



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **December 4, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett - Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Jeremiah Gregory and Flag Salute to our country led by Dewey Clapp.

**Approval or Modification of Minutes:** Motion by Reding to approve minutes of November 29th as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Bid Openings – 9:30 AM:**

Bid No 2024-23 thru 2024-38; 6 Month Bids: McCombs presented Bid No. 2024-23 thru 2024-38; FY 23-24 for 6 Month bids. Bids are for January 1, 2024 thru June 30, 2024.

Dub Ross Company, Inc; Soil Chem LLC; AEG Petroleum; Scottwood Industries; Direct Discount Tire; Stewart Stone; Heritage PPG; Hooten Oil LLC; Fensco, Inc; Fensco, Inc; Anchor Stone Company; Evans & Associates Construction Co, Inc; Sunbelt Equipment & Supply, Inc; Main Automotive; The Railroad Yard; Vance Brothers, Inc; General Materials, Inc; Haskell Lemon Construction Co; Dolese Bros Co; Oklahoma Cement Solutions; Bailey’s Paving Co; Fleet Fuels LLC; Kerns Ready Mixed Concrete, Inc; Lightle Sand; Southern Tire Mart, LLC; Kerns Asphalt Company, Inc; Shuterra, LLC; Quapaw. No action was taken.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Approval-Meeting Minutes from November 13, 2023:** Motion by Reding to approve the minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Appointment of Payne County Representative to the Central Oklahoma Regional Transportation Planning Organization Policy Board:** Markum stated that she would like to be a representative on this board for Payne County. Motion by Reding to appoint Markum to the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:**

**Resolution 2023-125- Declaration of Surplus- Payne County OSU Extension- Scales, Inventory ID 507.001, Orig. Cost \$2,424.00, Serial Number 006660845, Date Acquired 08/2016:** Motion by Reding to approve Resolution 2023-125 for surplus and Resolution 2023-126 for disposal, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Resolution 2023-126- Resolution for Disposing of Equipment- Payne County OSU Extension- Scales, Inventory ID 507.001, Orig. Cost \$2,424.00, Serial Number 006660845, Date Acquired 08/2016:** Item E2 passed with Item E1.

**Cash Appropriations:** The County Clerk presented cash appropriations as certified by the County Treasurer as of December 1, 2023:

3	Alcoholic Bev. Tax	\$27,207.04
#0001	General	
#1102	Highway	\$333,179.84
#1103	CBRI - 105 Monies	\$46,144.06
#1201	911 Phone Fees	\$64,208.29
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	\$2,407.05
#1208	County Clerk Lien Fee	\$4,618.53
#1209	County Clerk RM&P	\$11,982.31
#1211	Court Fund Salaries & Fringe Court	\$25,311.16
#1212	Emergency Mgmt	\$5,242.69
#1213	Flood Plain	\$7.22
#1214	Free Fair Board	\$17,450.72
#1216	Health	\$269,821.57
#1220	Resale Property	\$31,348.93
#1223	Sheriff Commissary	\$1,322.12
#1226	Sheriff Service Fee	\$141,745.79
#1227	Sheriff Training	\$19.43
#1228	Solid Waste Management	\$542.36
#1230	Treasurer Mortgage Cert	\$2,618.87
#1235	Donations	
#1237	Self-Insurance Program	\$195,484.57
#1251	Opioid Abatement Settlement	\$151.58
#1308	Extension 3/8 ST	\$35,854.92
#1310	Fair Maintenance 3/8 ST	\$111,267.95
#1311	General Govnmt 3/8 ST	\$86,208.14
#1313	Roads & Bridges 3/8 ST	\$263,690.94
#1315	Jail Debt 1/8 ST	\$159,675.99
#1321	Rural Fire 1/16 ST	\$89,438.85
#1327	Fire 3/8 ST	\$27,088.39
#1330	Highway ¼-ST	\$334,239.70
#1331	Jail Debt ¼ ST	

