



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **December 6, 2021**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:04 a.m.

The following members were present:

Zach Cavett –Commissioner District 1, Chris Reding – Commissioner District 2, Rocky Blasier-Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Cavett to approve Minutes of November 29th, 2021 minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Cavett to approve Minutes of November 30th, 2021 emergency meeting minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30am: BID #2022-26 – Payne County Jail Chiller – Payne County Sheriff

Bid # 2022-26 - Payne County Jail Chiller

Payne County Sheriff

DECEMBER 6, 2021 @ 9:30am

Bidding Vendors

Notes

- | | |
|--|------------------------------|
| 1. Oklahoma Chiller | \$246,359.60 - 1 yr warranty |
| 2. B & L Heating and Air Conditioning, Inc | \$243,000 - 5 yr warranty |
| 3. Jackson Mechanical | \$225,784.00 - 5 yr warranty |

Captain Reese Lane will review the bids received and come back next week for evaluations.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Board:

Resolution 2021-53 – County Safety and Performance Awards: Resolution 2021-53 was presented and discussed by the Board. This will go into effect January 1st, 2022, and names would need to be submitted each year to the board in November for approval. Motion by Cavett to approve Resolution 2021-53, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2021-54 – Fair Board Election Filing and Dates for 2022: Resolution 2021-54 was presented for the Fair Board Election Filing and Dates for 2022. Cavett suggested the filing period would begin January 3rd – 7th, 2022 from 8:30 am - 4:30 pm each day and the Election on February 7th should begin at 8:00 am and close at 5:00 pm. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2021-56 – Donation from Don and Mary Ann Ethridge of \$50,000.00 for Payne County, Oklahoma D1: Resolution 2021-56 was presented for the donation of \$50,000 to District 1 from Don and Mary Ann Ethridge. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Change Order to Contract with Kerns Construction, Inc., Bid No. 2022-22: Change Order with Kerns Construction for Bid No. 2022-22 was presented and discussed by the board. Motion by Blasier to approve, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval, Proseal, Inc., Bid No. 2022-25: The Contract with Proseal, Inc for Bid No 2022-25 was not available for approval. Motion by Cavett to table, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval of Buy Board Purchasing Cooperative for Full Body Scanner for Payne County Sheriff’s Department for Jail: Approval of Buy Board Purchasing Cooperative was presented for the purchase of a full body scanner for the Sheriff’s Department. Motion by Cavett to approve and authorize the Chairman to sign on behalf of the Board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action—COEDD Verification Request for Funds & REAP Grant Closeout Document for Karsten Creek Asphalt Project: The Board discussed the COEDD verification request for funds and REAP Grant closeout document for Karsten Creek Asphalt Project. Motion by Blasier to approve the request for reimbursement, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – CEC Construction Materials Testing Contract Fee Proposal for McMurtry Box Culvert Project: The Board discussed the CEC Construction materials testing contract fee proposal for McMurtry box culvert project. Motion by Blasier to approve, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action—Resealing of Payne County Health Department Parking Lot (Stillwater location): The board discussed the resealing of the Payne County Health Department’s Parking Lot here in Stillwater. The Health Department would like to go with Mike’s Paving due to the warranty provided. Motion by Cavett to approve Mike’s Paving due to the warranty provided and level of responsibility provided

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and the Chairman to sign on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Road Name Requests – Autumn Trail and Cross Creek Ln – by Todd Kraybill Construction, Inc.: The Board discussed the road name requests for Autumn Trail and Cross Creek Lane by Todd Kraybill Construction, Inc. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action—Plat Approval, Autumn Ridge, Second Section: The Board discussed the plat approval for Autumn Ridge, Second Section. Motion by Cavett to approve the Autumn Ridge Plat, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Plat Approval, Wagon Trail Addition: The Board discussed the plat approval for Wagon Trail Addition. Motion by Cavett to approve the Wagon Trail plat, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: The Clerk’s Office presented Cash Appropriations as Certified by the Treasurer December 3, 2021:

3	Alcoholic Bev. Tax	
#0001	General	
#1102	Highway	\$334,048.68
#1103	CBRI - 105 Monies	\$31,912.42
#1201	911 Phone Fees	\$60,224.60
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	
#1208	County Clerk Lien Fee	\$3,562.50
#1209	County Clerk RM&P	\$12,175.36
#1211	Court Fund Salaries & Fringe Court	\$29,800.00
#1212	Emergency Mgmt	\$5,000.00
#1213	Flood Plain	
#1214	Free Fair Board	\$17,356.62
#1216	Health	\$29,823.81
#1220	Resale Property	\$20,544.36
#1223	Sheriff Commissary	\$20,923.40
#1226	Sheriff Service Fee	\$178,021.22
#1227	Sheriff Training	
#1228	Solid Waste Management	\$203.20
#1230	Treasurer Mortgage Cert	\$1,224.75
#1235	Donations	
#1237	Self-Insurance Program	\$90,213.90
#1308	Extension 3/8 ST	\$28,944.66
#1310	Fair Maintenance 3/8 ST	\$83,847.74
#1311	General Govnmt 3/8 ST	\$62,024.28
#1313	Roads & Bridges 3/8 ST	\$219,152.46
#1315	Jail Debt 1/8 ST	\$137,840.08
#1321	Rural Fire 1/16 ST	\$68,912.88
#1327	Fire 3/8 ST	\$20,674.76
#1330	Highway ¼-ST	\$275,660.48
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$10.00
#7205	Law Library	\$2,786.34
#7207	Mental Health	\$5,145.83
#7210	Court Clerk Preservation Fund	\$2,476.00
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$780.00
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$35.55
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	\$0.51
#7416	2020 Protest ETC Texas Pipeline Ltd	\$0.06
#7417	2020 Protest Tidal Energy	\$7.70
#7418	2020 Protest- White Cliffs Pipeline	

