



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Tuesday, November 18, 2019** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding - District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

The Clerk's Office presented minutes of the previous meeting. Motion by Cavett to approve minutes of November 12, 2019 second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken):

None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M. BID #2020-22 – YALE FIRE STATION – YALE FIRE:

Reding presented the bids for the Yale Fire Department Bid No 2020-22. Reding stated Lambert Construction had an affidavit with a notary signature but not a signature for what was being notarized all other bids submitted were complete with all signatures, notary stamp and signatures. Lambert was present for the bid opening and signed in the meeting. Reding will inquire with Lowell Barto on the validity of allowing the bid to be considered for Lambert. There was a signed and stamped affidavit from the notary but not a signature present for what the notary was signing for. Reding did still read the bid for Lambert Construction. Craig stated as the County Clerk she was fine with allowing it but that she would contact the ADA and get his decision on allowing their bid. Josh Robinson with Yale Fire Department will not be evaluating today.

Discussion and Possible Action on Evaluations:

Cavett stated there were several that they will be rebidding for the six-month bids so they will not be evaluating six-month bids at this time.

Discussion and Possible Action on Reports from Officers and Boards

Resolution 2019-32 – Donation of \$2500 worth of Gravel from Premiere Trading & Transportation for District 3:

Blasier presented Resolution 2019-32 for the donation of \$2500 worth of Gravel from Premiere Trading & Transportation. Blasier stated that they had donated \$2500 a few months back and donating another \$2500 for District 3. Motion by Blasier to approve Resolution 2019-32, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2019-33 – Amending County Resolution No. 2005-30 to provide a change of purpose for the existing one-fourth of one percent (1/4 of 1%) county sales tax levied and assessed thereby; prescribing the effective date and termination date of said tax; and requiring approval of such amendment by a majority of registered voters voting at an election held for such purpose as provided by law; Order authorizing the calling and holding of a special election in Payne County for the purpose of submitting to the registered qualified voters of said county the question of the amendment of the prescribed purpose and termination date of an existing one fourth of one percent (1/4 of 1%) county sales tax upon the gross proceeds or gross receipts derived from all sales to any person taxable under the Oklahoma Sales Tax Code:

Reding stated that the ¼ cent sales tax that is currently in place is for the operating of the jail which would end March of 2021. When this sales tax ends in March 2021 the people are being asked to vote on whether the ¼ cent sales tax would go towards the Highway Districts rather than continue on for the operating of the jail. Election would run Feb 11th of 2020 and begin collecting tax for the highway districts once the prior one ends should it pass. The sales tax levied pursuant to this Section shall become and be effective on and after April 1, 2021, subject to approval by a majority of the registered voters of Payne County, Oklahoma, voting on the question thereof in the manner prescribed by law and shall terminate on March 31, 2031. It is hereby declared to be the purpose of the sales tax levied by this Section to provide revenues to be used for the purpose of purchasing road and bridge materials and road and bridge construction services. Motion by Cavett to approve Resolution 2019-33, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

Resolution 2019-34 – Calling a special election to refer to the qualified voters of Payne County, Oklahoma the question of whether alcoholic beverages should be permitted to be sold by the individual drink for on premises consumption in Payne County on Decoration or Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, and providing a proposed ballot for such question. Order authorizing the calling and holding of a special election in Payne County for the purpose of submitting to the registered, qualified voters of said county the question of whether alcoholic beverages should be permitted to be sold by the individual drink for on premises consumption in Payne County on certain designated holidays:

Reding presented Resolution 2019-34 stating several weeks ago Visit Stillwater had requested that it be put on the ballot for the people. Whereas, Title 37A, Oklahoma Statutes Supp. 2018, Section 3-124 authorizes and empowers the Board of County Commissioners of any county of the State to call a special election for the purpose of permitting registered voters of the county to vote on whether sales of alcoholic beverages by the drink for on premises consumption shall be allowed; and Whereas, Title 27A, Oklahoma Statutes Supp. 2018 Section 3-125 provides that counties electing to authorize sales of alcoholic beverages by the individual drink may designate any or all of the following days on which the sales of alcoholic beverages are not authorized, to wit: Decoration or Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Motion by Blasier to approve Resolution 2019-34, second by Cavett. Roll Call Vote: Cavett-Abstain, Blasier-Yes, Reding-Yes.

