



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **October 23rd, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett - Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country led by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** Motion by Markum to approve minutes of October 16<sup>th</sup> as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Abstain

**Miscellaneous items from the Audience (no action will be taken):** Heather Houle with the Saville Center was inquiring on an update for the ARPA applications. Houle stated that they had requested \$105,900 for their ARPA request and had also sent in financials. Houle left the board with documentation for their review. No action taken.

**Discussion/Possible Action on Bid Openings – 9:30 AM:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action – ARPA Grant Application Award:** Reding stated that the board recently granted funds to COCAA with \$70,000 for a permanent location. Central Oklahoma Community Action Agency represents six (6) counties with Payne County being one of those counties. No action taken.

**Discussion/Possible Action – Election Board Emergency Exit:** Reding stated this was a project that was being reviewed when the former Election Board Secretary Klein was here. Reding stated that there were problems with the State Fire Marshall regarding permits and certificates being it is a state building. Reding stated there was a new law that was passed that the Sheriff's Office must provide the same level of security for the Election Board Office as they do for the Courthouse; therefore, that would mean having security at the doors of the Administration Building. Reding stated with that law change the needed emergency exit was no longer needed for the Election Board Office due to the armed security we would have on the first floor. Reding stated this is why that item was dropped, and he is working with the Sheriff's Office on the building security, the next item on the agenda.

Courtney Callison, Election Board Secretary stated that she was unaware that the emergency exit project was being dropped for her office. She was aware of the second measure of security downstairs but was not aware of the other being dropped. Callison felt that the emergency exit should not be something that is cut. Reding stated due to the expense of the requirement and the fact that it is much harder to have anything come in he did not feel there was a need for it any longer.

Harper stated that he agreed that there did need to be some sort of an exit in her office. Harper did not feel that he needed to be involved in that discussion in regards to the structure of the building or making that happen. Reding stated he would be happy to communicate with Callison and did acknowledge that there was for sure the plan to move forward with that emergency exit but after further discussions discovered there was a lot more involved due to those new requirements.

Callison would like it known that she would like something done before the 2024 Election year starts as she has already had to deal with situations in the building and had to have constituents removed; so, for the security for her office something needs to be done. Reding stated there has been discussion regarding security with Harper for next year's elections. No action taken.

**Discussion/Possible Action – Administration Building Security:** Harper felt this was more of a budget board discussion due to funding, and location of security desk, etc. Reding stated the decision of the flow and traffic has been pretty much ironed out he felt that it was more of a funding decision at this point. No action taken.

**Discussion/Possible Action – Resolution 2023-106 – Payne County Investment Policy:** Motion by Reding to approve Resolution 2023-106 Payne County Investment Policy, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Resolution 2023-107 – Bridge Inspection Responsibility by Local Government for Compliance with National Bridge Inspection Standards:** Cavett stated they did interview the three (3) firms for bridge inspections and have selected CEC to continue to do the routine inspections. Motion by Markum to approve Resolution 2023-107, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Resolution 2023-108 – Acceptance of Gift from Carolyn True Bright White:** Nathan Anderson, OSU Extension Director advised the board that this Resolution is for the contribution of 80 acres for the use of public good for the exclusive use by the Payne County Extension Office to help educate and provide for the clientele of this county. Jeremiah Gregory, legal counsel helped with the process of getting this completed. The property will revert to the previous owner, or her heirs should the 80 acres stop being used for public good as stated in the deed. Gregory stated the County does also accept liabilities and maintenance as well when approving the Resolution. Markum inquired on the location, Anderson stated there are two (2) forty (40) acres tracts with one (1) being south of 19<sup>th</sup> and Range and the other is approximately ½ mile south of 19<sup>th</sup> and Cottonwood. Reding felt this was an incredible gift and the donation was generous. Motion by Reding to approve Resolution 2023-108 as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:**

*Emergency Management* is adding Brian Floyd to Requisitioning Officers with no other changes. Motion by Markum to approve, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