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#7419	2020 Protest- Glass Mountain Pipeline
#7431	Co. Bridge & Road Investment
#7432	911 Phone Fees Investment
#7433	Co. Clerk Lien Fee Investment
#7434	County Clerk RM&P Investment
#7435	Health Investment
#7436	Resale Property Investment
#7437	Treasurer Mtg Cert Investment
#7438	Self Insurance Prog Investment
#7439	Fair Maint 3/8 ST Investment
#7501	Estray Animal
#1216	Health - Special TIF Reimb March 19
#1216	Health - Special TIF Reimb April 2

Motion by Cavett to approve cash appropriations, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Transfer of Appropriations: None presented on this date.

Purchase Orders: The Clerk's office presented the following purchase orders for payment in the amount of **\$380,060.87 for FY 2021-2022**. 2021-2022 911 Phone 34, PIONEER TELEPHONE COOPERATIVE, 66.00, UTILITIES; CBRI 5, CEC CORPORATION, 15000.00, ENGINEERING SERVICES; Extension-ST 72, STANDLEY SYSTEMS, INC., 7.50, FREIGHT73, LEISTER SUMMER, 465.41, MILEAGE REIMBURSEMENT74, ANDERSON NATHAN, 447.04, MILEAGE REIMBURSEMENT75, MCDOUGALD, KINSEY, 181.27, MILEAGE REIMBURSEMENT76, B & C BUSINESS PRODUCTS, INC., 101.85, NOVEMBER BLANKET77, FITZPATRICK SHELLY, 21.50, MILEAGE REIMBURSEMENT; Fair Main-ST 264, OKLA. NATURAL GAS, 159.69, UTILITIES265, STAPLES, 51.96, SUPPLIES266, PEAK PEST SERVICES LLC, 185.00, PEST CONTROL SERVICES267, NATIONWIDE LONG DISTANCE SERVICE, 20.72, UTILITIES268, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES269, HAMMOND FIRE SYSTEMS LLC., 625.00, FIRE SPRINKLER INSPECTION; Fire- St 42, BEAR COM, 8309.00, PAGERS43, VERIZON WIRELESS, 240.06, NOVEMBER BLANKET; General 1798, GRIMSLEYS, INC., 456.05, NOVEMBER BLANKET1799, FENTON OFFICE MART, 991.10, CHAIRS1800, CHICKASAW TELECOMMUNICATION, 2685.07, UTILITIES1801, DEARINGER PRINTING & TROPHY, INC., 32.00, STAMP1802, A T & T, 523.59, DECEMBER BLANKET1803, SIRCHIE FINGER PRINT, 1532.40, SUPPLIES1804, CENTRAL ELECTRIC COOPERATIVE, 495.42, UTILITIES1805, NAPA AUTO PARTS, 1879.53, OIL1806, NAPA AUTO PARTS, 2717.41, NOVEMBER BLANKET1807, STILLWATER NEWSPRESS, 172.04, NOVEMBER BLANKET1808, CHICKASAW TELECOM, INC., 74.50, PHONE CHANGES1809, CENTRAL LAWN AND LANDSCAPE, 190.00, NOVEMBER BLANKET1810, BUNNEY ELECTRIC CO., INC., 115.96, NOVEMBER BLANKET1811, A T & T, 722.73, INTERNET SERVICES1812, CHICKASAW TELECOMMUNICATION, 1522.02, UTILITIES1813, A T & T, 256.77, UTILITIES1814, AMAZON CAPITAL SERVICES, 93.02, OFFICE SUPPLIES1815, TISDAL & O HARA PLLC, 4749.88, CONTRACT SERVICES1816, OKLAHOMA TURNPIKE AUTHORITY, 1.40, TURNPIKE TOLL1817, PAYNE CO TREASURER, 3.71, SPECIAL ASSESSMENTS1818, B & C BUSINESS PRODUCTS, INC., 40.00, SERVICE COPY MACHINE; Health 167, FUSION CLOUD SERVICES, LLC, 133.85, UTILITIES168, CITY OF STILLWATER, 2330.40, UTILITIES169, CHICKASAW TELECOMMUNICATIONS, 35.80, UTILITIES170, CITY OF CUSHING, 597.91, UTILITIES171, CULLIGAN OF TULSA, 49.50, RENTAL; Highway 661, STILLWATER NEWSPRESS, 104.40, NOTICE TO BIDDERS662, STEWART STONE, INC., 5902.20, CRUSHER RUN663, TELECOMP HOLDINGS, INC, 107.39, DECEMBER BLANKET664, MAVERICK MACHINERY, 113.55, PARTS665, STEWART STONE, INC., 996.90, YARD CLEAN UP666, QUALITY FORD, INC., 19.29, PARTS667, DIRECT DISCOUNT TIRE, 586.80, TIRE668, STEWART STONE, INC., 5944.20, CRUSHER RUN669, STEWART STONE, INC., 5802.00, CRUSHER RUN670, STEWART STONE, INC., 996.50, YARD CLEAN UP671, STEWART STONE, INC., 10983.50, CRUSHER RUN672, STEWART STONE, INC., 10791.00, CRUSHER RUN673, HOIDALE COMPANY, INC., 2346.89, PARTS AND LABOR674, STILLWATER BUILDING CENTER, 34.31, NOVEMBER BLANKET675, REPUBLIC SERVICES # 789, 72.17, NOVEMBER BLANKET676, LIONEL HARRIS OIL CO., INC., 5028.67, DYED DIESEL REMOTE TANKS677, CITY OF STILLWATER, 159.56, WATER METER ROAD PROJECTS678, CAPITAL ONE, 146.45, NOVEMBER BLANKET679, CITY OF CUSHING, 305.77, UTILITIES680, KINNUNEN SALES & RENTALS, INC, 157.91, NOVEMBER BLANKET681, STEWART STONE, INC., 5939.40, CRUSHER RUN682, LOWES COMPANIES, INC., 142.38, TOOLS683, FRONTIER FIRE PROTECTION, 69.35, NOVEMBER BLANKET684, CORPORATE BILLING LLC, 459.12, STARTER685, CAPITAL ONE, 317.52, WATER686, OKLA TAX COMMISSION, 47.50, TAG AND TITLE; Hwy-ST 11, KERNS ASPHALT INC., 217425.46, ASPHALT OVERLAY12, BAILEYS PAVING CO. , INC, 20374.26, HMHL; Jail-ST 119, ENGINEERED EQUIPMENT, INC., 187.32, OVERAGE PO 120, ENGINEERED EQUIPMENT, INC., 800.00, FILTERS121, WATCHDOG

