



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **November 6th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett - Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country led by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Markum to approve minutes of October 30th as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): Representative Stanley Shook, and Amos Charles Jr. from Motorola gave the Commission an update on the radio project.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action – Parking lot use between First United Methodist Church Stillwater and the Board of County Commissioners, Payne County: The licensing agreement authorizes the county to use the parking lot during the week, and in turn the church can use the county parking lot when the county is not using it. The county will partner to maintain the parking lot and will not hold the church liable. Motion by Reding to approve the licensing agreement as presented, second by Markum. County Attorney Jeremiah Gregory asked that his statements be reflected in the minutes. Gregory stated that there was a concern raised about this agreement being a profit venture to the church jeopardizing their tax exemption for Ad Valorem taxes. Gregory feels that there is not an issue, as this licensing agreement does not cover their maintenance cost, and that this does not constitute a profit. Gregory does not know what the opinion will be in the future moving forward if there is another Commission, Assessor, County Attorney, or the Church representative in the future, but wants it noted that none of the involved currently believe that this license jeopardizes the churches Ad Valorem taxes, and the opinion comes from the District Attorney's office. That the opinion of the current District Attorney is that this does not jeopardize their exemption, a D.A in the future may see it differently, but that Gregory wants the public that listens to this to know that it is not a profit-making venture for the church. Gregory wants to protect the county and the church, that the church is not getting special treatment. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action Hiring Safety Director – Reding requested this agenda item. Cavett stated that most counties' Safety Director is the Emergency Management Director. Motion by Cavett to appoint Jeff Kuhn as the Safety Director, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action Hiring of Emergency Management Director: Reding requested this item on the agenda. Reding stated that Jeff was planning on retiring when he hits his 20, in March or April next year. Reding stated it takes a year to train. Reding asked what does Cavett have in mind for a replacement? Cavett stated the training requirements is about 46 hours to be done in the first 12 months. Cavett has this situation under control and has talked to Jeff who told him he does not have a date in mind at this time to retire. Cavett stated when it is needed, he will see it is on the agenda because it is state law that the board appoints the position. No action taken by the board.

Discussion/Possible Action Acceptances of Sale of County Owned property by Payne County Treasurer located at 305 S. Noble Ave., Cushing Oklahoma. Treasurer Lee Denney presented a county deed to the board. Payne County Economic Development Authority was the only bidder. Glenna Craig, Payne County Clerk stated that there was a new state law that came into effect November 1st that every deed that conveys land must have an accompanied affidavit for every grantee that they are a U.S. Citizen. The chair of the trust would execute that affidavit.

Discussion/Possible Action Phone system update for 3 phones in Early Settlement Mediation to reimburse the Sheriff's office out of the Commission Courthouse M&O fund. Glenna Craig, County Clerk requested that this be put on the agenda. Craig stated as the supervisor over the program, that she was made aware by the Sheriff's Department that the phone count for the new system did not include the Early Settlement mediation program phones. Craig is requesting since the program only has 650.00 for M&O and that this is a building wide system, that the Commission reimburse the Sheriff's department for the phones, and that the Sheriff department was going to let the program run off their system. Reding stated he did not know if Craig was going to pay for their phone system, Craig stated that she was unaware that they were not included until the Sheriff department told her they were not, and that Reding never talked to her about it. The Commission agreed to pay for the phones. No action needed by the board.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory:

- 1. Resolution 2023-110-** Declaration of Surplus- Payne County Emergency Management- Motorola Radio, Inventory ID 601.009, Orig. Cost \$700.00, Serial Number 672TKJH563, Date Acquired 07/24/2009- Motorola Radio, Inventory ID 601.010, Orig. Cost \$525.00, Serial Number 922TJS1501, Date Acquired 07/24/2009- Motorola Radio, Inventory ID 601.011, Orig. Cost \$555.00, Serial Number 001TLL0037, Date Acquired 07/08/2010- Motorola Radio, Inventory ID 601.012, Orig. Cost \$555.00, Serial Number 001TLL0036, Date Acquired 07/08/2010- Motorola Radio, Inventory ID 601.013, Orig. Cost \$555.00, Serial Number 001TLL0044, Date Acquired 07/08/2010-
- 2. Resolution 2023-112-** Declaration of Surplus- Payne County Emergency Management- Bed Slider, Inventory ID 361.001, Orig. Cost \$699.00, Serial Number 012272, Date Acquired 03/07/2008- Radio, Inventory ID 601.003, Orig. Cost \$512.00, Serial Number 922TJC2182, Date Acquired 02/29/2008- Radio, Inventory ID 601.004, Orig. Cost \$512.00, Serial Number

