



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **October 30th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett - Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country led by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Markum to approve minutes of October 23rd as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action – 2023 – 2024 REAP Grant Application – Cottonwood Community Center: Cavett stated this was for an HVAC unit to be installed in the amount of \$13,504.04. Motion by Reding to move forward with the REAP grant application as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action Resolution 2023—109 Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund – Cottonwood Community Center: Motion by Reding to approve Resolution 2023-109 accompanying the REAP grant application, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers:

Fiscal Year 2023-2024 Ripley Fire

Fiscal Year 2023-2024 District 3

The Clerk's Office presented the following changes for **Ripley Fire**; Requisitioning Officer is being changed to Stephanie Choplin and Dee Lord and Receiving Officers to Zach Sales and David McDonald. **District 3**; Requisitioning Officers with removing Kevin Cramer and adding Jeff Barlow, Receiving Officers removing Karen McCombs and adding Linda Sample, Warrants removing Kevin Cramer, and adding DeWayne Barrett. Motion by Markum to approve updates as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:2023-2024 \$1,042,439.66 2023-2024 Fair Main-ST 207, UNIFIRST, 479.12, SEPTEMBER BLANKET 208, CITY OF STILLWATER, 671.79, UTILITIES 209, CITY OF STILLWATER, 59.25, UTILITIES 210, CINTAS FIRST AID & SAFETY, 99.28, SEPTEMBER BLANKET 211, B & L HEATING & AIR, 100.00, SEPTEMBER BLANKET 212, OKLA. NATURAL GAS, 157.89, UTILITIES 213, ELITE ELECTRICAL, 765.00, AUGUST BLANKET; General 1447, PURE WATER PARTNERS, LLC, 93.00, WATER SERVICES 1448, OMES CENTRAL PRINTING, 1085.00, ENVELOPES 1449, TRANSUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES 1450, HIGH FIVE MEDIA GROUP, LLC, 229.00, OCTOBER BLANKET 1451, STAPLES BUSINESS ADVANTAGE, 539.13, SEPTEMBER BLANKET 1452, THOMSON REUTERS - WEST, PAYMENT CENTER, 995.01, WESTLAW CHARGES 1453, MCKINNEY, KATHERINE, 86.59, MILEAGE REIMBURSEMENT 1454, AMAZON CAPITAL SERVICES, 75.98, OFFICE SUPPLIES 1455, KINNUNEN SALES & RENTALS, INC, 739.98, BATTERIES 1456, ANGEL ARMOR, LLC, 1813.60, DOOR PANEL 1457, HIGH FIVE MEDIA GROUP, LLC, 219.00, WEBSITES SERVICES 1458, THE MEADOWS CENTER FOR, 142.96, SHREDDING SERVICES 1459, QUALITY WATER SERVICES, 58.00, SEPTEMBER BLANKET 1460, FAVCO ELECTRIC, INC., 274.80, OCTOBER BLANKET 1461, FAVCO ELECTRIC, INC., 615.45, REPAIR & MAINTENANCE 1462, QUINTERGY INC, 660.05, NETWORK SERVICES 1463, SHRED- AWAY SHREDDING, INC., 40.00, OCTOBER BLANKET 1464, PAX8 INC, 372.00, MONTHLY SERVICE 1465, NATIONAL SIGN COMPANY, INC, 256.03, Sign 1466, VIP TECHNOLOGY SOLUTIONS GROUP, 755.92, UTILITIES 1467, R. K. BLACK, INC, 484.11, COPIER MAINTENANCE; Health 142, CONTINUE ED, 445.00, CONTINUING ED MEMBERSHIP 143, OKLA. STATE STUDENT, 630.00, SEPTEMBER BLANKET 144, UNIVERSITY CLEANING SERVICES, 687.45, OCTOBER BLANKET 145, LANGUAGE LINE SERVICES, 10.50, INTERPRETER SERVICES 146, B & L HEAT & AIR, 162.56, INSPECT/REPAIR 147, QUADIENT LEASING USA INC, 378.90, EQUIPMENT LEASE 148, OKLA. NATURAL GAS, 179.01, UTILITIES 149, CITY OF CUSHING, 1025.72, UTILITIES 150, CITY OF STILLWATER, 3148.37, UTILITIES 151, UNIVERSITY CLEANING SERVICES, 1863.24, OCTOBER BLANKET 152, AMAZON CAPITAL SERVICES, 810.65, OFFICE SUPPLIES 153, OKLA. STATE DEPT. OF HEALTH, 64189.44, PAYROLL 154, A T & T, 1046.90, UTILITIES 155, DELL MARKETING L.P., 6121.78, MONITOR; Highway 459, LACAL EQUIPMENT, 1033.28, PARTS 460, NATIVE GEOTECHNICAL TESTING, 4922.50, ENGINEERING SERVICES 461, WARREN CAT, 2500.00, PARTS AND LABOR 462, WARREN CAT, 966.91, FUEL TANK 463, PREMIER TRUCK GROUP OF TULSA, 458.12, FILTERS 464, EARNHEART CRESCENT LLC, 722.40, SHOP SUPPLIES 465, WARREN CAT, 1261.69, OVERAGE PO 466, WARREN CAT, 4185.24, PARTS 467, STILLWATER SCREENPRINTING, 281.40, SHIRTS 468, COMPLIANCE RESOURCE GROUP, 120.00, DRUG & ALCOHOL TESTING 469, JOE COOPER CHEVY, 61023.00, PICKUP 470, P & K EQUIPMENT, INC., 1446.36, PARTS 471, WILSON CHEVROLET, INC., 1930.32, PARTS & SERVICE 472, P & K EQUIPMENT, INC., 125.00, OVERAGE PO 473, CITY OF CUSHING, 386.96, UTILITIES 474, CITY OF STILLWATER, 436.01, UTILITIES 475, WILCOXSON OIL, 9273.23, DYED DIESEL REMOTE TANKS 476, WARREN CAT, 639.04, CALIBRATIONS 477, EARNHEART CRESCENT LLC, 552.50, DEF FLUID 478, WARREN CAT, 790.91, SUPPLIES & LABOR 479, WARREN CAT, 737.11, PARTS 480, TULSA ASPHALT, 1141.23, COLD PATCH MATERIAL 481, WARREN CAT, 1669.65, PARTS 482, KERNS READY MIXED, 1124.00, FLOWABLE FILL 483, TERMINAL SUPPLY COMPANY, 626.52, SUPPLIES 484, PERKINS TAG

