



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Tuesday, November 26, 2019** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding - District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – First Deputy County Clerk. Invocation by Jeff Kuhn and Flag Salute to our country by Chris Reding.

Approve minutes of the previous meeting of the board:

The Clerk's Office presented minutes of the previous meeting. Motion by Cavett to approve minutes of November 18, 2019 second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken):

None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations:

Cavett stated that they would be rebidding several of the 6-month bids. Cavett would like to rebid Bids 2020-27 to 2020-38 due to the needed vendors not bidding the needed materials/supplies. Reding inquired on us having official word from Yale Fire Department with the Clerk's Office. Mathis stated that no, the Clerk's Office has not heard from Josh Robinson on an evaluation at this time. Mathis did state that she knew after County Clerk Craig had checked with Lowell Barto, ADA that they could not accept the bid from Lambert Construction due to the lack of a signature on the affidavit. Reding stated that he had heard that they were going to reject all bids stating that none of them meet the lower budget that they have.

Discussion and Possible Action on Reports from Officers and Boards

Resolution 2019-28 – Deductible Fund Reimbursement:

Reding presented Resolution 2019-28 this was discussed in the last Budget Board Meeting and now being brought before the Board of County Commissioners. Whereas, in previous years Payne County has always replenished the ACCO Deductible Fund with dollars from the Use Tax SIG-SIF Fund, and Whereas, On November 12, 2019, the Budget Board of Payne County met, and Whereas, it was determined by the Elected Officials of Payne County that whichever department uses the Deductible Fund would be responsible for replenishing the Deductible Fund in full, if determined to be employee negligence, by County Claims of Oklahoma, and now THEREFOR, BE IT RESOLVED, the Board of County Commissioners of Payne County, do hereby make it the responsibility of each department to replenish the deductible fund from their department's funds within thirty days after receiving funds through the ACCO Deductible Fund, if he said accident was determined to be employee negligence by County Claims of Oklahoma. Cavett stated any funds that are replenished will go back in that use tax SIG-SIF fund not ACCO. Motion by Cavett to approve Resolution 2019-28, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – EMPG 2020 Contract:

Jeff Kuhn, Emergency Management Director presented the EMPG 2020 Contract. Kuhn said this is the same contract from last year with minor changes. Kuhn said the first stage was the application which this board approved a few months back. This Emergency Management Performance Grant is \$20,000 which is generally sent \$5000 per quarter. Motion by Cavett to approve the EMPG 2020 Contract as presented with Chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Delegation of Authority for FEMA Disaster Agreement for Major Disasters:

Kuhn stated that on this disaster that we are currently going through FEMA pays that state then it comes to the county. This agreement allows Troy Choplin and Jeff Kuhn to sign on the board's behalf over minor decisions. Reding stated he read through the agreement and it is giving Emergency Management permission on our behalf with limitations during any kind of a major disaster. Motion by Cavett to approve the delegation of authority for FEMA Disaster Agreement for Major Disasters with Chairman signing on behalf and appointing Choplin and Kuhn as the delegation of authority, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Chase Singleton – Direct Observation Therapy Provider, Contract for Payne County Health Department:

Reding presented a contract for the Payne County Health Department. Reding stated this is the same contract that has been presented before. Motion by Cavett to approve the contract as presented upon the approval of the ADA, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs:

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None presented on this date.

Ingress and Egress Agreements:

None presented on this date.

Removal of Equipment Item from Inventory:

None presented on this date.

Appointment of Requisitioning and Receiving Officers:

None presented on this date.

Cash Appropriations:

None presented on this date.

Transfer of Appropriations:

None presented at this time.

