



## Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, November 16<sup>th</sup> 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett, and Flag Salute to our country by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** The Clerk's office presented the minutes for the November 9<sup>th</sup> meeting. Motion by Cavett to approve the November 9<sup>th</sup> minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Abstain, Reding-Yes. Clerk's office presented minutes of the November 12<sup>th</sup> meeting. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Abstain, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:** None presented on this date.

**Discussion and Possible Action on Evaluations:** None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards:**

**Discussion Possible Action-Approval of the SAAS services agreement for the Payne County**

**Assessor:** The board reviewed the agreement. Motion by Cavett to approve the service agreement with SAAS as presented with Chairman signing on behalf of the board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion Possible Action- approval of the MASA Medical Transport Solutions contract:** The board reviewed the contract. Motion to approve contract with MASA with employee responsible for payment with Chairman signing on behalf of the board by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion possible Action High Five Media agreement for Commission-** The board reviewed the contract/agreement. After discussion by the board motion to approve by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion Possible Action-Memorandum of Understanding, Use of City of Glencoe Debris Pile.**

The board discussed the memorandum. Motion to approve by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**COVID-19- Update:** The board heard from Jeff Kuhn Emergency Management Director. No action taken by the board.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: FY 2020-2021- purchase orders in the amount of \$1,193,932.11 presented by the Clerk's office as follows:** 2020-2021CBRI 4, RAILROAD YARD, 150908.45, BRIDGE