Lowell Barto, ADA stated that the Commission needs to now pick a date for this to appear on a ballot that will be countywide, and it could be either February 11th or March 3rd. Cavett recommends it being March 3rd for the Alcoholic Beverage. Nathan Anderson from the OSU Extension Office and Chair of the Sales Tax Advisory Board spoke to the board briefly stating that they would like their previous discussed Resolution 2019-33 to run on a ballot alone rather than together with this one. Motion by Cavett to approve Resolution 2019-34 and for it to be placed on the date of March 3rd, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Use of Payne County Building Formerly Leased to MPower:

Reding stated the board needed to discuss a new name for this building rather than MPower. Reding presented plans for the old MPower building so the board could discuss the use of the building with Colin Campbell, Expo Center Director and Nathan Anderson with OSU Extension Office Director. Campbell and Anderson discussed the building for storage and office spaces as well as available space for the conference room and meetings to be held. Campbell wanted to get the utilities turned on so Anderson said he would call to get the past billing amounts and inquire on getting the power turned on. Reding stated that Blasier did not have any current plans in moving his offices over to the old MPower building due to lack of funds. Anderson inquired on using a portion of the 15% of the sales tax that is county general for Blasier to modify the building for his offices so he could go ahead and move over now rather than later following any renovations. There was discussion about shutting off some parts of the building that were not needed to be climate controlled which could be used for much needed storage. Redings thought was to lease the building to the OSU Extension Office and Anderson could sublease if needed. Anderson would handle utilities and all sub leasing. It would be a five (5) year lease at a \$1 per year and could be renewed after the five (5) years. Cavett inquired with Barto on it being in the County's name or the Facility Authority. Barto stated it was the county's name, Cavett asked Barto if it would be a good idea to put it in the Authority's name, Barto stated no there would be no benefit for doing that. Reding stated that he would get with Barto on verbiage for an agreement. No action was taken only discussion.

Reappointment of Chris Reding to Central Oklahoma Community Action Agency board:

Reding stated that the Executive Director of COCAA has requested that he be reassigned as the representative for Payne County. Reding currently serves on the board of Central Oklahoma Community Action Agency. Motion by Cavett to appoint Reding, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs:

None presented on this date.

Ingress and Egress Agreements:

None presented on this date.

Removal of Equipment Item from Inventory:

None presented on this date.

Appointment of Requisitioning and Receiving Officers:

None presented on this date.

Cash Appropriations:

None presented on this date.

Transfer of Appropriations:

None presented at this time.

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

Purchase Orders:

FY 2019-2020 \$407,823.43 2019-2020 Extension-ST 60, LEISTER SUMMER, 660.70, OCTOBER TRAVEL; 61, OKLA. STATE UNIVERSITY, 86.89, KEYBOARD; 62, OSU COOPERATIVE EXT. SRV., 1099.87, PART TIME PAYROLL; 63, OSU COOPERATIVE EXT. SRV., 841.07, PART TIME PAYROLL; 64, YALE NEWS, 24.00, SUBSCRIPTION RENEWAL; General 1412, IMAGENET SOLUTIONS DIVISION, 325.22, NOVEMBER BLANKET; 1413, A T & T MOBILITY, 3040.49, CELL PHONE USAGE; 1414, QUALITY CUSTOM UPFITTERS, 325.00, FLASHER INTERFACE; 1415, DELPHIA PUBLISHING,LLC, 330.98, BLANKET; 1416, INTERWORKS, INC., 45.00, NOVEMBER BLANKET; 1417, THE JOURNAL, 269.66, BLANKET; 1418, R. K. BLACK, INC, 219.14, LEASE; 1419, R. K. BLACK, INC, 418.50, LEASE; 1420, R. K. BLACK, INC, 117.23, MONTHLY SERVICE; 1421, REPUBLIC SERVICES # 789, 307.60, DUMPSTER; 1422, AUTO ZONE INC, 491.93, BALL JOINTS; 1423, OKLA. NATURAL GAS, 187.40, UTILITIES; 1424, TOUCHTONE, 32.35, TOLL FREE NUMBER; 1425, COMDATA, 306.36, OCTOBER BLANKET; 1426, HUNTER, LOSCO, 37.29, MILEAGE REIMBURSEMENT; 1427, TEAGUE REBECCA, 2.32, MILEAGE REIMBURSEMENT; 1428, SASSER, WILLIAM DAVID, 12.99, MILEAGE REIMBURSEMENT; 1429, WEDEL, RANDY, 7.42, MILEAGE REIMBURSEMENT; 1430, OK QUALITY PRINTING INC, 915.00, Custom Printing; 1431, DIRECT DISCOUNT TIRE, 104.66, TIRES; 1432, COWAN JAMES, 534.39, CONTINUING EDUCATION; General Govt-ST 21, PAYNE CO. SHERIFF, 26816.00, REIMBURSEMENT; Health 158, SAFE KIDS WORLD WIDE, 110.00, TRAINING; 159, AIR-O-HEAT AND AIR CONDITIONING, INC, 292.89, INSPECT/REPAIR; 160, PITNEY BOWES, 144.93, EQUIPMENT LEASE; 161, R. K. BLACK, INC, 231.32, CONTRACT INVOICES; 162, LANGUAGE LINE SERVICES, 76.79, INTERPRETER SERVICES; 163, SMITH, ZELFORD, 109.60, TRAVEL; Highway 545, HARRIS STATION 33, LLC, 630.00, SEPTEMBER BLANKET; 546, BEASLEY TECHNOLOGY, INC., 65.00, NOVEMBER BLANKET; 547, STEWART STONE, INC., 4959.00, CRUSHER RUN; 548, HUDIBURG AUTO GROUP, 94.62, OIL & FILTERS; 549, WARREN CAT, 459.13, OCTOBER BLANKET; 550, FRANKS DIESEL SERVICE, INC, 45.00, OCTOBER BLANKET; 551, FENSCO, INC., 4413.60, Corrugated Poly Pipe; 552, STEWART STONE, INC., 5368.00, CRUSHER RUN; 553, STEWART STONE, INC., 4811.50, CRUSHER RUN; 554, STEWART STONE, INC., 9920.00, CRUSHER RUN; 555, PREMIERE TRUCK GROUP, 169.06, HOOD LATCH; 556, AMERICAN WELDING SUPPLY, 10.19, BLANKET; 557, JOHN DEERE FINANCIAL, 96.13, BLANKET; 558, CORPORATE BILLING LLC, 324.07, BLANKET; 559, FLEETPRIDE, INC., 174.46, BLANKET; 560, HARRIS STATION 33, LLC, 555.00, BLANKET; 561, LIONEL HARRIS OIL CO., INC., 315.06, BLANKET; 562, SCHAEFFERS MFG CO., 895.40, OIL; 563, WARREN CAT, 240.90, SEPTEMBER BLANKET; 564, CORPORATE BILLING LLC, 750.33, O-RINGS; 565, P & K EQUIPMENT, INC., 223.07, FILTER ELEMENT; 566, BAILEYS PAVING CO. , INC, 2149.29, HMHL; 567, OVERHEAD DOOR COMPANY, 264.00, MAINTENANCE; 568, FRONTIER FIRE PROTECTION, 425.00, FIRE EXTINGUISHER INSPECTION; 569, UNIFIRST, 658.48, BLANKET; 570, WARREN CAT, 793.66, BLANKET; 571, HARRIS STATION 33, LLC, 420.00, MOUNT AND BALANCE TIRES; 572, NAPA AUTO PARTS, 1640.02, BLANKET; 573, OKLA. NATURAL GAS, 134.22, UTILITIES; 574, OKLA. NATURAL GAS, 22.78, UTILITIES; 575, ARVEST EQUIPMENT FINANCE, 3600.01, PAYMENT; 576, AMERICAN HERITAGE BANK, 5246.56, PAYMENT; 577, AMERICAN HERITAGE BANK, 13111.63, PAYMENT; Jail-ST 207, B & C BUSINESS PRODUCTS, INC., 241.51, COPIER SERVICES; 208, VALLEY PROTEINS INC, 220.00, GREASE TRAPS; 209, PAYNE COUNTY FACILITIES AUTHORITY, 273219.52, LIMITED PURPOSE SALES TAX; 210, DIRECT TV, 215.98, UTILITIES; 211, DONAGHEY, ZACK, 2700.00, BLOCK OF TIME; Mental Health 7, PAYNE CO. DRUG COURT, INC., 5145.83, ADMIN SERVICES; RM&P 10, B & C BUSINESS PRODUCTS, INC., 12.99, OFFICE SUPPLIES; 11, THE JOURNAL, 37.00, EMPLOYMENT AD; Rural Fire-ST 22, TROY & BANKS, INC, 9617.60, CYLINDER SUPPLIES; 23, BOUND TREE MEDICAL, 1540.65, MEDICAL SUPPLIES; 24, NAPA AUTO PARTS, 133.40, BLANKET; 25, OSU-FST, 150.00, CPR CARDS; Seizure of Property 9, PAYNE CO. DISTRICT ATTORNEY, 1795.00, FORFEITURE PROCEEDS; SH Commissary 6, PAYNE CO. DRUG COURT, INC., 648.45, INMATE COMMISSARY; SH Svc Fee 122, MARTIN ELECTRIC, 2440.00, ELECTRICAL SERVICES; 123, CDW GOVERNMENT, INC., 1726.84, SUPPLIES; 124, DIGI SECURITY SYSTEMS LLC, 4869.50, CAMERA; 125, OAKLEY FENCE CO., 300.00, MOVE SHED; 126, DIGI SECURITY SYSTEMS LLC, 156.40, ADAPTER; 127, QUALITY CUSTOM UPFITTERS, 265.90, BLANKET; 128, OKLA. STATE UNIVERSITY, 285.32, BLANKET; 129, RITTER, STEVE, 591.38, PAYMENT;

Blanket:

None presented on this date.

Tabled:

None presented on this time.

Disallowed:

None presented on this date.

Payroll/Longevity:

None presented on this date.

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

Motion by Cavett to approve purchase orders upon signatures, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers:

The Clerk's Office presented monthly reports of officers for the Health Department in the amount of \$2190.00 for the month of October 2019. Motion by Cavett to acknowledge the monthly report of officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements from the Board:

None presented on this date.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented on this date.

Road Crossing:

None presented on this date.

New Business:

None presented on this date.

Adjournment:

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2019

Chairman _____

Commissioner _____

Commissioner _____