICE2416, A & B ECO-SAFE PEST CONTROL, INC, 95.00, PEST CONTROL SERVICES2417, WEDEL, RANDY, 7.36, MILEAGE REIMBURSEMENT2418, A T & T MOBILITY, 223.15, UTILITIES2419, CREEK COUNTY JUVENILE JUSTICE CENTER, 1150.00, BED DAYS2420, STATE AUDITOR & INSPECTOR, 3336.00, AUDIT SERVICES2421, COOPERS LOCKSMITH LLC, 7.50, JANUARY BLANKET2422, STAPLES BUSINESS ADVANTAGE, 339.28, JANUARY BLANKET2423, TRANSUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES2424, NAPA AUTO PARTS, 47.51, JANUARY BLANKET2425, CRAIG, GLENNA J., 90.85, MILEAGE REIMBURSEMENT2426, A T & T MOBILITY, 334.74, JANUARY BLANKET; Health 261, MELOY, CURTIS, 150.65, MILEAGE REIMBURSEMENT262, CENTERPOINT ENERGY, 321.59, UTILITIES263, KELLI FARLEY, 78.03, TRAVEL264, WALMART COMMUNITY, 67.85, JANUARY BLANKET; Highway 961, LOWES COMPANIES, INC., 318.96, TOOLS962, FLEETPRIDE, INC., 440.51, HITCH963, FASTENAL COMPANY, 322.33, SUPPLIES964, SUMMIT TRUCK GROUP, 176.13, DOOR LATCH965, WALMART COMMUNITY, 113.09, SUPPLIES966, LIONEL HARRIS OIL CO., INC., 3469.23, DYED DIESEL REMOTE TANKS967, CENTERPOINT ENERGY, 283.74, UTILITIES968, MERRIFIELD OFFICE SUPPLY, 77.13, JANUARY BLANKET969, UNIFIRST, 591.63, JANUARY BLANKET970, K & S TIRE, 2090.40, TIRE971, NAPA AUTO PARTS, 2408.04, JANUARY BLANKET972, STEWART STONE, INC., 5158.69, CRUSHER RUN973, STEWART STONE, INC., 5193.38, CRUSHER RUN974, STEWART STONE, INC., 5244.82, CRUSHER RUN975, O REILLY AUTOMOTIVE, INC., 144.33, JANUARY BLANKET976, A T & T MOBILITY, 243.31, UTILITIES977, FSB ARCHITECTS & ENGINEERS, 5000.00, ENGINEERING SERVICES978, WARREN CAT, 1499.64, NOVEMBER BLANKET979, WARREN CAT, 631.36, SEALS & O-RINGS980, P & K EQUIPMENT, INC., 884.55, COUPLER981, OKLA. TERRITORY, 810.82, CABLE982, CORPORATE BILLING LLC, 497.50, DEF FLUID983, FLEETPRIDE, INC., 1171.62, BRAKE SHOES & DRUMS984, WARREN CAT, 208.22, DECEMBER BLANKET985, BEASLEY TECHNOLOGY, INC., 85.00, UTILITIES986, KINNUNEN SALES & RENTALS, INC, 314.95, CHAINS987, KELLPRO, INC., 195.00, LABOR & INSTALLATION988, C. L. BOYD CO., INC., 1637.72, INSERTS989, GOODYEAR COMMERCIAL TIRE, 8651.68, TIRES & WASTE FEE990, KERNS READY MIXED, 3546.00, FLOWABLE FILL991, AUTO DEFINITIONS, 760.00, TOOL BOX992, JOHN DEERE FINANCIAL, 199.99, BATTERY993, SUMMIT TRUCK GROUP, 202.20, PARTS994, KINNUNEN SALES & RENTALS, INC, 184.52, JANUARY BLANKET995, QUAPAW CO., INC., 11999.76, ROAD ROCK996, KSMI, 73.48, PARTS997, ALTERNATIVE CONSTRUCTION PARTS, 661.91, WEAR STRIPS998, BEASLEY TECHNOLOGY, INC., 1434.00, COMPUTER & SOFTWARE999, FLEETPRIDE, INC., 51.65, CIRCUIT BREAKER1000, QUAPAW CO., INC., 11880.48, ROAD ROCK1001, QUAPAW CO., INC., 11960.88, ROAD ROCK1002, QUAPAW CO., INC., 2186.28, CRUSHER RUN1003, QUAPAW CO., INC., 12032.76, ROAD ROCK1004, QUAPAW CO., INC., 11863.92, ROAD ROCK1005, FLEETPRIDE, INC., 132.55, CABLE1006, FLEETPRIDE, INC., 747.76, PARTS1007, FLEETPRIDE, INC., 104.36, PARTS1008, QUAPAW CO., INC., 1064.64, SURGE ROCK1009, ALTERNATIVE CONSTRUCTION PARTS, 90.81, PARTS1010, ALTERNATIVE CONSTRUCTION PARTS, 287.86, COUPLING1011, LIONEL HARRIS OIL