



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Tuesday, November 12th, 2019** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Reding called the meeting to order:**

Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding - District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – First Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country by Dewey Clapp.

**Approve minutes of the previous meeting of the board:**

The Clerk's Office presented minutes of the previous meeting. Motion by Cavett to approve minutes of November 4th, 2019 second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):**

None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M. BID #2020-23 THRU 2020-38 – 6 MONTH BIDS – DISTRICT 1 & 3:**

Cavett opened 6 Month Bids for District 1 and 3. Bid Numbers 2020-23 thru 2020-38.

**Discussion and Possible Action on Evaluations:**

None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards**

**Resolution 2019-29 – Declaration of Surplus by Sheriff's Department of Sharp MX-4101N Digital Color Imager Inventory ID#B213.003, Serial NO 05054045; and Sharp MX240N Digital Color Imager Inventory ID # B702.012, Serial NO 35087055:**

Resolution 2019-29, 30 and 31 were all presented by Reding for the declaration of surplus and disposing of said equipment for the Sheriff's Office. This item B702.012 will be going to Woodward County Sheriff's Office while the other B213.003 will be junked and going to B&C Business Products. Motion by Cavett to approve Resolution 2019-29, 2019-30 and 2019-31, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2019-30 Disposing of Equipment by Sheriff's Department's Department of Inventory Item #B213.003, Sharp MX 4101N Digital Color Imager, Serial NO 05054045:**

Resolution 2019-30 was approved along with item A.

**Resolution 2019-31 – Disposing of Equipment by Sheriff's Department of Inventory No B702.012, Sharp MX-6240N Digital Color Imager, Serial NO 35087055:**

Resolution 2019-31 was approved along with item A.

**Discussion/Possible Action – Authorization for Use of Deductible Fund for Damage to Sheriff Vehicle from Impact with a deer:**

Sheriff Woodward said the side panels of the vehicle were damaged and has already been fixed by Bill Knight. Woodward stated the estimated cost was \$3,000 for the repairs. Reding stated it was a formality to bring the use of the deductible before the board, it is so the board is aware of its use and for what. Motion by Cavett to approve the authorization for the use of the deductible fund for the damage of the vehicle, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Approval of Agreement for Professional Engineering Services for FEMA Bridge Replacements:**

Jeffrey Dixon presented on behalf of FSB Engineering an agreement for the professional engineering services for FEMA Bridge Replacements for Exhibit A, B and C for District 1 and District 3 bridges. Dixon stated that there were three (3) copies as well as the work orders for Exhibit A, B and C. Dixon stated the cost for *District 1 is \$72,301 bridge #NBI 01045 Exhibit A Attachment A-1 and the cost for both District 3 bridges are \$65,501 bridge #NBI 23514 Exhibit B Attachment B-1 and \$67,801 bridge #08577 Exhibit C Attachment C-1*. Cavett also wanted to make sure everything followed ODOT, and FEMA standards as well in order to get reimbursed. Dixon stated that yes it would follow standards. Motion by Cavett to approve the agreement for professional services as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:**

None presented on this date.

**Ingress and Egress Agreements:**

None presented on this date.

**Removal of Equipment Item from Inventory:**

None presented on this date.

**Appointment of Requisitioning and Receiving Officers:**

None presented on this date.

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**Cash Appropriations:**

The County Clerk's Office presented the following cash appropriations as certified by the Payne County Treasurer's office November 1, 2019:

<b>3</b>	<b>Alcoholic Bev. Tax</b>	<b>\$27,743.00</b>
#0001	General	
#1102	Highway	\$265,971.19
#1103	CBRI - 105 Monies	\$34,442.32
#1201	911 Phone Fees	\$58,627.42
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$1,048.41
#1208	County Clerk Lien Fee	\$6,898.30
#1209	County Clerk RM&P	\$5,170.52
#1211	Court Fund Salaries & Fringe Court	\$27,045.79
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$13,203.84
#1216	Health	\$7,081.13
#1218	LEPC	
#1220	Resale Property	\$22,030.69
#1223	Sheriff Commissary	\$8,651.25
#1226	Sheriff Service Fee	\$81,475.86
#1227	Sheriff Training	
#1228	Solid Waste Management	\$41,539.33
#1230	Treasurer Mortgage Cert	\$1,436.55
#1235	Donations	
#1237	Self Insurance Program	\$94,471.24
#1308	Extension 3/8 ST	\$29,395.03
#1310	Fair Maintenance 3/8 ST	\$83,678.80
#1311	General Govnmt 3/8 ST	\$63,110.66
#1313	Roads & Bridges 3/8 ST	\$221,175.45
#1315	Jail Debt 1/8 ST	\$140,935.85
#1321	Rural Fire 1/16 ST	\$70,679.92
#1327	Fire 3/8 ST	\$21,052.63
#1331	Jail Debt ¼ ST	\$272,591.13
#2000	Capital Projects	
#7202	Child Abuse Prevention	
#7205	Law Library	\$3,773.47
#7207	Mental Health	\$5,695.83
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$6,428.29
#7305	District Attorney Evidence	
#7402	Excess Resale	\$27.91
#7403	Unapportioned Revenue	
#7410	Protested Tax	
#7411	2018 Protest Tax-CitiGroup Energy	
#7431	Co. Bridge & Road Investment	\$262.08
#7432	911 Phone Fees Investment	\$905.59
#7433	Co. Clerk Lien Fee Investment	\$99.06
#7434	County Clerk RM&P Investment	\$152.51
#7435	Health Investment	\$1,712.04
#7436	Resale Property Investment	\$1,369.68
#7437	Treasurer Mtg Cert Investment	\$146.45
#7438	Self Insurance Prog Investment	\$3,569.77
#7439	Fair Maint 3/8 ST Investment	\$749.00
#7501	Estray Cattle	\$20.81
#7603	Econ Dev Trust	

Motion by Cavett to approve cash appropriations as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Transfer of Appropriations:**

None presented at this time.

**Purchase Orders:**

**FY 2019-2020 \$259,189.98** 2019-2020 911 Phone 39, A T & T, 352.92, UTILITIES; CBRI 5, TIMMIE W. COLE, 8054.50, RIGHT OF WAY ACQUISITION; 6, SUNBELT EQUIPMENT & SUPPLY, 12678.00, PIPE; DA Revolving 12, KIANTE K. CHANNELL, 2.00, FORFEITURE

