



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, December 9, 2019** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding - District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – First Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

Motion by Cavett to approve the minutes of November 26, 2019 with typo corrections, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Cavett to approve the minutes of December 2, 2019, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken):

None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations:

None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards

Proclamation – Honoring Nicco Wang – Stillwater High School Student for Perfect ACT and SAT

Scores and Other Notable Achievements:

Reding stated that the county reads a lot about things in the paper in regard to athletics, but the board would like to recognize perfect ACT and SAT scores at Stillwater High School. Reding stated that Wang continues this excellence in his schoolwork and an amazing leader all around, as well as Student Council President. Reding stated he would like to present a Proclamation for Nicco Wang day for December 9, 2019 for Payne County Oklahoma. Reding read the proclamation to the board. Motion by Cavett to approve the Proclamation as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2019-35 – Donation of 20 Semi-Truck Loads of Gravel to District 3 from Ronnie Robinson:

Blasier stated that 20 Semi Trucks of gravel were being donated to District 3 from Ronnie Robinson. Blasier read the Resolution to the board. Motion by Blasier to approve Resolution 2019-35 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2019-36 – Donation of \$2500 worth of Gravel from Premiere Trading & Transportation for District 3:

Motion by Blasier to table Resolution 2019-36 to verify the amount, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2019-37 – Donation of 4,000 tons of dirt from Gerald Davis for District 1:

Cavett stated 4,000 tons of dirt are being donated by Gerald Davis. Motion by Cavett, seconded by Blasier to approve Resolution 2019-37. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Road Name Requests – KIMBER LN; POSSE TRL; BEAR TRL; BULLET TRL; ASHER WAY; and RUGAR WAY; for Palmira Lane:

Reding stated the \$1200 in cash payment was received for the road name requests. Reding inquired with the other commissioners if the roads would be maintained by the county. Kimber, Lane, Posse Trail, Bullet Trail, Asher Way, and Rugar Way will not be maintained by the county. Motion by Blasier to approve road names as presented with no road maintenance, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval of SEFA Reports for 2016-2018:

Reding stated this item was emailed out and was time sensitive. Reding inquired with Mathis in the Clerk's Office about needing to approve these. Mathis stated she was not sure what was needing to be approved. Mathis suggested tabling this item to allow time to check on what Reding felt he was emailed and needed to have approved. Motion by Blasier to table, second by Cavett. Roll Call Vote: Blasier-Yes, Cavett-Yes, Reding-Yes.

Discussion/Possible Action – Safety Sensitive Position:

Woodward stated that everyone in his office would be safety sensitive, Cavett and Blasier both stated that they would also have all of their employees as safety sensitive. Reding inquired on his C.L.E.A.N. program coordinator being classified as safety sensitive with Barto. Cavett spoke with Dale Frech at ACCO and Cavett stated that Dale Frech said if it does not jeopardize the physical safety then it would not be defensible. Motion by Cavett to approve the listed safety sensitive positions as presented and to be moved onto the Budget Board from here, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs:

None presented on this date.

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Ingress and Egress Agreements:

None presented on this date.

Removal of Equipment Item from Inventory:

None presented on this date.

Appointment of Requisitioning and Receiving Officers:

The Clerk's Office presented changes for requisitioning and receiving officers for District 3. Current Requisitioning Officers are Rocky Blasier, Travis Weaver and Kevin Cramer there are no changes. Current Receiving Officers are Rhonda Markum, Morgan Stewart, and Rikki Jones. Rikki Jones is being removed and Kathy Shann is being added to Receiving Officers. Current Warrant Pickup is Rocky Blasier, Rhonda Markum, and Kevin Cramer there are no changes. Motion by Cavett to approve the appointment of requisitioning and receiving officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cash Appropriations:

The Clerk's Office presented Cash Appropriations as Certified by the Payne County Treasurer's Office as of December 2, 2019:

3	Alcoholic Bev. Tax	\$24,466.63
#0001	General	
#1102	Highway	\$335,069.05
#1103	CBRI - 105 Monies	\$29,196.11
#1201	911 Phone Fees	\$57,347.95
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$698.59
#1208	County Clerk Lien Fee	\$3,887.03
#1209	County Clerk RM&P	\$6,178.75
#1211	Court Fund Salaries & Fringe Court	\$27,041.72
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$10,555.66
#1216	Health	\$21,429.94
#1218	LEPC	
#1220	Resale Property	\$164,496.12
#1223	Sheriff Commissary	\$9,478.41
#1226	Sheriff Service Fee	\$103,210.06
#1227	Sheriff Training	\$383.50
#1228	Solid Waste Management	\$49.44
#1230	Treasurer Mortgage Cert	\$1,078.37
#1235	Donations	
#1237	Self Insurance Program	\$84,844.67
#1308	Extension 3/8 ST	\$28,290.76
#1310	Fair Maintenance 3/8 ST	\$80,517.37
#1311	General Govnmt 3/8 ST	\$60,784.12
#1313	Roads & Bridges 3/8 ST	\$213,073.57
#1315	Jail Debt 1/8 ST	\$131,807.40
#1321	Rural Fire 1/16 ST	\$68,068.15
#1327	Fire 3/8 ST	\$20,291.46
#1331	Jail Debt 1/4 ST	\$262,192.60
#2000	Capital Projects	
#7202	Child Abuse Prevention	
#7205	Law Library	\$3,405.42
#7207	Mental Health	\$5,820.83
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$16,545.23
#7305	District Attorney Evidence	
#7402	Excess Resale	\$20.92
#7403	Unapportioned Revenue	
#7410	Protested Tax	
#7411	2018 Protest Tax-CitiGroup Energy	
#7431	Co. Bridge & Road Investment	\$271.27
#7432	911 Phone Fees Investment	\$937.34
#7433	Co. Clerk Lien Fee Investment	\$102.54
#7434	County Clerk RM&P Investment	\$157.87
#7435	Health Investment	\$1,772.07
#7436	Resale Property Investment	\$1,417.72
#7437	Treasurer Mtg Cert Investment	\$151.60
#7438	Self Insurance Prog Investment	\$3,694.82
#7439	Fair Maint 3/8 ST Investment	\$775.24
#7501	Estray Cattle	\$19.50
#7603	Econ Dev Trust	

Motion by Cavett to approve Cash Appropriations as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Transfer of Appropriations:

None presented at this time.

Purchase Orders:

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FY 2019-2020 \$137,260.552019-2020 911 Phone 44, PIONEER TELEPHONE COOPERATIVE, 70.14, UTILITIES; 45, A T & T, 352.92, UTILITIES; Extension-ST 69, FITZPATRICK SHELLY, 343.53, TRAVEL; 70, JONES, RIKKI, 340.93, TRAVEL; 71, REED, KEITH, 185.00, TRAVEL; 72, B & C BUSINESS PRODUCTS, INC., 304.83, NOVEMBER BLANKET; 73, STANDLEY SYSTEMS, INC., 311.53, NOVEMBER BLANKET; 74, OSU COOPERATIVE EXT. SRV., 18790.00, NOVEMBER BLANKET; 75, ANDERSON, NATHAN G., 336.70, TRAVEL; Fair Main-ST 287, CHICKASAW TELECOMMUNICATION, 650.00, INTERNET SERVICES; 288, A T & T MOBILITY, 148.06, PHONE SERVICE; 289, REPUBLIC SERVICES # 789, 1171.22, TRASH SERVICE; Fire- St 35, OKLA. NATURAL GAS, 150.32, NOVEMBER BLANKET; 36, CENTRAL RURAL, 65.02, NOVEMBER BLANKET; 37, FIFTY ONE EAST WATER DISTRICT, 24.00, NOVEMBER BLANKET; 38, KINNUNEN SALES & RENTALS, INC, 167.29, NOVEMBER BLANKET; 39, MUNICIPAL EMERGENCY SERVICES, 446.00, FIRE HOSE; General 1668, TRANSUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES; 1669, LD PRINTER & OFFICE SUPPLIES, 186.09, TONER; 1670, A & B ECO-SAFE PEST CONTROL, INC, 50.00, NOVEMBER BLANKET; 1671, AAP FINANCIAL SERVICES, 722.87, NOVEMBER BLANKET; 1672, A & B ECO-SAFE PEST CONTROL, INC, 55.00, MONTH SERVICES; 1673, A & B ECO-SAFE PEST CONTROL, INC, 95.00, MONTHLY SERVICE; 1674, SHRED- AWAY SHREDDING, INC., 305.00, SHREDDING SERVICES; 1675, HUNZICKER BROTHERS, INC., 96.60, NOVEMBER BLANKET; 1676, B & C BUSINESS PRODUCTS, INC., 124.97, INK CARTRIDGES; 1677, PITNEY BOWES, INC, 761.79, LEASING CHARGES; 1678, BUNNEY ELECTRIC CO., INC., 180.00, NOVEMBER BLANKET; 1679, GRIMSLEYS, INC., 428.01, NOVEMBER BLANKET; 1680, MERRIFIELD OFFICE SUPPLY, 43.98, NOVEMBER BLANKET; 1681, M POWER INC., 75.00, JANITORIAL SERVICE; 1682, M POWER INC., 150.00, JANITORIAL SERVICE; 1683, BOOTH, HEATHER, 135.26, CONTINUING EDUCATION; 1684, SCHULTZ, TANYA R., 106.96, CONTINUING EDUCATION; 1685, DELPHIA PUBLISHING,LLC, 367.76, NOVEMBER BLANKET; 1686, CENTRAL LAWN AND LANDSCAPE, 56.00, NOVEMBER BLANKET; 1687, CENTRAL LAWN AND LANDSCAPE, 580.00, NOVEMBER BLANKET; 1688, MERRIFIELD OFFICE SUPPLY, 49.26, NOVEMBER BLANKET; 1689, QUALITY WATER SERVICES, 55.00, NOVEMBER BLANKET; 1690, UNIFIRST, 175.53, NOVEMBER BLANKET; 1691, EDA, 176.13, EDA MONTHLY SUBSCRIPTION; 1692, EMBASSY SUITES NORMAN, 212.00, CONTINUING EDUCATION; 1693, OAKES SERVICE CENTER, 47.00, NOVEMBER BLANKET; 1694, SHRED- AWAY SHREDDING, INC., 84.70, SHREDDING SERVICES; 1695, IRBY, JAY, 199.87, TRAVEL; 1696, B & L HEAT & AIR, 340.00, LABOR; 1697, CHICKASAW TELECOMMUNICATION, 1277.74, UTILITIES; 1698, A T & T, 707.23, UTILITIES; 1699, IMAGENET SOLUTIONS DIVISION, 988.00, IT SERVICES; 1700, REPUBLIC SERVICES # 789, 115.69, NOVEMBER BLANKET; 1701, DIRECT TV, 51.24, HD ACCESS/RECEIVERS; 1702, CENTRAL RURAL, 816.77, NOVEMBER BLANKET; 1703, WILLIAMS CONSTRUCTION, 450.00, REPAIRS; 1704, A T & T, 38.93, FAX MACHINE; 1705, GUTHRIE CHAMBER OF COMMERCE, 300.00, DUES; 1706, POSTAL PACK & SHIP, 408.80, POSTAGE; 1707, STILLWATER NEWSPRESS, 165.52, NOVEMBER BLANKET; 1708, CHICKASAW TELECOMMUNICATION, 2428.80, PHONE CHARGES; 1709, POSTAL PACK & SHIP, 70.42, NOVEMBER BLANKET; 1710, TISDAL & O HARA PLLC, 7445.00, SUMMARY STATEMENT; 1711, TISDAL & O HARA PLLC, 440.00, SUMMARY STATEMENT; 1712, NADA APPRAISAL GUIDES, INC, 270.00, RENEWAL; 1713, FLEETCOR TECHNOLOGIES, 162.58, NOVEMBER BLANKET; 1714, CREEK COUNTY JUVENILE JUSTICE CENTER, 1700.00, JUVENILE DETENTION; 1715, A T & T MOBILITY, 223.55, UTILITIES; 1716, NIXON, STACEY D., 71.92, TRAVEL; 1717, A T & T MOBILITY, 334.92, NOVEMBER BLANKET; General Govt-ST 27, LOADOMETER CORP., 29970.00, WHEEL LOAD SCALES; Health 176, B & C BUSINESS PRODUCTS, INC., 922.63, NOVEMBER BLANKET; 177, MAIN, BRYCE, 230.80, DOT TRAVEL; 178, MAIN, BRYCE, 