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AGENCY, 46.00, TAG AND TITLE; HIGHWAY 1/4TH-ST 15, KERNS CONSTRUCTION INC., 315000.00, ASPHALT OVERLAY 16, KERNS CONSTRUCTION INC., 186787.77, ASPHALT OVERLAY 17, KERNS CONSTRUCTION INC., 242950.00, ASPHALT OVERLAY; Hwy-ST 17, KERNS ASPHALT INC., 21433.20, OVERAGE PO 18, CITY TRAILER, INC, 44500.00, TRAILER 19, SHUTERRA, LLC, 26132.00, WEED CONTROL SPRAYING; Jail-ST 134, B & L HEAT & AIR, 90.00, WATER PUMP 135, ON-TARGET SOLUTIONS GROUP, INC, 390.00, TRAINING 136, WIN WHOLESALE COMMERCIAL, 483.21, PARTS; ML Fee 15, AMAZON CAPITAL SERVICES, 408.75, OFFICE SUPPLIES 16, FAVCO ELECTRIC, INC., 3188.75, REMODELING 17, B & C BUSINESS PRODUCTS, INC., 32.00, OFFICE SUPPLIES; Mtg Cert 22, QUALITY WATER SERVICES, 28.75, OCTOBER BLANKET 23, OME CORPORATION LLC, 363.00, EQUIPMENT CONTRACT 24, AMAZON CAPITAL SERVICES, 57.73, OFFICE SUPPLIES; Rural Fire-ST 28, TOWN OF GLENCOE, 1060.26, OCTOBER BLANKET 29, BANNER FIRE EQUIPMENT INC, 5076.00, SUPPLIES 30, EMCO, 110.00, NOVEMBER BLANKET; SH Svc Fee 129, KINNUNEN SALES & RENTALS, INC, 52.69, MPOWER BUILDING 130, C. O. P. S. PRODUCTS LLC., 573.28, SHIRTS, PANTS 131, GALLS, LLC, 207.99, SHIRTS, PANTS 132, NAPA AUTO PARTS, 2297.44, OIL DRUM

Blankets: \$302,343.79

Payroll: Premiums \$282,548.75, Payroll Taxes \$203,508.39, Payroll \$791,693.13 with a total of \$1,277,750.27

Disallowed: None presented on this date.

Motion by Markum to accept purchase orders upon signature, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: Markum handed out a report for Environmental Enforcement. Motion by Markum to acknowledge the monthly reports of officers, second by Reding.

Public Announcements from the Board (No Action will be taken): Congrats to our public safety officers and law enforcement during OSU Homecoming weekend for keeping everyone safe.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____