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922TJC2187, Date Acquired 02/29/2008- Radio, Inventory ID 601.005, Orig. Cost \$512.00, Serial Number 922TJC2910, Date Acquired 02/29/2008- Radio, Inventory ID 601.006, Orig. Cost \$512.00, Serial Number 922TJC2194, Date Acquired 02/29/2008- Radio, Inventory ID 601.008, Orig. Cost \$770.00, Serial Number 672TKJH576, Date Acquired 07/24/2009-

3. **Resolution 2023-114-** Declaration of Surplus- Payne County Emergency Management-Dell Computer, Inventory ID 620.007, Orig. Cost \$600.00, Serial Number UNKNOWN, Date Acquired 8/5/2009- Surface Pro Laptop, Inventory ID 620.0008, Orig. Cost \$2,160.00, Serial Number 072837160353, Date Acquired 03/25/2016- Desk Addition, Inventory ID 105.002, Orig. Cost \$1,029.48, Serial Number UNKNOWN, Date Acquired 11/24/2014- CM300 Radio, Inventory ID 601.002, Orig. Cost \$512.00, Serial Number 922TJA3701, Date Acquired 02/29/2008- Motorola Hand Held Radio, Inventory ID 601.001, Orig. Cost \$700.00, Serial Number 672THAC691, Date Acquired 06/05/2007
4. **Resolution 2023-116-** Declaration of Surplus- Payne County Emergency Management-Motorola Radio, Inventory ID 601.015, Orig. Cost \$660.00, Serial Number UNKNOWN, Date Acquired 4/11/2011- Dell Laptop, Inventory ID 620.002, Orig. Cost \$2,742.00 , Serial Number 42302818369, Date Acquired 6/9/2009- iPhone 5S, Inventory ID 223.002, Orig. Cost \$----- , Serial Number C39MC7MTFF9E, Date Acquired 3/21/2014- HP Computer, Inventory ID 620.003, Orig. Cost \$729.99, Serial Number UNKNOWN, Date Acquired 03/21/2014- Dell Computer, Inventory ID 620.004, Orig. Cost \$1,109.93, Serial Number 20357600401, Date Acquired 03/14/2013, - Dell Computer, Inventory ID 620.005, Orig. Cost \$1,109.93, Serial Number 20357647057, Date Acquired 03/14/2013
5. **Resolution 2023-11-** Resolution for Disposing of Equipment - Payne County Emergency Management- Motorola Radio, Inventory ID 601.009, Orig. Cost \$700.00, Serial Number 672TKJH563, Date Acquired 07/24/2009- Motorola Radio, Inventory ID 601.010, Orig. Cost \$525.00, Serial Number 922TJS1501, Date Acquired 07/24/2009- Motorola Radio, Inventory ID 601.011, Orig. Cost \$555.00, Serial Number 001TLL0037, Date Acquired 07/08/2010- Motorola Radio, Inventory ID 601.012, Orig. Cost \$555.00, Serial Number 001TLL0036, Date Acquired 07/08/2010- Motorola Radio, Inventory ID 601.013, Orig. Cost \$555.00, Serial Number 001TLL0044, Date Acquired 07/08/2010
6. **Resolution 2023-13-** Resolution for Disposing of Equipment- Payne County Emergency Management - Radio, Inventory ID 601.003, Orig. Cost \$512.00, Serial Number 922TJC2182, Date Acquired 02/29/2008- Radio, Inventory ID 601.004, Orig. Cost \$512.00, Serial Number 922TJC2187, Date Acquired 02/29/2008- Radio, Inventory ID 601.005, Orig. Cost \$512.00, Serial Number 922TJC2910, Date Acquired 02/29/2008- Radio, Inventory ID 601.006, Orig. Cost \$512.00, Serial Number 922TJC2194, Date Acquired 02/29/2008- Radio, Inventory ID 601.008, Orig. Cost \$770.00, Serial Number 672TKJH576, Date Acquired 07/24/2009-
7. **Resolution 2023-15-** Resolution for Disposing of Equipment- Payne County Emergency Management-Dell Computer, Inventory ID 620.007, Orig. Cost \$600.00, Serial Number UNKNOWN, Date Acquired 8/5/2009- Surface Pro Laptop, Inventory ID 620.0008, Orig. Cost \$2,160.00, Serial Number 072837160353, Date Acquired 03/25/2016- Desk Addition, Inventory ID 105.002, Orig. Cost \$1,029.48, Serial Number UNKNOWN, Date Acquired 11/24/2014- CM300 Radio, Inventory ID 601.002, Orig. Cost \$512.00, Serial Number 922TJA3701, Date Acquired 02/29/2008- Motorola Hand Held Radio, Inventory ID 601.001, Orig. Cost \$700.00, Serial Number 672THAC691, Date Acquired 06/05/2007
8. **Resolution 2023-17-** Resolution for Disposing of Equipment- Payne County Emergency Management-Motorola Radio, Inventory ID 601.015, Orig. Cost \$660.00, Serial Number UNKNOWN, Date Acquired 4/11/2011- Dell Laptop, Inventory ID 620.002, Orig. Cost \$2,742.00 , Serial Number 42302818369, Date Acquired 6/9/2009- iPhone 5S, Inventory ID 223.002, Orig. Cost \$----- , Serial Number C39MC7MTFF9E, Date Acquired 3/21/2014- HP Computer, Inventory ID 620.003, Orig. Cost \$729.99, Serial Number UNKNOWN, Date Acquired 03/21/2014- Dell Computer, Inventory ID 620.004, Orig. Cost \$1,109.93, Serial Number 20357600401, Date Acquired 03/14/2013, - Dell Computer, Inventory ID 620.005, Orig. Cost \$1,109.93, Serial Number 20357647057, Date Acquired 03/14/2013.