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#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	\$61,199.77
#1570	LATCF- Local Assistance and Tribal Consistency	\$426.81
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$12.63
#7205	Law Library	\$2,699.81
#7207	Mental Health	\$6,244.87
#7210	Court Clerk Preservation Fund	\$2,973.18
#7303	Seizure of Property	\$46.20
#7304	District Attorney Revolving	\$677.41
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$534.66
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	
#7416	2020 Protest ETC Texas Pipeline Ltd	
#7417	2020 Protest Tidal Energy	\$115.82
#7418	2020 Protest- White Cliffs Pipeline	
#7419	2020 Protest- Glass Mountain Pipeline	
#7420	2021 Protest-Marathon Petroleum	
#7421	2021 Protest Grand Mess Pipeline	
#7422	2021 Protest Tidal Energy	\$113.50
#7423	2021 Protest Mercuria Energy America	
#7424	2021 Protest Sperry Trough Gathering	\$3.68
#7425	2021 Protest Great Salt Plains Midstream	
#7426	2021 Protest MV Purchasing LLC	
#7427	2022 Protest Sperry Trough Gathering	\$6.68
#7428	2022 Protest Tidal Energy Marketing	\$85.01
#7429	2022 Protest Great Salt Plains Midstream LLC	
#7431	Co. Bridge & Road Investment	
#7432	911 Phone Fees Investment	
#7433	Co. Clerk Lien Fee Investment	
#7434	County Clerk RM&P Investment	
#7435	Health Investment	
#7436	Resale Property Investment	
#7437	Treasurer Mtg Cert Investment	
#7438	Self Insurance Prog Investment	
#7439	Fair Maint 3/8 ST Investment	
#7501	Estray Animal	\$78.83
#1216	Health - Special TIF Reimb March 19	

Motion by Reding to approve the cash appropriations as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: Purchase orders totaling \$130,383.87** 2023-2024 Extension-ST 79, OSU COOPERATIVE EXT. SRV., 26666.66, NOVEMBER BLANKET 80, SHRED- AWAY SHREDDING, INC., 40.00, SHREDDING SERVICES 81, OSU COOPERATIVE EXT. SRV., 1200.00, POSTAGE EQUIPMENT 82, US CELLULAR, 1.02, CELL PHONE USAGE; Fair Board 681, OKLA. CATTLEMEN S ASSOC., INC., 100.00, MEMBERSHIP RENEWAL 682, STILLWATER NEWSPRESS, 227.88, SUBSCRIPTION RENEWAL; Fair Main-ST 256, GRIMSLEYS, INC., 1400.00, OCTOBER BLANKET 257, OKLA. NATURAL GAS, 186.27, UTILITIES 258, DEARINGER PRINTING & TROPHY, INC., 425.00, SEPTEMBER BLANKET 259, PEAK PEST SERVICES LLC, 185.00, PEST CONTROL SERVICES 260, QUALITY WATER SERVICES, 49.25, OCTOBER BLANKET 261, GRIMSLEYS, INC., 453.20, OVERAGE PO 262, TOUCHTONE, 4.76, LONG DISTANCE; Fire- St 38, VERIZON WIRELESS, 240.06, UTILITIES-CELL PHONE; General 1785, STILLWATER STEEL AND, 68.40, OCTOBER BLANKET 1786, LEE COMPANY, INC., 984.22, SERVICE/REPAIR 1787, PHILLIPS C.S.R., SHELLY S., 154.00, PREMILIMINARY HEARING TRANSCRIPT 1788, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 824.13, UTILITIES 1789, IRBY, JAY, 240.78, MILEAGE REIMBURSEMENT 1790, POSTAL PACK & SHIP, 634.70, POSTAGE 1791, VIP TECHNOLOGY SOLUTIONS GROUP, 755.92, UTILITIES 1792, ALLIANCE MAINTENANCE INC, 1600.00, NOVEMBER BLANKET 1793, PURE WATER PARTNERS, LLC, 93.00, WATER SERVICES 1794, CITY OF STILLWATER, 15.08, UTILITIES 1795, CENTRAL ELECTRIC COOPERATIVE, 589.68, UTILITIES 1796, FIFTY ONE EAST WATER DISTRICT, 27.70, UTILITIES 1797, QUINTERGY INC, 264.01, IT SERVICES 1798, R. K. BLACK, INC, 570.35, COPIER MAINTENANCE 1799, THE JOURNAL, 30.00, SUBSCRIPTION 1800, QUALITY WATER SERVICES, 66.25, OCTOBER BLANKET 1801, TRANSUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES 1802, HIGH FIVE MEDIA GROUP, LLC, 219.00, WEBSITES SERVICES 1803, COOPERS LOCKSMITH LLC, 3.00, NOVEMBER BLANKET 1804, HUNTER, LOSCO, 20.04, MILEAGE REIMBURSEMENT 1805, ALLIANCE MAINTENANCE INC, 2340.00, NOVEMBER BLANKET 1806, A T & T, 284.70, UTILITIES 1807, STRODE FUNERAL HOME, 795.00, INDIGENT CREMATION 1808, A T & T, 718.77, UTILITIES-INTERNET 1809, THE MEADOWS CENTER FOR, 135.00, SHREDDING SERVICES 1810, M POWER INC., 75.00, JANITORIAL SERVICES 1811,