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PROCEEDS; 13, STILLWATER POLICE DEPT., 473.00, FORFEITURE PROCEEDS; 14, STILLWATER POLICE DEPT., 897.50, FORFEITURE PROCEEDS; Extension-ST 51, MCDOUGALD, KINSEY, 54.70, OCTOBER TRAVEL; 52, FITZPATRICK SHELLY, 25.60, OCTOBER TRAVEL; 53, REED, KEITH, 35.80, OCTOBER TRAVEL; 54, JONES, RIKKI, 21.40, OCTOBER TRAVEL; 55, ANDERSON, NATHAN G., 279.85, OCTOBER TRAVEL; 56, STANDLEY SYSTEMS, INC., 274.46, OCTOBER BLANKET; 57, OSU COOPERATIVE EXT. SRV., 18790.00, OCTOBER BLANKET; 58, B & C BUSINESS PRODUCTS, INC., 207.82, OCTOBER BLANKET; 59, OKLA. STATE UNIVERSITY, 1187.52, LEASE; Fair Main-ST 242, A T & T MOBILITY, 148.06, UTILITIES; 243, REPUBLIC SERVICES # 789, 1091.22, TRASH SERVICES; Fire- St 27, OKLA. NATURAL GAS, 67.63, OCTOBER BLANKET PARTIAL MONTH; 28, NAPA AUTO PARTS, 22.01, OCTOBER BLANKET PARTIAL MONTH; 29, ATLINK SERVICES, LLC, 51.00, OCTOBER BLANKET PARTIAL MONTH; 30, FIFTY ONE EAST WATER DISTRICT, 24.03, OCTOBER BLANKET PARTIAL MONTH; 31, CENTRAL ELECTRIC COOPERATIVE, 68.00, OCTOBER BLANKET PARTIAL MONTH; General 1351, B & L HEAT & AIR, 75.00, BLANKET; 1352, B & L HEAT & AIR, 150.00, BLANKET; 1353, B & L HEATING & AIR, 75.00, BLANKET; 1354, FLEETCOR TECHNOLOGIES, 232.78, BLANKET; 1355, WYNDHAM GARDEN HOTEL, 285.00, HOTEL; 1356, STAPLES, 559.45, SUPPLIES; 1357, REPUBLIC SERVICES # 789, 115.76, OCTOBER BLANKET; 1358, CENTRAL ELECTRIC COOPERATIVE, 567.30, OCTOBER BLANKET; 1359, A T & T MOBILITY, 334.92, OCTOBER BLANKET; 1360, NAPA AUTO PARTS, 4000.00, BLANKET; 1361, CITY OF STILLWATER, 281.70, UTILITY BILL; 1362, LASERFICHE, COMPULINK MANAGEMENT CENTER, INC, 800.00, TRAINING; 1363, A T & T MOBILITY, 300.00, UTILITIES; 1364, A & B PEST CONTROL, 55.00, PEST CONTROL SERVICES; 1365, A & B PEST CONTROL, 95.00, PEST CONTROL SERVICES; 1366, AAP FINANCIAL SERVICES, 393.40, BLANKET; 1367, POSTAL PACK & SHIP, 123.86, OCTOBER BLANKET; 1368, THYSSENKRUPP ELEVATOR, 600.00, ELEVATOR MONTHLY MAINTENANCE; 1369, UNIFIRST, 382.40, OCTOBER BLANKET PARTIAL MONTH; 1370, STILLWATER STEEL AND, 120.50, OCTOBER BLANKET; 1371, STAPLES, 266.62, OCTOBER BLANKET; 1372, CENTRAL LAWN AND LANDSCAPE, 115.00, OCTOBER BLANKET; 1373, ALLIANCE MAINTENANCE INC, 2500.00, ANNUAL CLEANING; 1374, CENTRAL LAWN AND LANDSCAPE, 240.00, OCTOBER BLANKET; 1375, LOWES COMPANIES, INC., 292.97, OCTOBER BLANKET; 1376, POWERHOUSE TRUCKBEDS, 12.00, OCTOBER BLANKET; 1377, OAKES SERVICE CENTER, 405.50, OCTOBER BLANKET; 1378, UNIFIRST, 215.33, BLANKET; 1379, AUTO ZONE INC, 274.55, OCTOBER BLANKET; 1380, ATWOOD DISTRIBUTING, 283.07, OCTOBER BLANKET; 1381, KINNUNEN SALES & RENTALS, INC, 192.85, OCTOBER BLANKET; 1382, AUTO ZONE INC, 2099.99, AIR COMPRESSOR; 1383, SYNERGY DATACOM, 410.85, WIRE; 1384, SHRED-AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES; 1385, CDW GOVERNMENT, INC., 2035.90, HARDDRIVE; 1386, COOPERS LOCKSMITH LLC, 9.95, BLANKET; 1387, QUALITY WATER SERVICES, 35.00, BLANKET; 1388, OAKES SERVICE CENTER, 41.00, BLANKET; 1389, MERRIFIELD OFFICE SUPPLY, 33.59, BLANKET; 1390, GRIMSLEYS, INC., 163.09, JANITORIAL SUPPLIES; 1391, STILLWATER NEWSPRESS, 529.20, BLANKET; 1392, M POWER INC., 75.00, MONTHLY SERVICE; 1393, M POWER INC., 150.00, MONTHLY SERVICE; 1394, CUSHING CITIZEN, 227.19, BLANKET; 1395, MERRIFIELD OFFICE SUPPLY, 92.67, OCTOBER BLANKET; 1396, STILLWATER NEWSPRESS, 169.30, SEPTEMBER BLANKET; 1397, KINNUNEN SALES & RENTALS, INC, 579.57, POLE SAW; 1398, COMDATA, 7942.81, BLANKET; 1399, FOUNTAIN SQUARE CLEANERS, 298.00, BLANKET; 1400, FENTON OFFICE MART, 23.73, OCTOBER BLANKET; 1401, R. K. BLACK, INC, 136.00, COPIER MAINTENANCE; 1402, R. K. BLACK, INC, 80.63, COPIER MAINTENANCE; 1403, R. K. BLACK, INC, 87.50, COPIER MAINTENANCE; 1404, SOUTHWEST SOLUTIONS GROUP, 787.29, SPACESAVER; 1405, TRANSUNION RISK AND ALTERNATIVE, 250.30, TLO CHARGES; 1406, POSTAL PACK & SHIP, 668.01, POSTAGE; 1407, INDUSTRIAL CHEMIST, INC., 450.00, OCTOBER BLANKET; 1408, A-1 SEPTIC SYSTEM, 300.00, CAR WASH MAINTENANCE; 1409, DIRECT TV, 46.99, HD ACCESS/RECEIVERS; 1410, CHICKASAW TELECOMMUNICATION, 2318.08, PHONE CHARGES; Health 138, HUCKABAY, JEREMY W., 250.00, OCTOBER BLANKET; 139, THE MEADOWS CENTER FOR, 135.00, OCTOBER BLANKET; 140, WHISMAN, SARAH, 465.80, OCTOBER TRAVEL; 141, FENTON OFFICE MART, 300.00, OCTOBER BLANKET; 142, BEN WELCH LANDSCAPE CARE, 375.00, OCTOBER BLANKET; 143, PEAK PEST SERVICES LLC, 200.00, OCTOBER BLANKET; 144, TERRITORY TERMITE & PEST CONTROL, 300.00, OCTOBER BLANKET; 145, B & C BUSINESS PRODUCTS, INC., 472.11, OCTOBER BLANKET; 146, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICES; 147, WALMART COMMUNITY, 190.52, OCTOBER BLANKET; 148, GRIMSLEYS, INC., 324.75, SUPPLIES; 149, OTIS ELEVATOR COMPANY, 114.14, CONTRACT MAINTENANCE/SERVICE; 150, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICE; 151, A & M STORAGE, 80.00, STORAGE; 152, MCKESSON MMSGs, 167.89, MEDICAL SUPPLIES; 153, OKLA. STATE STUDENT, 135.00, MEDICAL SERVICES; 154, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES; 155, HALL, LISA, 16.00, TRAVEL; 156, CULLIGAN OF ENID, 48.00, OCTOBER BLANKET; 157, OKLA.