Motion by Reding to approve Resolutions 2023-110-2023-17, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: The Clerk's office presented Cash Appropriations as certified by the Treasurer.

3	Alcoholic Bev. Tax	27,690.24
#0001	General	
#1102	Highway	\$354,356.45
#1103	CBRI - 105 Monies	\$41,128.62
#1201	911 Phone Fees	\$64,156.19
#1202	C.L.E.A.N Program	\$0.00
#1204	Assessor Revolving Fee	\$46.83
#1208	County Clerk Lien Fee	\$5,092.35
#1209	County Clerk RM&P	\$11,148.62
#1211	Court Fund Salaries & Fringe Court	\$25,295.98
#1212	Emergency Mgmt	\$231.64
#1213	Flood Plain	\$6.88
#1214	Free Fair Board	\$35,918.16
#1216	Health	\$36,259.38
#1220	Resale Property	\$30,962.18
#1223	Sheriff Commissary	\$1,261.70
#1226	Sheriff Service Fee	\$107,370.40
#1227	Sheriff Training	\$19.61
#1228	Solid Waste Management	\$541.18
#1230	Treasurer Mortgage Cert	\$2,533.48

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#1235	Donations	
#1237	Self-Insurance Program	\$203,956.95
#1251	Opioid abatement settlement	\$14,525.65
#1308	Extension 3/8 ST	\$38,925.89
#1310	Fair Maintenance 3/8 ST	\$119,675.56
#1311	General Govmnt 3/8 ST	\$92,177.84
#1313	Roads & Bridges 3/8 ST	\$286,658.12
#1315	Jail Debt 1/8 ST	\$175,648.40
#1321	Rural Fire 1/16 ST	\$96,671.53
#1327	Fire 3/8 ST	\$29,112.64
#1330	Highway ¼-ST	\$367,355.52
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	\$58,873.44
#1570	LATCF-Local assistance and tribal consistency	\$407.25
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$32.06
#7205	Law Library	\$2,505.13
#7207	Mental Health	\$6,247.96
#7210	Court Clerk Preservation Fund	\$2,617.42
#7303	Seizure of Property	\$28.89
#7304	District Attorney Revolving	\$1,853.00
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$517.35
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	
#7416	2020 Protest ETC Texas Pipeline Ltd	
#7417	2020 Protest Tidal Energy	\$112.07
#7418	2020 Protest- White Cliffs Pipeline	
#7419	2020 Protest- Glass Mountain Pipeline	
#7420	2021 Protest-Marathon Petroleum	
#7421	2021 Protest Grand Mess Pipeline	
#7422	2021 Protest Tidal Energy	\$109.82
#7423	2021 Protest Mercuria Energy America	
#7424	2021 Protest Sperry Trough Gathering	\$3.57
#7425	2021 Protest Great Salt Plains Midstream	\$9.98
#7426	2021 Protest MV Purchasing LLC	\$12.69
#7427	Protest sperry trough gathering	\$6.46
#7428	Protest tidal energy marketing	\$74.38
#7429	Protest great salt plains midstream llc	\$0.74
#7431	Co. Bridge & Road Investment	
#7432	911 Phone Fees Investment	
#7433	Co. Clerk Lien Fee Investment	
#7434	County Clerk RM&P Investment	
#7435	Health Investment	
#7436	Resale Property Investment	
#7437	Treasurer Mtg Cert Investment	
#7438	Self Insurance Prog Investment	
#7439	Fair Maint 3/8 ST Investment	
#7501	Estray Animal	\$1,716.34
#1216	Health - Special TIF Reimb March 19	
#1216	Health - Special TIF Reimb April 2	