Purchase Orders:

FY 2019-2020 \$202,142.54 2019-2020 911 Phone 40, A T & T, 5416.23, UTILITIES; 41, A T & T, 4594.21, UTILITIES; 42, A T & T, 238.43, UTILITIES; 43, A T & T, 238.43, UTILITIES; Extension-ST 65, WALMART COMMUNITY, 93.12, OFFICE SUPPLIES; 66, US CELLULAR, 113.28, PHONE CHARGES; Fair Main-ST 263, THERMACUBE LLC, 80.00, OCTOBER BLANKET; 264, P & K EQUIPMENT, INC., 255.48, OCTOBER BLANKET; 265, UNIFIRST, 548.95, OCTOBER BLANKET; 266, QUALITY WATER SERVICES, 2.00, OCTOBER BLANKET; 267, ELITE ELECTRICAL, 275.00, OCTOBER BLANKET; 268, GRIMSLEYS, INC., 622.95, OCTOBER BLANKET; 269, CINTAS FIRST AID & SAFETY, 93.93, OCTOBER BLANKET; 270, B & C BUSINESS PRODUCTS, INC., 272.74, OCTOBER BLANKET; 271, VISIT STILLWATER, 900.00, OCTOBER BLANKET; 272, TREATS SOLUTIONS, INC., 122.76, OCTOBER BLANKET; 273, STILLWATER MILL AGRI CENTER, 43.99, OCTOBER BLANKET; 274, QUEST TECHNICAL SERVICE, 125.00, OCTOBER BLANKET; 275, NAPA AUTO PARTS, 126.06, OCTOBER BLANKET; 276, STILLWATER SAND & GRAVEL, 420.00, FILL SAND; 277, TOUCHTONE, 12.33, UTILITIES; 278, DEARINGER PRINTING & TROPHY, INC., 800.89, OCTOBER BLANKET; 279, CORYS AUDIO VISUAL SERVICES, 960.15, SPEAKER; 280, OKLA. NATURAL GAS, 159.91, UTILITIES; 281, CITY OF STILLWATER, 4389.31, UTILITIES; 282, CITY OF STILLWATER, 484.72, UTILITIES; 283, CITY OF STILLWATER, 96.76, UTILITIES; 284, NATIONWIDE LONG DISTANCE SERVICE, 10.34, UTILITIES; 285, MUSTANG FUEL MARKETING CO, 182.47, UTILITIES; Fire- St 32, THE BURROWS AGENCY, 111.00, BOND; 33, J AND J CUSTOM FIRE INC, 370.00, PARTS AND LABOR; General 1622, CREDIT CARD OPERATIONS, 2261.25, BLANKET; 1623, STAPLES, 272.18, MISC SUPPLIES FOR TRAINING CLASS; 1624, PROFESSIONAL VALUE INTERNET SERVICES, 190.00, INSTALLATION; 1625, QUALITY WATER SERVICES, 108.30, OCTOBER BLANKET; 1626, STAPLES BUSINESS ADVANTAGE, 455.25, OCTOBER BLANKET; 1627, THE MEADOWS CENTER FOR, 90.00, SHREDDING SERVICES; 1628, CHIPPEWA COUNTY CLERK OF COURTS, 17.50, TRANSCRIPTS; 1629, ALLIANCE MAINTENANCE INC, 1495.00, NOVEMBER BLANKET; 1630, ALLIANCE