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STATE STUDENT, 135.00, SEPTEMBER BLANKET; Highway 502, STEWART STONE, INC., 4934.50, CRUSHER RUN; 503, KINNUNEN SALES & RENTALS, INC, 463.36, OCTOBER BLANKET; 504, K & S TIRE, 4411.80, TIRES; 505, DIRECT DISCOUNT TIRE, 795.21, TIRES; 506, K & S TIRE, 3236.80, TIRES; 507, WARREN CAT, 395.61, WIPER MOTOR; 508, WARREN CAT, 3826.47, REPAIR; 509, WALMART COMMUNITY, 158.71, OCTOBER BLANKET; 510, STILLWATER STEEL AND, 32.95, OCTOBER BLANKET; 511, LACAL EQUIPMENT, 77.52, BLADES, BOLTS, NUTS; 512, CORPORATE BILLING LLC, 174.00, U-JOINTS; 513, O REILLY AUTOMOTIVE, INC., 127.46, OCTOBER BLANKET; 514, NAPA AUTO PARTS, 2292.44, OCTOBER BLANKET; 515, LOCKE SUPPLY, 95.07, OCTOBER BLANKET; 516, MERRIFIELD OFFICE SUPPLY, 6.13, OCTOBER BLANKET; 517, STILLWATER BUILDING CENTER, 12.21, OCTOBER BLANKET; 518, UNIFIRST, 841.49, OCTOBER BLANKET; 519, BAILEYS PAVING CO. , INC, 4305.13, HMHL; 520, P & K EQUIPMENT, INC., 407.31, ALTERNATOR; 521, CORPORATE BILLING LLC, 439.64, LINKAGE; 522, WARREN CAT, 592.56, AIR FILTER; 523, CORPORATE BILLING LLC, 597.00, DEF FLUID; 524, SUMMIT TRUCK GROUP, 157.68, PUMP FUEL PRIMER; 525, PIONEER EQUIPMENT INC, 13729.26, PARTS; 526, P & K EQUIPMENT, INC., 142.98, KNOB; 527, OUTLAW DIESEL, 2098.00, EXHAUST; 528, SPAETH, INC., 174.60, SEAL TAPE; 529, CORPORATE BILLING LLC, 74.76, DOOR PANEL; 530, STEWART WHOLESALE CO., INC., 2682.00, HOIST; 531, WALMART COMMUNITY, 150.05, SUPPLIES; 532, PATRIOT DODGE JEEP RAM, 35.31, LATCH; 533, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT; 534, A T & T MOBILITY, 243.71, UTILITY BILL; 535, JOHN DEERE FINANCIAL, 267.96, GREASE GUN KIT; 536, P & K EQUIPMENT, INC., 253.56, OCTOBER BLANKET; 537, STILLWATER MILL AGRI CENTER, 50.99, OCTOBER BLANKET; 538, OAKES SERVICE CENTER, 200.00, OCTOBER BLANKET; 539, BAILEYS PAVING CO. , INC, 1203.42, HMHL; 540, STEWART STONE, INC., 491.70, MISSED INVOICE; 541, STEWART STONE, INC., 5447.75, CRUSHER RUN; 542, KSMI, 676.21, PARTS; 543, WALMART COMMUNITY, 297.60, WATER; 544, A T & T MOBILITY, 99.50, UTILITIES; Jail-ST 190, QUALITY WATER SERVICES, 320.25, SALT BAGS; 191, TURN KEY HEALTH CLINICS LLC, 29840.77, NOVEMBER BLANKET; 192, EARTHGRAINS BAKING CO. INC., 2847.81, BLANKET; 193, FASTENAL COMPANY, 164.64, BLANKET; 194, BEN E. KEITH OKLAHOMA, 11755.86, BLANKET; 195, SYSCO FOOD, INC., 12835.59, BLANKET; 196, GRIMSLEYS, INC., 752.48, SUPPLIES; 197, B & C BUSINESS PRODUCTS, INC., 759.48, STOOL; 198, COWBOY WHOLESALE COMPANY, 885.79, SUPPLIES; 199, GRIMSLEYS, INC., 710.90, SUPPLIES; 200, CUNDIFF CUSTOM FABRICATIONS, 325.00, REPAIR; 201, B & C BUSINESS PRODUCTS, INC., 75.00, BLANKET; 202, QUALITY WATER SERVICES, 259.85, BLANKET; 203, GT DISTRIBUTORS, INC., 948.76, HAVIS DOME LIGHT; 204, COMDATA, 3510.90, BLANKET; 205, TURN KEY RESTAURANT EQUIPMENT, 179.00, HOSE; 206, DIGI SECURITY SYSTEMS LLC, 385.00, DOME CAMERA; Mtg Cert 15, QUALITY WATER SERVICES, 22.85, BLANKET; 16, B & C BUSINESS PRODUCTS, INC., 378.00, FILE CABINET; RM&P 9, DEARINGER PRINTING & TROPHY, INC., 590.00, STATIONARY; Rural Fire-ST 20, STILLWATER NEWSPRESS, 101.32, NOTICE TO BIDDERS; 21, POSTAL PACK & SHIP, 146.78, MAILING SERVICES; Seizure of Property 8, PAYNE CO. DISTRICT ATTORNEY, 948.00, FORFEITURE PROCEEDS; SH Commissary 5, TIGER COMMISSARY, 8915.56, BLANKET; SH Svc Fee 115, WIN WHOLESALE COMMERCIAL, 355.92, BLANKET; 116, BOB HOWARD DODGE, 2000.41, BLANKET; 117, HAMMOND FIRE SYSTEMS LLC., 998.00, SPRINKLER MAINTENANCE; 118, INTEGRATED CIRCUITS, 5050.00, MOBILE RADIO; 119, OVERHEAD DOOR COMPANY, 932.00, DOOR PARTS & REPAIRS; 120, LOWES COMPANIES, INC., 940.85, BLANKET; 121, BOB BARKER COMPANY, INC., 1640.17, SUPPLIES; Solid Waste Mange 30, DEARINGER PRINTING & TROPHY, INC., 115.00, BUSINESS CARDS;