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AUTOMATION SYSTEMS LLC, 99.99, FOOD SLICER122, GRIMSLEYS, INC., 1811.35, SUPPLIES123, A PLUS AUTO GLASS, 92.87, GLASS124, CHARM-TEX INC, 364.50, TOOTHBRUSH125, MORSE WATCHMANS INCORPORATED, 181.75, SUPPLIES; ML Fee 27, BAGGETT, BRENT THOMAS, 2500.00, MECHANIC LIEN BOND RELEASE28, QUALITY WATER SERVICES, 56.00, DECEMBER BLANKET29, B & C BUSINESS PRODUCTS, INC., 249.56, OFFICE SUPPLIES; RM&P 34, CHICKASAW TELECOMMUNICATION, 614.00, DECEMBER BLANKET; Rural Fire-ST 31, EMCO, 110.00, BLANKET32, AMERICAN HERITAGE BANK, 5700.00, LEASE PAYMENTS; SH Svc Fee 150, H & H SHOOTING SPORTS, 876.00, CARRIER151, H & H SHOOTING SPORTS, 184.12, SHIRTS152, MERIDIAN TECHNOLOGY CENTER, 45.00, WRITTEN EXAM153, SYSCO FOOD, INC., 18000.15, NOVEMBER BLANKET154, PAYNE CO. SHERIFF, 1000.00, CASH INVESTIGATIVE FUND155, H & H SHOOTING SPORTS, 1137.54, CARRIER156, STILLWATER NEWSPRESS, 115.20, NOTICE TO BIDDERS; Solid Waste Mange 53, OAKES SERVICE CENTER, 689.30, NOVEMBER BLANKET54, ATWOOD DISTRIBUTING, 126.65, NOVEMBER BLANKET55, STAPLES, 217.98, NOVEMBER BLANKET56, UNIFIRST, 402.14, NOVEMBER BLANKET57, STILLWATER SCREENPRINTING, 212.94, SCREEN PRINTING SERVICES

Blanket: None presented on this date.

Disallowed: None presented on this date.

Payroll/Longevity: Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers: The Clerks Office presented the following monthly reports of officers. The County Clerk is reporting a balance of \$123,773.35 for the month of November 2021. Motion by Cavett to acknowledge the monthly reports of officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements from the Board: None presented on this date.

Telephone and Utility Permits/Road Crossings None presented on this date.

New Business: None presented on this date.

Recess: Motion by Cavett to recess to go into Facilities Authority Meeting. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Reconvene: Motion by Cavett to reconvene back into BOCC Meeting. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2021

Chairman _____

Commissioner _____

Commissioner _____