



Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **November 22, 2021**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Zach Cavett –Commissioner District 1, Chris Reding – Commissioner District 2, Rocky Blasier-Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Cavett to approve Minutes of November 15th, 2021, as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30am: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Board:

Discussion/Possible Action – Reappointment of Noel Bagwell to the Floodplain Board: Motion by Blasier to approve the reappointment of Bagwell as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Employee Incentive Award Policy: The Board discussed the employee incentive award policy; no action taken.

Discussion/Possible Action – Safety Awards: Motion by Cavett to approve District 2 awards, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: Cavett presented an ingress and egress agreements with Brian J & Whitney E Harrison with District 1. Motion by Cavett to approve the agreement as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: The Clerk's Office presented the following updates/changes. The Sheriff's Department is removing Linda Farley from receiving and warrant pickups and adding Stacy Nixon to both. Motion by Cavett to approve the changes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: The Clerk's office presented the following purchase orders for payment in the amount **\$228,768.99** 2021-2022 911 Phone 30, A T & T, 11203.79, UTILITIES; ARPA 2021 Federal 1, FLOYD & DRIVER, PLLC, 14441.44, ADMINISTRATIVE EXPENSES2, FLOYD & DRIVER, PLLC, 14441.44, ADMINISTRATIVE EXPENSES; Extension-ST 64, STANDLEY SYSTEMS, INC., 404.98, NOVEMBER BLANKET65, ANDERSON NATHAN, 640.28, MILEAGE REIMBURSEMENT66, MCDUGALD, KINSEY, 165.87, MILEAGE REIMBURSEMENT67, US CELLULAR, 110.73, UTILITIES68, OSU COOPERATIVE EXT. SRV., 31301.58, PAYROLL69, OKLA. STATE UNIVERISTY - BURSAR, 977.74, LEASE CHARGES70, OSU COOPERATIVE EXT. SRV., 600.00, POSTAGE EQUIPMENT71, THE PROGRESSIVE FARMER, 20.00, SUBSCRIPTION RENEWAL; Fair Main-ST 253, KINNUNEN SALES & RENTALS, INC, 10.00, SUPPLIES254, FASTENAL COMPANY, 64.34, SEPTEMBER BLANKET255, LOWES COMPANIES, INC., 125.28, SUPPLIES256, DEARINGER PRINTING & TROPHY, INC., 11.00, SUPPLIES257, VISIT STILLWATER, 1100.00, SUPPLIES258, A T & T MOBILITY, 148.75, UTILITIES259, TOUCHTONE, 12.03, LONG DISTANCE260, QUALITY WATER SERVICES, 72.85, SUPPLIES; Fire-St 40, ATLINK SERVICES, LLC, 51.00, NOVEMBER BLANKET41, FRANKS DIESEL SERVICE, INC, 435.00, INSPECTION; General 1757, CUNDIFF CPA., INC, STEVEN F., 6750.00, FINANCIAL STATEMENT1758, QUALITY WATER SERVICES, 41.35, OCTOBER BLANKET1759, CITY OF STILLWATER, 201.21, NOVEMBER BLANKET1760, CITY OF STILLWATER, 200.90, NOVEMBER BLANKET1761, WALKER COMPANIES, 105.50, NOTARY1762, WEDEL, RANDY, 7.17, MILEAGE REIMBURSEMENT1763, PURE WATER PARTNERS, LLC, 90.00, WATER SERVICES1764, CITY OF STILLWATER, 8180.02, NOVEMBER BLANKET1765, R. K. BLACK, INC, 126.13, COPIER MAINTENANCE1766, LD PRODUCTS, INC, 221.10, TONER CARTRIDGES1767, STAPLES BUSINESS ADVANTAGE, 107.80, OVERAGE1768, TISDAL & O HARA PLLC, 3424.98, CONTRACT SERVICES1769, STAPLES BUSINESS ADVANTAGE, 700.70, FOLDERS1770, R. K. BLACK, INC, 170.34, COPIER MAINTENANCE1771, MIDCON SHREDDING, 36.00, NOVEMBER BLANKET1772, VIP TECHNOLOGY SOLUTIONS GROUP, 749.68, UTILITIES1773, A T & T MOBILITY, 1394.00, CONTRACT BUY OUT1774, POSTAL PACK & SHIP, 213.66, OCTOBER BLANKET1775, OKLA. NATURAL GAS, 345.34, NOVEMBER BLANKET1776, POSTAL PACK & SHIP, 662.51, POSTAGE1777, HUNTER, LOSCO, 25.42, MILEAGE REIMBURSEMENT1778, THOMSON REUTERS - WEST, PAYMENT CENTER, 894.00, WESTLAW CHARGES1779, STAPLES BUSINESS