**Blanket:**

None presented on this date.

**Tabled:**

None presented on this time.

**Disallowed:**

None presented on this date.

**Payroll/Longevity:**

None presented on this date.

Motion by Cavett to approve purchase orders upon signatures, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:**

The County Clerk's Office presented the following monthly reports of officers. The Treasurer's Office has presented their various reports, The County Clerk is reporting a balance of \$99,727.20, The Sheriff's Office is reporting a balance of \$81,763.13 and the Assessor's Office is reporting a balance of \$686.00 all for the month of October 2019. Motion by Cavett to acknowledge the monthly report of officers as presented, second by Blasier. Roll Call Vote: Blasier-Yes, Cavett-Yes, Reding-Yes.

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**Public Announcements from the Board:**

Reding wanted to thank all of the Veterans for their service. Cavett also wanted to speak on behalf of District 1 and District 3 that they are working diligently to recover from all of the flood damaged roads in getting them back in better shape.

**Discussion and Possible Action on:**

**Telephone and Utility Permits:**

None presented on this date.

**Road Crossing:**

None presented on this date.

**New Business:**

None presented on this date.

**Recess:**

Motion by Cavett to recess, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Reconvene:**

Motion by Cavett to reconvene, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Adjournment:**

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_ day of \_\_\_\_\_ 2019

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_