MAINTENANCE INC, 2235.00, NOVEMBER BLANKET; 1631, CITY OF STILLWATER, 37.38, NOVEMBER BLANKET; 1632, CITY OF STILLWATER, 6952.17, NOVEMBER BLANKET; 1633, CITY OF STILLWATER, 6231.72, NOVEMBER BLANKET; 1634, NATIONAL DISTRICT ATTORNEYS, 815.00, DIGITAL TRIAL; 1635, SHRED- AWAY SHREDDING, INC., 42.35, NOVEMBER BLANKET; 1636, BUNNEY ELECTRIC CO., INC., 2440.47, ELECTRICAL WORK; 1637, O.P.E.R.S., 665.00, RETIREMENT; 1638, OKLA. NATURAL GAS, 89.38, UTILITIES; 1639, DEARINGER PRINTING & TROPHY, INC., 11.00, ENGRAVING; 1640, NATIONAL DISTRICT ATTORNEYS, 28.00, LEGAL PUBLICATION; 1641, CITY OF STILLWATER, 63.86, UTILITIES; 1642, CITY OF STILLWATER, 364.15, UTILITIES; 1643, VIP TECHNOLOGY SOLUTIONS GROUP, 690.22, PHONE SERVICE; 1644, LD PRINTER & OFFICE SUPPLIES, 288.92, TONER CARTRIDGES; 1645, THOMSON REUTERS - WEST, PAYMENT CENTER, 257.00, PUBLICATIONS; 1646, THOMSON REUTERS - WEST, PAYMENT CENTER, 345.00, PUBLICATIONS; 1647, THOMSON REUTERS - WEST, PAYMENT CENTER, 615.00, INFORMATION CHARGES; 1648, MUSTANG FUEL MARKETING CO, 546.24, NOVEMBER BLANKET; 1649, LOWES COMPANIES, INC., 1323.80, OCTOBER BLANKET; 1650, DEARINGER PRINTING & TROPHY, INC., 305.00, ENVELOPES; 1651, OKLA. NATURAL GAS, 314.01, NOVEMBER BLANKET; 1652, QUALITY WATER SERVICES, 14.70, OCTOBER BLANKET; 1653, QUALITY WATER SERVICES, 14.70, SEPTEMBER BLANKET; 1654, KINNUNEN SALES & RENTALS, INC, 85.95, TAPE; 1655, GRIMSLEYS, INC., 75.00, MAINTENANCE; 1656, THOMSON REUTERS PAYMENT CENTRE, 201.96, SOFTWARE; 1657, DEARINGER PRINTING & TROPHY, INC., 110.00, BUSINESS CARDS; 1658, LEE COMPANY, INC., 3215.60, DOOR; 1659, AUTO ZONE INC, 740.29, PARTS; 1660, UNIFIRST, 129.95, UNIFORM SERVICES; 1661, REDING CHRIS, 67.16, TRAVEL; 1662, TULSA CO. JUVENILE BUREAU, 2115.75, JUVENILE DET; 1663, CITY OF STILLWATER, 145.61, UTILITIES; 1664, ADVANTAGE PLUMBING HEATING AND COOLING, 458.10, PUMP; Health 164, A T & T MOBILITY, 290.11, UTILITIES; 165, LIGHT, CRYSTIA A, 106.00, TRAVEL; 166, UNIVERSITY CLEANING SERVICES, 687.45, NOVEMBER BLANKET; 167, PEAK PEST SERVICES LLC,