461.60, DOT TRAVEL; 179, THE MEADOWS CENTER FOR, 135.00, NOVEMBER BLANKET; 180, OTIS ELEVATOR COMPANY, 114.14, CONTRACT MAINTENANCE/SERVICE; 181, GRIMSLEYS, INC., 226.88, SUPPLIES; 182, A & M STORAGE, 80.00, STORAGE; 183, CENTERPOINT ENERGY, 169.83, UTILITIES; 184, FOX, JOYCE, 270.00, TRAVEL; Highway 682, COMPLIANCE RESOURCE GROUP, 75.00, RANDOM DRUG TEST; 683, WARREN CAT, 439.20, BEARING SLEEVES; 684, KINNUNEN SALES & RENTALS, INC, 412.78, NOVEMBER BLANKET; 685, NAPA AUTO PARTS, 1578.73, NOVEMBER BLANKET; 686, K & S TIRE, 2941.20, TIRES; 687, STILLWATER STEEL AND, 113.85, NOVEMBER BLANKET; 688, WARREN CAT, 3319.52, REPAIRS; 689, FRONTIER FIRE PROTECTION, 65.76, NOVEMBER BLANKET; 690, O REILLY AUTOMOTIVE, INC., 12.77, NOVEMBER BLANKET; 691, BEASLEY TECHNOLOGY, INC., 185.00, FIBER OPTIC INSTALL/TERMINATE; 692, TIMMONS OIL COMPANY, 469.35, OIL; 693, STILLWATER BUILDING CENTER, 164.23, NOVEMBER BLANKET; 694, LOCKE SUPPLY, 22.53, NOVEMBER BLANKET; 695, OKLA. TAX COMMISSION, 134.50, TAG FEES; Jail-ST 243, A & B ECO-SAFE PEST CONTROL, INC, 200.00, NOVEMBER BLANKET; 244, FASTENAL COMPANY, 1199.85, O-RINGS; 245, B & C BUSINESS PRODUCTS, INC., 149.98, NOVEMBER BLANKET; 246, EARTHGRAINS BAKING CO. INC., 2723.16, NOVEMBER BLANKET; 247, GRIMSLEYS, INC., 899.05, SUPPLIES; 248, FASTENAL COMPANY, 164.99, NOVEMBER BLANKET; 249, QUALITY WATER SERVICES, 157.90, NOVEMBER BLANKET; 250, SYSCO FOOD, INC., 14610.18, NOVEMBER BLANKET; 251, BEN E. KEITH OKLAHOMA, 14372.32, NOVEMBER BLANKET; ML Fee 13, WALMART COMMUNITY, 25.76, SPEAKERS; 14, FENTON OFFICE MART, 83.96, ENVELOPES; Mtg Cert 18, QUALITY WATER SERVICES, 16.40, NOVEMBER BLANKET; RM&P 16, BEASLEY TECHNOLOGY, INC., 90.00, Windows 365 License; 17, LASER SOLUTIONS, LLC, 99.00, TONER; 18, B & C BUSINESS PRODUCTS, INC., 95.99, BATTERY BACKUP; Rural Fire-ST 34, MAVERIC MINI MART, 146.94, NOVEMBER BLANKET; SH Commissary 8, TIGER COMMISSARY, 7797.83, NOVEMBER BLANKET; SH Svc Fee 145, NATIONAL SHERIFFS ASSOCIATION, 60.00, NSA MEMBERSHIP DUES; 146, NORMAN LPC, M.eD. CTS, JIM, 800.00, CLASS; 147, BARNES MSP, MAC, DEBBIE, 2000.00, BLOCK OF TIME; 148, BOB HOWARD DODGE, 531.60, NOVEMBER BLANKET; 149, WIN WHOLESALE COMMERCIAL, 85.96, NOVEMBER BLANKET;

Blanket:

None presented on this date.

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Tabled:

None presented on this date.

Disallowed:

None presented on this date.

Payroll/Longevity:

None presented on this date.

Motion by Blasier to approve purchase orders upon signature, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers:

The Clerk's Office presented the following monthly reports of officers as presented. The County Assessor's Office is reporting a balance of \$689.00 for November 2019. The Sheriff's Office is reporting a balance of \$73,761.63 for November 2019. The County Clerk's Office is reporting a balance of \$83,414,30 for November 2019. Motion by Cavett to acknowledge the monthly reports of officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements from the Board:

None presented on this date.

Discussion and Possible Action – Consideration Regarding Safety:

Reding inquired with the board about keeping this item on as a permanent agenda item. Blasier inquired with Barto on keeping it on as a weekly agenda item. Barto felt it wasn't necessarily needed to be left on indefinitely, but he suggested giving the departments a time frame to get those presented before the board. Cavett stated he was fine for leaving it on till the end of the year. No action; only discussion.

Telephone and Utility Permits:

None presented on this date.

Road Crossing:

None presented on this date.

New Business:

None presented on this date.

Adjournment:

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2019

Chairman _____

Commissioner _____

Commissioner _____