Motion to approve Cash Appropriations as presented by Reding, second by Markum: Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: Purchase orders totaling \$138,458.20 FY 2023-2024 Extension-ST 64, OSU COOPERATIVE EXT. SRV., 1792.86, PART TIME PAYROLL 65, AMAZON CAPITAL SERVICES, 53.26, OFFICE SUPPLIES 66, ESKIMO JOES PROMOTIONAL, 316.02, PROMOTIONAL ITEMS; Fair Board 674, PAYNE CO. EXTENSION CENTER, 600.00, SPONSORSHIP 675, PAYNE CO. OHCE, 2493.00, FAIR MEAL TICKETS. Fair Main-ST 214, QUEST TECHNICAL SERVICE, 1656.44, LAPTOP 215,P&K EQUIPMENT, INC., 557.77, SEPTEMBER BLANKET 216, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET 217, STILLWATER SAND & GRAVEL, 700.00, FILL SAND 218, CLIFFORD POWER SYSTEMS INC, 456.00, MAINTENANCE AGREEMENT 219, CITY OF STILLWATER, 9891.08, UTILITIES 220, REPUBLIC SERVICES # 789, 2153.60, TRASH SERVICE 221, STAPLES BUSINESS CREDIT, 304.79, AUGUST BLANKET 222, ELITE ELECTRICAL, 1180.00, ELECTRICAL REPAIR 223, STILLWATER SAND & GRAVEL, 420.00, FILL SAND; Fire- St 32, BANNER FIRE EQUIPMENT INC, 5770.00, FIRE EQUIPMENT 33, OKLA. NATURAL GAS, 49.01, OCTOBER BLANKET 34, FIFTY ONE EAST WATER DISTRICT, 30.60, NOVEMBER BLANKET; General 1468, EARNHEART CRESCENT LLC, 2646.10, UNLEADED FUEL 1469, CIMARRON VALLEY COMM., LLC, 308.24, NOTICE OF PUBLICATION 1470, IRBY, JAY, 150.00, MILEAGE REIMBURSEMENT 1471, CENTRAL LAWN AND LANDSCAPE, 130.00, LAWN CARE 1472, A T & T MOBILITY, 5071.23, UTILITIES-CELL PHONE 1473, MERRIFIELD OFFICE SUPPLY, 71.99, OCTOBER BLANKET 1474, B & L HEAT & AIR, 180.00, CHILLER REPAIR 1475, COOPERS LOCKSMITH LLC, 6.00, OCTOBER BLANKET 1476, B & L HEAT & AIR, 90.00, OCTOBER BLANKET 1477, B & C BUSINESS PRODUCTS, INC., 126.96, OCTOBER BLANKET 1478, B & L HEAT & AIR, 90.00, OCTOBER BLANKET 1479, QUINTERGY INC, 792.03, IT SERVICES 1480, RANDALL-REILLY, LLC, 209.24, EDA MONTHLY SUBSCRIPTION 1481, TK ELEVATOR CORPORATION, 1005.00, SERVICE/MAINTENANCE 1482, GRIMSLEYS, INC., 691.00, JANITORIAL SUPPLIES 1483, CIMARRON VALLEY COMM., LLC, 276.44, NOTICE OF PUBLICATION