CO., INC., 1643.10, TIRES & WASTE FEE1012, LIONEL HARRIS OIL CO., INC., 679.08, TIRE1013, A T & T MOBILITY, 99.34, UTILITIES; Hwy-ST 20, QUAPAW CO., INC., 8999.01, CRUSHER RUN; Jail-ST 361, B & C BUSINESS PRODUCTS, INC., 126.99, JANUARY BLANKET362, EARTHGRAINS BAKING CO. INC., 2780.85, JANUARY BLANKET363, QUALITY WATER SERVICES, 166.90, JANUARY BLANKET364, FASTENAL COMPANY, 280.45, JANUARY BLANKET365, VALLEY PROTEINS INC, 220.00, EMPTY GREASE TRAP366, COWBOY WHOLESALE COMPANY, 773.66, SUPPLIES; Mtg Cert 20, QUALITY WATER SERVICES, 8.20, JANUARY BLANKET; RM&P 38, SHRED- AWAY SHREDDING, INC., 42.35, FEBRUARY BLANKET; Rural Fire-ST 65, DUPREE SPORTS EQUIPMENT CO., 1866.00, SHIRTS66, J AND J CUSTOM FIRE INC, 4337.10, PARTS AND LABOR67, NAPA AUTO PARTS, 21.99, JANUARY BLANKET; SH Commissary 12, TIGER COMMISSARY, 9500.00, JANUARY BLANKET13, TIGER COMMISSARY, 804.53, OVERAGE; SH Svc Fee 221, LOWES COMPANIES, INC., 933.11, JANUARY BLANKET222, STILLWATER TAG AGENCY, 133.50, TAG AND TITLE223, BEST BUY BUSINESS ADVANTAGE, 89.99, MOBILE SCANNER224, WIN WHOLESALE COMMERCIAL, 218.52, JANUARY BLANKET225, BOB HOWARD DODGE, 955.17, JANUARY BLANKET226, DR. ROBERT BRYAN, 3388.00, OVERAGE PO 227, DR. ROBERT BRYAN, 5177.00, INMATE MEDICAL

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Blanket:

None presented on this date.

Disallowed:

None presented on this date.

Payroll/Longevity:

None presented on this date.

Motion to approve purchase orders upon signature by Cavett, second by Blasier Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers:

The Clerk's Office presented the following monthly reports of officers for January 2020. The Court Clerk's Office is reporting a balance of \$858,158.63; The Sheriff's Office is reporting a balance of \$56,376.01; The Health Department is reporting a balance of \$1,283.45. Motion by Cavett to acknowledge the monthly reports of officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements from the Board:

Cavett reminded the public to vote for the ¼ cent sales tax. Cavett stated this would benefit roads and bridges. Cavett wanted to encourage everyone to vote which begins tomorrow. If anyone has any questions Cavett encouraged the public to please contact an Elected Official within the County. Reding stated that his office has large maps for anyone that would like one of the five (5) year plans for the roads and bridges for our County.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented on this date.

Road Crossing:

District 3 presented a road crossing with Oklahoma Natural Gas for McElroy and Amanda Lane. (D3-20-001). Motion by Blasier to approve road crossing as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

New Business:

None presented on this date.

Recess:

Motion by Cavett to Recess to go into Economic Development Meeting, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Reconvene:

Motion by Blasier to Reconvene, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Adjournment:

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____