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TOUCHTONE, 41.57, UTILITIES 1812, FAVCO ELECTRIC, INC., 431.10, ELECTRICAL REPAIR 1813, SMC TECHNOLOGIES INC., 250.00, NOVEMBER BLANKET 1814, CITY OF STILLWATER, 74.93, UTILITIES 1815, SNAP-ON CREDIT LLC, 116.50, SUBSCRIPTION 1816, CITY OF STILLWATER, 8835.05, UTILITIES 1817, LOWES COMPANIES, INC., 60.76, NOVEMBER BLANKET 1818, COMMUNITY WORKS, 409.50, JUVENILE DETENTION 1819, CITY OF STILLWATER, 146.09, UTILITIES 1820, OKLA. NATURAL GAS, 334.27, UTILITIES 1821, POSTAL PACK & SHIP, 526.77, POSTAGE 1822, CITY OF STILLWATER, 8402.07, NOVEMBER BLANKET 1823, ADVANTAGE PLUMBING HEATING AND COOLING, 42.36, PARTS AND REPAIRS 1824, CIMARRON VALLEY COMM., LLC, 277.18, NOTICE OF PUBLICATION; Health 180, UNIVERSITY CLEANING SERVICES, 1863.24, NOVEMBER BLANKET 181, MILLER, ROXANNE, 146.72, MILEAGE REIMBURSEMENT 182, DEXYP, 18.70, DIRECTORY LISTING 183, MARTIN, MIKE, 870.00, ELEVATOR MAINTENANCE 184, BRYANT, RACHEL L, 83.05, MILEAGE REIMBURSEMENT 185, UNIVERSITY CLEANING SERVICES, 687.45, NOVEMBER BLANKET 186, OKLA. NATURAL GAS, 294.61, UTILITIES 187, CULLIGAN OF TULSA, 50.00, NOVEMBER BLANKET 188, CLASBY, JAMIE, 138.86, MILEAGE REIMBURSEMENT 189, AMAZON CAPITAL SERVICES, 480.86, OFFICE SUPPLIES 190, AHA PROCESS, INC, 225.00, BLOCK GRANT 191, B & L HEAT & AIR, 687.76, INSPECT/REPAIR 192, DEARINGER PRINTING & TROPHY, INC., 87.50, NOTEPADS 193, B & L HEAT & AIR, 100.00, PARTS & INSTALLATION; Highway 573, WALKER COMPANIES, 89.00, NOTARY 574, FLEETPRIDE, INC., 647.20, OCTOBER BLANKET 575, AMERICAN WELDING SUPPLY, 482.16, OCTOBER BLANKET 576, YELLOW HOUSE MACHINERY, 268.00, PARTS 577, AMAZON CAPITAL SERVICES, 48.03, SUPPLIES 578, HARRIS STATION 33, LLC, 422.80, OCTOBER BLANKET 579, COMPLIANCE RESOURCE GROUP, 590.00, ANNUAL DOT CONSORTIUM 580, 2TALK LLC, 52.44, UTILITIES 581, FLEET FUELS, LLC, 111.87, OCTOBER BLANKET 582, CITY OF STILLWATER, 335.42, UTILITIES 583, UNIFIRST, 603.37, OCTOBER BLANKET 584, DIRECT DISCOUNT TIRE, 2404.00, TIRES & WASTE FEE 585, ATWOOD DISTRIBUTING, 376.03, OCTOBER BLANKET 586, CORPORATE BILLING LLC, 66.99, OCTOBER BLANKET 587, PREMIER TRUCK GROUP OF TULSA, 264.88, OCTOBER BLANKET 588, P & K EQUIPMENT, INC., 265.49, OCTOBER BLANKET 589, COOPERS LOCKSMITH LLC, 113.70, SHOP SUPPLIES; Hwy-ST 25, ANCHOR D BANK, 50000.00, GRADER PAYMENT; Jail-ST 156, OKLA. NATURAL GAS, 357.93, UTILITIES 157, QUINTERGY INC, 15338.70, IT SERVICES 158, US FOODS, INC, 8204.45, NOVEMBER BLANKET 159, QUINTERGY INC, 15469.80, CONTRACT IT SERVICES 160, CITY OF STILLWATER, 17676.20, UTILITIES 161, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 933.07, UTILITIES 162, QUINTERGY INC, 18480.70, CONTRACT SERVICES 163, DIRECT TV, 251.24, HD ACCESS/RECEIVERS; ML Fee 21, DEARINGER PRINTING & TROPHY, INC., 1640.00, ENVELOPES 22, A PLUS AUTO GLASS, 756.81, PLEXIGLASS; Mtg Cert 29, QUALITY WATER SERVICES, 28.75, NOVEMBER BLANKET 30, B & C BUSINESS PRODUCTS, INC., 647.11, SUPPLIES; RM&P 26, HIGH FIVE MEDIA GROUP, LLC, 229.00, NOVEMBER BLANKET; Rural Fire-ST 37, AMERICAN HERITAGE BANK, 5700.00, LEASE PAYMENTS; SH Svc Fee 161, GALLS, LLC, 286.07, SHIRTS 162, QUINTERGY INC, 9240.35, CONTRACT SERVICES 163, QUINTERGY INC, 7866.00, CONTRACT IT SERVICES 164, STILLWATER NEWSPRESS, 51.22, NOTICE OF SALE 165, GRIMSLEYS, INC., 219.42, SUPPLIES 166, THOMSON REUTERS - WEST, PAYMENT CENTER, 623.63, SOFTWARE SUBSCRIPTION 167, CITY OF STILLWATER, 521.26, UTILITIES 168, ADVANTAGE PLUMBING HEATING AND COOLING, 376.33, PARTS AND LABOR 169, JERSEY TACTICAL CORP, 1949.95, SUPPLIES 170, SIRCHIE FINGER PRINT, 406.70, EVIDENCE SUPPLIES 171, STAPLES BUSINESS CREDIT, 787.08, OFFICE SUPPLIES 172, CITY OF STILLWATER, 490.90, UTILITIES-M POWER 173, QUINTERGY INC, 7866.00, IT SERVICES 174, CDW GOVERNMENT, INC., 384.91, MPOWER BUILDING 175, SHRED- AWAY SHREDDING, INC., 203.50, NOVEMBER BLANKET