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200.00, NOVEMBER BLANKET; 168, OKLA. NATURAL GAS, 312.44, UTILITIES; Highway 651, STEWART STONE, INC., 653.60, YARD CLEAN UP; 652, STEWART STONE, INC., 44.90, YARD CLEAN UP; 653, STEWART STONE, INC., 1192.95, CRUSHER RUN; 654, BEASLEY TECHNOLOGY, INC., 85.00, EQUIPMENT LEASE; 655, QUAPAW CO., INC., 408.60, SURGE ROCK; 656, P & K EQUIPMENT, INC., 178.52, SEAT ACTIVATOR; 657, FLEETPRIDE, INC., 479.96, WHEEL END BUNDLE; 658, CORPORATE BILLING LLC, 321.38, CAB MOUNT; 659, MARKUM, RHONDA L., 103.24, TRAVEL; 660, HARD HAT SAFETY AND GLOVE, 340.20, SAFETY EQUIPMENT; 661, QUAPAW CO., INC., 11979.48, ROAD ROCK; 662, QUAPAW CO., INC., 11791.08, ROAD ROCK; 663, STEWART STONE, INC., 9824.60, CRUSHER RUN; 664, STEWART STONE, INC., 2013.60, YARD CLEAN UP; 665, CITY OF STILLWATER, 321.66, UTILITIES; 666, GRIMSLEYS, INC., 180.41, SUPPLIES; 667, CORPORATE BILLING LLC, 4332.06, REPAIRS; 668, WARREN CAT, 1028.15, PARTS; 669, QUAPAW CO., INC., 6092.64, ROAD ROCK; 670, WARREN CAT, 532.39, PARTS FOR MOTORGRADER; 671, BALES, SHAWNA N., 104.40, TRAVEL; 672, 2TALK LLC, 58.95, UTILITIES; 673, CITY OF CUSHING, 362.53, UTILITIES; Jail-ST 228, CREDIT CARD OPERATIONS, 1994.19, BLANKET; 229, GRIMSLEYS, INC., 1102.54, SUPPLIES; 230, COWBOY WHOLESALE COMPANY, 1502.12, SUPPLIES; 231, COWBOY WHOLESALE COMPANY, 360.81, SUPPLIES; 232, WALMART COMMUNITY, 74.91, HAIR CLIPPERS; 233, CITY OF STILLWATER, 11521.19, UTILITIES; 234, MUSTANG FUEL MARKETING CO, 391.76, UTILITIES; 235, WALMART COMMUNITY, 203.39, SUPPLIES; 236, KRATOS HEALTH, LLC, 956.80, VACCINE; 237, COOKS CORRECTIONAL, 275.00, PARTS; 238, INTEGRITY STEEL WORKS, 5976.29, MAINT/REPAIRS; 239, GRIMSLEYS, INC., 1509.75, SUPPLIES; 240, CDW GOVERNMENT, INC., 10739.10, SUB LICENSE; 241, WATCHDOG AUTOMATION SYSTEMS LLC, 1037.75, CARD READER; 242, OKLA. NATURAL GAS, 263.38, UTILITIES; ML Fee 8, POSTAL PACK & SHIP, 29.32, MAILING BUDGET; 9, QUAPAW CO., INC., 2146.03, W-2 & 1099; 11, STEWART STONE, INC., 7395.85, CRUSHER RUN; Mtg Cert 17, WALMART COMMUNITY, 114.13, MISC SUPPLIES; RM&P 12, QUAPAW CO., INC., 11916.59, SUPPLIES; 13, STEWART STONE, INC., 10162.50, TONER; 14, SHRED- AWAY SHREDDING, INC., 42.35, NOVEMBER BLANKET; 15, STILLWATER POLICE DEPT., 354.89, SUPPLIES; Rural Fire-ST 26, MAVERIC MINI MART, 215.87, BLANKET; 27, ROSS SERVICE STATION, 17.75, AUGUST BLANKET; 28, ROSS SERVICE STATION, 111.63, BLANKET; 29, D & R LAWN SERVICE, 360.00, JULY BLANKET; 30, CITY OF YALE, 416.47, JULY BLANKET; 31, COEDD, 100.00, TESTING; Seizure of Property 10, STEWART STONE, INC., 10559.50, MUGS; SH Commissary 7, GALVAN, BRANDI DENNICE, 48.19, COMMISSARY SUPPLIES; SH Svc Fee 138, PROFORMA, 461.02, DECALS; 139, HOWARDS FLOORING, 1300.00, BLOCK OF TIME; 140, BUNNEY ELECTRIC CO., INC., 1670.91, ELECTRICAL; 141, DON EVANS WINDOW TINT, 349.00, WINDOW TINT; 142, BILL KNIGHT COLLISION REPAIR, 2963.90, REPAIR; 143, ASPEN DENTAL, 124.00, OVERAGE; 144, ASPEN DENTAL, 262.00, TOOTH EXTRACTION;

Blanket:

\$249,776.57 for December 2019.

Tabled:

None presented on this time.

Disallowed:

None presented on this date.

Payroll/Longevity:

\$751,282.21 for November 2019

Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers:

None presented on this date.

Public Announcements from the Board:

Cavett wanted to wish everyone a Happy Thanksgiving and Reding wanted to congratulate the young man at Stillwater High School on his perfect scores on the SAT and ACT.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented on this date.

Road Crossing:

Blasier presented road crossings for Rural Water District 3 (D3-19-006), Logan County RW District 3 (D3-19-007), Rural Water District 3 (D3-19-008) and Rural Water District 3 (D3-19-009). Motion by Blasier to approve road crossings, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

New Business:

None presented on this date.

Recess:

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Motion by Cavett to recess, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Reconvene:

Motion by Cavett to reconvene, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Adjournment:

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2019

Chairman _____

Commissioner _____

Commissioner _____