



## Official Minutes of PAYNE COUNTY BUDGET BOARD

The Payne County Budget Board met in a regular meeting of the board at 11:00 a.m. on **Monday, December 14, 2020** at the Payne County Administration Building, Commissioner Meeting Room, Suite 200 located in Stillwater, Oklahoma.

**Chairman Reding called the meeting to order:** at 11:00 a.m.

**The following members were present:**

**Chris Reding**-Commissioner District 2, **Carla Manning**- Treasurer, **Glenna Craig**- County Clerk, **Zach Cavett**-Commissioner District 1, **Rocky Blasier**-Commissioner District 3, **Lori Allen** – Court Clerk. Also, in attendance various department heads, employees, and media.

**Approve minutes of the previous meeting of the board:** The Clerk presented the minutes for the October 29<sup>th</sup> meeting. Motion by Craig to approve as presented, second by Manning. Roll Call Vote: Allen-Yes, Manning-Yes, Craig-Yes, Cavett-Yes, Blasier-Yes, Reding-Yes.

Clerk presented minutes for November 9<sup>th</sup>. Motion by Cavett to approve as presented, second by Allen. Roll Call Vote: Manning-Yes, Craig-Yes, Cavett-Yes, Blasier-Yes, Reding-Yes, Allen-Yes

**Financial Reports:**

**Cash Appropriations:** Cash Appropriations have been certified by the County Treasurer as of December 2020:

3	Alcoholic Bev. Tax	\$30,306.18
#0001	General	
#1102	Highway	\$306,972.24
#1103	CBRI - 105 Monies	\$22,088.37
#1201	911 Phone Fees	\$60,556.44
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	\$441.00
#1208	County Clerk Lien Fee	\$9,700.79
#1209	County Clerk RM&P	\$11,560.00
#1211	Court Fund Salaries & Fringe Court	\$28,500.00
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$2,626.25
#1216	Health	\$2542.31
#1220	Resale Property	\$12,144.39
#1223	Sheriff Commissary	\$20,501.37
#1226	Sheriff Service Fee	\$133,179.26
#1227	Sheriff Training	
#1228	Solid Waste Management	\$40,457.32
#1230	Treasurer Mortgage Cert	\$1,165.00
#1235	Donations	
#1237	Self-Insurance Program	\$113,432.97
#1308	Extension 3/8 ST	\$25,788.41
#1310	Fair Maintenance 3/8 ST	\$73,681.18
#1311	General Govnmt 3/8 ST	\$55,260.88
#1313	Roads & Bridges 3/8 ST	\$195,255.12
#1315	Jail Debt 1/8 ST	\$124,055.13
#1321	Rural Fire 1/16 ST	\$61,398.32
#1327	Fire 3/8 ST	\$18,420.29
#1331	Jail Debt ¼ ST	\$245,601.26
#1565	CFDA 21.01 (CARES)	
#2000	Capital Projects	
#7202	Child Abuse Prevention	
#7205	Law Library	\$3,013.51
#7207	Mental Health	\$5,145.83
#7210	Court Clerk Preservation Fund	\$2,736.00
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$2,560.00
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	2016-2018 Protest Tidal Energy (Omitted)	\$35.54
#7431	Co. Bridge & Road Investment	\$207.23
#7432	911 Phone Fees Investment	\$189.45
#7433	Co. Clerk Lien Fee Investment	\$24.88
#7434	County Clerk RM&P Investment	\$38.30
#7435	Health Investment	\$358.21
#7436	Resale Property Investment	\$286.50
#7437	Treasurer Mtg Cert Investment	\$36.78
#7438	Self Insurance Prog Investment	\$2,822.53
#7439	Fair Maint 3/8 ST Investment	\$1,882.74
#7501	Estray Animal	

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Motion by Allen to approve the cash appropriations as presented, second by Craig. Roll Call Vote: Craig-Yes, Cavett-Yes, Blasier-Yes, Reding-Yes, Allen-Yes, Manning-Yes.

**Transfers:** Craig presented the following transfers: District 3 is requesting to transfer \$1675.00 from M&O (1102) to Roads & Bridges (1103) which was deposited into the wrong account by the Department and the Sheriff's Office is requesting to transfer \$185,000 from their Jail M&O to Jail Salaries. Motion by Craig to approve the transfers as presented, second by Cavett. Roll Call Vote: Craig-Yes, Cavett-Yes, Blasier-Yes, Reding-Yes, Allen-Yes, Manning-Yes

**Letter of Commitment:** None presented on this date.

**Range changes/discussion/possible action:** None presented on this date.

**New hires/discussion/possible action:** Environmental Enforcement and District 3 both have new hires.

**Approval of Employee request for Leave and/or Request for leave share:** None presented on this date.

**COVID19 Update:** Emergency Management Director Jeff Kuhn gave an update to the board.

**County Wide Internal Controls:** Reding went over the State Auditor and Inspector county wide internal controls. This month the board discussed risk assessments. No action taken by the board

**New business/discussion – no action will be taken:** Kuhn stated if any offices need thermometers, hand sanitizer or masks let him know.

**Adjournment:** Motion by Blasier to adjourn, second by Manning. Roll Call Vote: Craig-Yes, Cavett-Yes, Blasier-Yes, Reding-Yes, Allen-Yes, Manning-Yes

**Minutes of the Board attested to**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Budget Board**

On the \_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Vice Chairman \_\_\_\_\_