**Payroll:** None presented on this date.

**Blankets:** \$39,900 Blanket for Yale Fire

Motion to approve purchase orders upon signature by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** Markum presented Environmental Enforcement report and Jeff Kuhn presented Emergency Management report.

Motion by Markum to acknowledge the monthly reports as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Public Announcements from the Board (No Action will be taken):** Reding stated that the deputies at the Courthouse were inquiring about needed guidelines when people wanted to use county property for different requests. Reding would like to add it to the agenda to allow the board to discuss this further. No action taken.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None presented on this date.

**New Business:** Jeremiah Gregory wanted to address the board on the meeting minutes. Gregory wanted to reiterate that Title 25 Section 312 states that the minutes shall be a summary being short and concise. Gregory wanted to remind the board that he nor his boss Laura Austin Thomas would serve as referee when it came to the minutes. The board's options are to pass a Resolution stating what you think the minutes should be, state in a current meeting what the previous meetings should have read and pass with those corrections or to not pass the minutes at all leaving them unofficial. It is up to the County Clerk to report the summary, proceedings and all matters considered in the minutes.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

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All Board of County Commissioner Meetings live recordings can be found at [www.countyclerk.paynecounty.org](http://www.countyclerk.paynecounty.org)

Minutes of the Board attested to:  
Attest:

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_