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1484, STAPLES BUSINESS CREDIT, 817.98, OFFICE SUPPLIES 1485, CORBIN, YVONNE, 94.84, MILEAGE REIMBURSEMENT 1486, A T & T, 571.70, UTILITIES 1487, CHICKASAW TELECOMMUNICATION, 2930.59, UTILITIES 1488, BOB HOWARD DODGE, 609.00, OCTOBER BLANKET 1489, CHICKASAW TELECOMMUNICATION, 1563.42, UTILITIES 1490, REPUBLIC SERVICES # 789, 124.70, MPOWER BUILDING 1491, B & L HEAT & AIR, 1439.40, UV LIGHTS 1492, A T & T, 39.54, UTILITIES 1493, CENTRAL LAWN AND LANDSCAPE, 436.00, LAWN CARE 1494, REDING CHRIS, 79.39, MILEAGE REIMBURSEMENT 1495, KINNUNEN SALES & RENTALS, INC, 23.96, OCTOBER BLANKET 1496, B & L HEAT & AIR, 1000.14, UV LIGHTS 1497, LEHR, BETH ANN, 80.30, MILEAGE REIMBURSEMENT; Health 156, TERRITORY TERMITE & PEST CONTROL, 300.00, OCTOBER BLANKET 157, LOCKETT, GARY, 184.05, OCTOBER BLANKET 158, FUSION CLOUD SERVICES, LLC, 115.16, UTILITIES 159, PIPARATO, KATHLEEN, 394.83, MILEAGE REIMBURSEMENT 160, LOCKETT, GARY, 90.00, OCTOBER BLANKET; Highway 485, CED # 4, 490.60, SIGNS 486, P & K EQUIPMENT, INC., 568.56, OCTOBER BLANKET 487, STEWART STONE, INC., 15147.86, CRUSHER RUN 488, CED # 4, 2180.40, ROAD SIGNS 489, STILLWATER NEWSPRESS, 99.97, PUBLIC NOTICE 490, STILLWATER MILL AGRI CENTER, 10.36, OCTOBER BLANKET 491, O REILLY AUTOMOTIVE, INC., 518.99, PARTS 492, PROVALUE NET, 27.94, UTILITIES 493, REPUBLIC SERVICES # 789, 117.77, OCTOBER BLANKET 494, UNIFIRST, 692.96, OCTOBER BLANKET 495, 2TALK LLC, 52.44, UTILITIES 496, QUINTERGY INC, 198.01, NETWORK SERVICES 497, O REILLY AUTOMOTIVE, INC., 287.01, OCTOBER BLANKET; Hwy-ST 20, CITY TRAILER, INC, 44500.00, TRAILER; Jail-ST 137, LOWES COMPANIES, INC., 1438.35, OCTOBER BLANKET 138, WIN WHOLESALE COMMERCIAL, 73.36, OCTOBER BLANKET 139, COUNSELING AND BEHAVIORAL SOCIALISTS OF OKLAHOMA, 300.00, MMPI TESTING 140, US FOODS, INC, 2783.71, OCTOBER BLANKET 141, A T & T MOBILITY, 758.39, UTILITIES-CELL PHONE 142, BEN E. KEITH OKLAHOMA, 10925.79, OCTOBER BLANKET; Mtg Cert 25, OME CORPORATION LLC, 285.00, POSTAGE MACHINE SUPPLIES 26, TM CONSULTING, INC., 764.97, HARDWARE & SOFTWARE; Resale 90, STILLWATER NEWSPRESS, 17.28, PUBLIC NOTICE;RM&P 24, CHICKASAW TELECOMMUNICATION, 614.00, NOVEMBER BLANET Rural Fire-ST 31, DUPREE SPORTS EQUIPMENT CO., 2989.00, SHIRTS; SH Svc Fee 133, LOWES COMPANIES, INC., 620.32, MPOWER BUILDING, 134 SHRED- AWAY SHREDDING, INC., 203.50, OCTOBER BLANKET:

Blankets: \$302,343.79 Disallowed: None presented on this date. Motion by Markum to accept purchase orders upon signature, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: Emergency Management Director Report presented by Cavett. Motion to acknowledge the report by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): Markum stated that the Environmental Enforcement sign machine is up and running. Reding stated Veterans Day is Saturday and he wanted to thank all the Veterans. Cavett stated the American Legion has a ceremony as well.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____