REPLACEMENT;Extension-ST 49, STANDLEY SYSTEMS, INC., 266.18, OCTOBER BLANKET50, RASH DEA, 74.75, MILEAGE REIMBURSEMENT51,ANDERSON, NATHAN G., 560.08, MILEAGE REIMBURSEMENT52, OSU COOPERATIVE EXT. SRV., 2164.50, PART TIME PAYROLL;Facility Authority 4, PAYNE COUNTY FACILITIES AUTHORITY, 485111.42, LIMITED PURPOSE SALES TAXFair Main-ST 207, VISIT STILLWATER, 900.00, OCTOBER BLANKET208, B & C BUSINESS PRODUCTS, INC., 90.06, OCTOBERBLANKET209, THERMACUBE LLC, 240.00, OCTOBER BLANKET210, HAMMOND FIRE SYSTEMS LLC., 625.00, ANNUAL FIREINSPECTION211, CINTAS FIRST AID & SAFETY, 111.90, OCTOBER BLANKET212, P & K EQUIPMENT, INC., 12.19, OCTOBERBLANKET213, ADVANTAGE PLUMBING HEATING AND COOLING, 567.16, OCTOBER BLANKET214, KINNUNEN SALES & RENTALS, INC,345.00, SUPPLIES215, UNIFIRST, 412.97, OCTOBER BLANKET216, GRIMSLEYS, INC., 996.02, OCTOBER BLANKET217, QUESTTECHNICAL SERVICE, 937.50, OCTOBER BLANKET218, SHI INTERNATIONAL, 797.01, SUBSCRIPTION219, STAPLES, 19.97,SEPTEMBER BLANKET;Fire- St 35, ATLINK SERVICES, LLC, 51.00, NOVEMBER BLANKET36, JON'S MIDAMERICA FIRE APPARATUS, 39637.79, PUMPER FIREENGINE37, NAPA AUTO PARTS, 41.79, OCTOBER BLANKET;General 1501, DEREK S LAWN AND TREE CARE, INC., 1389.87, ICE AND SNOW REMOVAL1502, COMDATA, 6269.50, OCTOBERBLANKET1503, ADVANTAGE PLUMBING HEATING AND COOLING, 210.00, PARTS AND LABOR1504, R. K. BLACK, INC, 171.86,LEASE1505, CIMARRON VALLEY COMM., LLC, 99.86, OCTOBER BLANKET1506, R. K. BLACK, INC, 418.50, CONTRACT LEASECHARGE1507, FALCO ALARM CO., INC., 70.00, SERVICE ALARM SYSTEM1508, WOODS, KENNETH B., 982.48, REIMBURSEMENT FORHEALTH INSURANCE1509, STILLWATER NEWSPRESS, 69.50, OCTOBER BLANKET1510, ALLIANCE MAINTENANCE INC, 1600.00,ANNUAL DEEP CLEAN1511, ALLIANCE MAINTENANCE, INC., 1495.00, NOVEMBER BLANKET1512, INTERWORKS, INC., 45.00,NOVEMBER BLANKET1513, ALLIANCE MAINTENANCE, INC., 2235.00, NOVEMBER BLANKET1514, ALLIANCE MAINTENANCE INC,1500.00, ANNUAL DEEP CLEAN1515, LA POLICE GEAR INC, 300.88, UNIFORMS1516, IMAGENET SOLUTIONS DIVISION, 325.22,INTERNET SERVICES1517, TRANSUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES1518, WALMART COMMUNITY, 121.38,SUPPLIES1519, PURE WATER PARTNERS, LLC, 90.00, WATER SERVICES1520, A T & T MOBILITY, 3361.14, UTILITIES1521, R. K.BLACK, INC, 131.82, COPIER MAINTENANCE1522, OKLA. NATURAL GAS, 190.68, UTILITIES1523, COOPERS LOCKSMITH LLC, 50.00,OCTOBER BLANKET1524, COMMUNITY WORKS, 1599.00, JUVENILE DETENTION1525, ALPHA COMPUTING SOLUTIONS, 535.77,TROUBLESHOOT & REPAIR1526, THE JOURNAL, 49.24, OCTOBER BLANKET1527, R. K. BLACK, INC, 84.12, COPIERMAINTENANCE1528, TOUCHTONE, 63.98, UTILITIES1529, R. K. BLACK, INC, 150.00, COPIER MAINTENANCE1530, POSTAL PACK &SHIP, 640.64, POSTAGE;Health 146, ALBERTSON, VICTORIA, 84.87, MILEAGE REIMBURSEMENT147, MILLER, ROXANNE, 39.79, MILEAGEREIMBURSEMENT148, GUYER, LAURA,