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**Cash Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:2023-2024 \$366,374.77** ARPA 2021 11, TUSA CONSULTING SERVICES II, LLC, 6530.27, RADIOS; Extension-ST 57, OSU COOPERATIVE EXT. SRV., 26666.66, OCTOBER BLANKET 58, PAYNE, LAURA, 585.51, MILEAGE REIMBURSEMENT 59, STANDLEY SYSTEMS, INC., 479.49, OCTOBER BLANKET 60, HIGH PLAINS JOURNAL-SUBSCRIPTIONS, 58.00, ANNUAL SUBSCRIPTION 61, OKLA. STATE UNIVERISTY - BURSAR, 273.80, LEASE CHARGES 62, THE PROGRESSIVE FARMER, 26.00, ANNUAL SUBSCRIPTION 63, ANDERSON NATHAN, 300.06, MILEAGE REIMBURSEMENT; Fair Board 669, STILLWATER RADIO, 340.00, FAIR ADS 670, AMAZON CAPITAL SERVICES, 1506.65, SUPPLIES FOR FAIR 671, AMAZON CAPITAL SERVICES, 1496.74, FAIR SUPPLIES 672, AMAZON CAPITAL SERVICES, 495.22, FAIR SUPPLIES; Fair Main-ST 179, CALLIS, BRANDON, 151.96, MILEAGE REIMBURSEMENT 180, AMERICAN PLUMBING LLC, 111.91, PLUMBING REPAIRS 181, QUALITY WATER SERVICES, 37.50, SEPTEMBER BLANKET 182, COOPERS LOCKSMITH LLC, 15.00, SEPTEMBER BLANKET 183, DYE, LARRY, 68.38, MILEAGE REIMBURSEMENT 184, FOREHAND, ANDY, 178.16, MILEAGE REIMBURSEMENT 185, POWERNET, 10.75, UTILITIES; Fire- St 31, CENTRANET LLC, 98.89, OCTOBER BLANKET; General 1177, HUNTER, LOSCO, 36.55, MILEAGE REIMBURSEMENT 1178, CITY OF STILLWATER, 8830.90, UTILITIES 1179, WEDEL, RANDY, 16.51, MILEAGE REIMBURSEMENT 1180, CITY OF STILLWATER, 15.08, UTILITIES 1181, OKLA. JUVENILE JUSTICE, 1040.00, JUVENILE DETENTION 1182, OKLA. NATURAL GAS, 285.60, OCTOBER BLANKET 1183, CITY OF STILLWATER, 261.94, UTILITIES 1184, FOUNTAIN SQUARE CLEANERS, 320.00, SEPTEMBER BLANKET 1185, SMC TECHNOLOGIES INC., 250.00, OCTOBER BLANKET 1186, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 597.55, UTILITIES 1187, LOMBOY, DONATO, 65.90, MEAL REIMBURSEMENT 1188, SASSER DAVID, 29.34, MILEAGE REIMBURSEMENT 1189, THOMSON REUTERS - WEST, PAYMENT CENTER, 623.63, SOFTWARE SUBSCRIPTION 1190, CITY OF STILLWATER, 67.26, UTILITIES 1191, DEARINGER PRINTING & TROPHY, INC., 33.95, NOTARY RENEWAL 1192, CITY OF STILLWATER, 9543.58, UTILITIES 1193, KELLISON III, LEWIS A., 498.18, REIMBURSEMENT 1194, QUINTERGY INC, 9824.15, PHONE SYSTEM UPGRADE 1195, PRUITT, ZACKARY W., 29.98, MEALS REIMBURSEMENT 1196, QUALITY CUSTOM UPFITTERS, 5000.00, OUTFITTING VEHICLE; Health 132, SOUTH CENTRAL INDUSTRIES, INC, 1239.75, COPY PAPER 133, ALLIANCE BUSINESS SERVICES, 862.94, UTILITIES 134, AUTREY TECH CENTER, 4.00, BLS CERTIFICATION 135, BEN WELCH LANDSCAPE CARE, 350.00, SEPTEMBER BLANKET 136, CUNDIFF DEVENY & ASSOCIATES CPAs, PLLC, 1000.00, FINANCIAL STATEMENT 137, AUTRY TECHNOLOGY CENTER, 4.00, BLS CERTIFICATION 138, DEXYP, 18.70, DIRECTORY LISTING 139, A T & T, 83.47, UTILITIES-INTERNET 140, SANOFI PASTEUR, 177.78, VACCINE 141, MILLER ROXANNE, 244.83, MILEAGE REIMBURSEMENT; Highway 373, BAILEYS PAVING CO. , INC, 13301.85, HMHL 374, FLEET FUELS, LLC, 269.74, SEPTEMBER BLANKET 375, FLEETPRIDE, INC., 497.57, PARTS 376, B & C BUSINESS PRODUCTS, INC., 29.26, SEPTEMBER BLANKET 377, BAILEYS PAVING CO. , INC, 6023.64, HMHL 378, DIRECT DISCOUNT TIRE, 1106.71, TRACTOR TIRES 379, STEWART STONE, INC., 1322.10, YARD CLEAN UP 380, WILCOXSON OIL, 23403.12, DYED DIESEL 381, NAPA AUTO PARTS, 644.89, SEPTEMBER BLANKET 382, LUBRICATION SPECIALISTS, INC, 