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ADVANTAGE, 993.37, OCTOBER BLANKET1780, SASSER DAVID, 12.54, MILEAGE REIMBURSEMENT1781, CITY OF STILLWATER, 88.87, NOVEMBER BLANKET1782, TRANSUNION RISK AND ALTERNATIVE, 252.40, TLO CHARGES1783, THE MEADOWS CENTER FOR, 311.52, SHREDDING SERVICES1784, PHILLIPS C.S.R., SHELLY S., 689.50, COURT TRANSCRIPT1785, CITY OF STILLWATER, 6566.56, NOVEMBER BLANKET1786, IRBY, JAY, 274.06, MILEAGE REIMBURSEMENT1787, R. K. BLACK, INC, 94.90, COPIER MAINTENANCE; Health 157, LANGUAGE LINE SERVICES, 96.38, INTERPRETER SERVICES158, MILLER, ROXANNE, 110.32, MILEAGE REIMBURSEMENT159, B & L HEATING & AIR, 950.00, SERVICE HVAC160, OKLA. STATE DEPT. OF HEALTH, 85136.45, PAYROLL161, DEXYP, 18.96, DIRECTORY LISTING162, THE MEADOWS CENTER FOR, 180.00, 163, UNIVERSITY CLEANING SERVICES, 687.45, NOVEMBER BLANKET; Highway 653, UNIFIRST, 586.53, SEPTEMBER BLANKET654, DIRECT DISCOUNT TIRE, 256.23, TIRES & WASTE FEE; Jail-ST 110, QUALITY WATER SERVICES, 158.40, WATER CHARGES111, CITY OF STILLWATER, 14900.43, UTILITIES112, B & C BUSINESS PRODUCTS, INC., 876.61, TONER113, QUALITY CUSTOM UPFITTERS, 4638.62, OUTFIT DODGE DURANGO114, QUALITY CUSTOM UPFITTERS, 4638.62, LABOR115, B & L HEATING & AIR, 391.99, LABOR116, GRIMSLEYS, INC., 2161.90, JAIL SUPPLIES; Rural Fire-ST 30, WHITTON SUPPLY CO, 1234.80, CHAIN SAW; SH Commissary 7, POSTMASTER, 1100.00, STAMPS; Solid Waste Mange 49, REPUBLIC SERVICES # 789, 335.95, DUMPSTER50, OKLA. NATURAL GAS, 39.72, UTILITIES

Blanket: \$1056.00 for the Assessor's Office for November 2021.

Disallowed: None presented on this date.

Payroll/Longevity: None presented on this date.

Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers: None presented on this date.

Public Announcements from the Board: Happy Thanksgiving from the Board.

Telephone and Utility Permits/Road Crossings: Blasier presented road crossings D3-21-025 – 027 with Rural Water District 3. Motion by Blasier to approve road crossings as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

New Business: Cavett discussed the boundary lines with Dondee Klein the Election Board Secretary. There are four (4) concerning areas with the redistricting of the county that Klein stated if the Commissioners could work with their office on those boundary lines it would help in the expense for the county when it comes to printing ballots. Cavett stated he will forward that information onto the other Commissioners and would like this discussion placed on the next agenda.

Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2021

Chairman _____

Commissioner _____

Commissioner _____