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39.10, MILEAGE REIMBURSEMENT149, CULLIGAN OF ENID, 48.00, OCTOBER BLANKET150, B& C BUSINESS PRODUCTS, INC., 385.42, OCTOBER BLANKET151, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES152LANGUAGE LINE SERVICES, 142.67, INTERPRETER SERVICES153, GRIMSLEYS, INC., 322.85, SUPPLIES;Highway 503, TELECOMP HOLDINGS, INC, 15.00, ANTIVIRUS504, FRANKS DIESEL SERVICE, INC, 790.00, OCTOBER BLANKET505, P& K EQUIPMENT, INC., 1346.46, Parts506, STEWART STONE, INC., 171.30, YARD CLEANUP507, SUMMIT TRUCK GROUP, 2129.29,PARTS AND LABOR508, DUNHAM ASPHALT SERVICES, INC., 1800.00, COLD PATCH MATERIAL509, KERNS READY MIXED, 3015.00,FLOWABLE FILL510, KERNS READY MIXED, 4522.50, FLOWABLE FILL511, P & K EQUIPMENT, INC., 41.11, OCTOBER BLANKET512,CORPORATE BILLING LLC, 774.52, PARTS513, OKLA. NATURAL GAS, 23.03, UTILITIES514, AMERICAN WELDING SUPPLY, 319.60,OCTOBER BLANKET515, STILLWATER MILL AGRI CENTER, 540.00, SEED516, FLEETPRIDE, INC., 183.22, OCTOBER BLANKET517,JOHN DEERE FINANCIAL, 481.67, OCTOBER BLANKET518, STEWART STONE, INC., 9990.00, CRUSHER RUN519, STEWART STONE,INC., 168.40, YARD CLEANUP520, POSTAL PACK & SHIP, 19.50, POSTAGE521, UNIFIRST, 640.18, OCTOBER BLANKET522, WALMARTCOMMUNITY, 58.07, SUPPLIES523, P & K EQUIPMENT, INC., 325.35, OCTOBER BLANKET524, SANDY KIBBY CONSULTING, 7575.00,SUMMARY SHEETS525, ARVEST EQUIPMENT FINANCE, 3600.01, MONTHLY PAYMENT526, OKLA. NATURAL GAS, 157.87,UTILITIES527, WILCOXSON OIL, 2011.15, DYED DIESEL REMOTE TANKS528, NAPA AUTO PARTS, 1327.24, OCTOBER BLANKET529,WARREN CAT, 69.88, OCTOBER BLANKET530, STEWART STONE, INC., 10000.00, Crusher Run 1 1/2inch531, CUSHING LUMBERCOMPANY, 151.80, ROOFING SUPPLIES532, O REILLY AUTOMOTIVE, INC., 14.95, OCTOBER BLANKET533, KERNS READY MIXED,4020.00, FLOWABLE FILL534, WARREN CAT, 862.50, DIAGNOSTIC535, AMERICAN HERITAGE BANK, 5246.56, MONTHLY PAYMENT536,DIRECT DISCOUNT TIRE, 365.00, BACKHOE TIRES537, FASTENAL COMPANY, 60.05, OCTOBER BLANKET538, LIONEL HARRIS OILCO., INC., 232.57, OCTOBER BLANKET539, HARRIS STATION 33, LLC, 398.00, OCTOBER BLANKET;Hwy-ST 8, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT9, STEWART STONE, INC., 127.60, YARD CLEAN UP;Jail-ST 211, HAGAR RESTAURANT SERVICE, 326.42, IGNITOR212, DIRECT TV, 222.99, UTILITIES;Mental Health 5, PAYNE CO. DRUG COURT, INC., 5145.83, ADMIN SERVICES6, PAYNE CO. DRUG COURT, INC., 1770.83, ADMIN SERVICES;RM&P 21, MIDCON SHREDDING, 35.00, OCTOBER BLANKET22, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME;Rural Fire-ST 49, ROSS AUTO SERVICE, 1219.98, POLE SAW50, AMERICAN HERITAGE BANK, 5700.00, PAYMENT51, COUNTRY C,88.96, OCTOBER BLANKET52, JON'S MIDAMERICA FIRE APPARATUS, 330000.00, PUMPER FIRE ENGINE;SH Svc Fee 96, THE COMPLIANCE RESOURCE, 76.00, DRUG SCREEN97, PIONEER TIRE CENTER, 2988.50,TIRES & WASTE FEE98,TURN KEY HEALTH CLINICS LLC, 32841.79, NOVEMBER BLANKET99, THYSSENKRUPP ELEVATOR, 5729.00,PROGRAMMING100,THYSSENKRUPP ELEVATOR, 2531.00, SOFTWARE & LABOR101, COMDATA, 1897.55, OCTOBERBLANKET102, GRIMSLEYS, INC.,1553.20, SUPPLIES

**Blanket:** None presented on this date.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** None presented on this date.

Motion by Blasier to approve purchase orders upon signature, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:** The Clerk's office presented monthly reports from the Court Clerk Management and Preservation for the month of October \$20,297.06, Court Clerk depository month of October \$547,049.17, various Treasurer accounts month of October, the Payne County Health Department for the month of October \$1,700.00, and the Assessor depository account for the month of October \$441.00. Motion to acknowledge monthly report of officers by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Public Announcements from the Board:** Cavett discussed the debris clean up from the ice storm.

**Road Crossings:** D-3 presented a crossing with Gose & Associates D3-20-022. Motion to approve as presented by Blasier, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**New Business:** None presented on this date.

Motion to recess to Payne County Facilities Authority by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion to reconvene Commission by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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**Adjournment:** Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_