1047.00, FUEL TREATMENT 383, COWBOY TIRE LLC, 254.95, TIRE MOUNT 384, FLEETPRIDE, INC., 184.15, SEPTEMBER BLANKET 385, ATWOOD DISTRIBUTING, 152.20, SEPTEMBER BLANKET 386, STEWART STONE, INC., 14078.37, CRUSHER RUN 387, P & K EQUIPMENT, INC., 454.95, SEPTEMBER BLANKET 388, PREMIER TRUCK GROUP OF TULSA, 458.16, FILTERS 389, HARRIS STATION 33, LLC, 1024.65, SEPTEMBER BLANKET 390, O REILLY AUTOMOTIVE, INC., 68.97, SEPTEMBER BLANKET 391, WALK-NROLL, INC, 149.25, PARTS 392, WARREN CAT, 1917.64, DIAGNOSTICS AND REPAIRS 393, EARNHEART CRESCENT LLC, 1624.40, OIL & DEF 394, STEWART STONE, INC., 22651.69, CRUSHER RUN; Hwy-ST 10, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 11, VERMEER GREAT PLAINS, 29159.00, WOOD CHIPPER 12, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 13, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 14, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 15, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 16, ARMSTRONG BANK, 6013.34, GRADER PAYMENT; Jail-ST 118, WILSON, NAOMI, 2062.50, CONTRACT LABOR 119, QUINTERGY INC, 7924.45, PHONE SYSTEM UPGRADE 120, STILLWATER STEEL AND, 92.00, FLAT IRON 121, CITY OF STILLWATER, 18191.29, UTILITIES 122, OKLA. NATURAL GAS, 311.90, UTILITIES 123, US FOODS, INC, 7750.17, OCTOBER BLANKET 124, DIRECT TV, 225.99, HD ACCESS/RECEIVERS 125, LOWES COMPANIES, INC., 1520.27, SEPTEMBER BLANKET 126, TURN KEY HEALTH CLINICS LLC, 44709.84, OCTOBER BLANKET 127, FLEET FUELS, LLC, 1076.89, DIESEL FOR GENERATOR 128, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 722.27, UTILITIES 129, PRESTIGE, 585.00, CLEAN KITCHEN VENT 130, FAVCO ELECTRIC, INC., 8645.20, ELECTRICAL SERVICES 131, ADVANTAGE PLUMBING HEATING AND COOLING, 880.90, PARTS AND LABOR 132, FAVCO ELECTRIC, INC., 775.00, LABOR & MATERIALS 133, GRAINGER, 564.16, SUPPLIES; ML Fee 12, POSTAL PACK & SHIP, 27.01, MAILING BUDGET 13, ALPHA COMPUTING SOLUTIONS, 342.00, OVERAGE 14, ALPHA COMPUTING SOLUTIONS, 7309.50, PHONES; Resale 72, STILLWATER NEWSPRESS, 126.00, NOTICE OF SHERIFF SALE 73, CIMARRON VALLEY COMM., LLC, 252.00, NOTICE OF SHERIFF SALE; Rural Fire-ST 26, COUNTRY C, 55.62, SEPTEMBER BLANKET 27, ECANOPY, 2178.15, CANOPY TENT; SH Svc Fee 121, CITY OF STILLWATER, 402.66, UTILITIES-M POWER 122, LEE COMPANY, INC., 3949.28, MPOWER BUILDING 123, QUALITY CUSTOM UPFITTERS, 600.00, LABOR 124, CITY OF STILLWATER, 733.28, UTILITIES 125, QUALITY CUSTOM UPFITTERS, 50.00, DIAGNOSTIC 126, FAVCO ELECTRIC, INC., 12606.70, MPOWER BUILDING 127, KINNUNEN SALES & RENTALS, INC, 506.92, MPOWER BUILDING 128, TELECOMP HOLDINGS, INC, 4403.00, SONIC FIREWALL; SH Tng 5, APCO INTERNATIONAL MEMBERSHIP, 104.00, MEMBERSHIP

**Payroll:** None presented on this date.

**Blankets:** Repair Blanket for District 1, \$15,000.00

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**Disallowed:** None presented on this date.

Motion by Markum to accept purchase orders upon signature, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** None presented on this date.

**Public Announcements from the Board (No Action will be taken):** None presented on this date.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None presented on this date.

**New Business:** None presented on this date.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_