



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **October 2nd, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Markum to approve minutes of **September 28th**, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): Mike Houts presented to the board his concern with the name change for Cherry Lane. Houts stated he has lived at his current residence for 20 plus years when the street name was Oak Ridge, it was changed to Cherry Lane when 911 had their updates and now they want to change it back to Oak Ridge. Houts would like his request to be considered in this not be done. Cavett stated he has been in contact with Crystal Ross in the Assessor’s Office and while working on another plat this was discovered.

Discussion/Possible Action on Bid Openings – 9:30 AM: Bid 2024-22 Belly Dump Trailers

District 3

OCTOBER 2, 2023 @ 9:30am

Bidding Vendors	Notes
1. City Trailer Inc.	\$44,500 - MAKE: ARMOR LITE - MODEL: SBD 40 LTS AR BELLY DUMP
2. Irwin Trailer Company, LLC	\$46,750 - MAKE: ARMOR LITE - MODEL: SBD 40
3. Technology International, Inc	\$61,800 - MAKE: ITM - MODEL: SS 40 BD

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action – Resolution 2023-93 3/8th Cent County Sales Tax Road Money Notification – District 3 to Purchase a Vermeer BC 1000XL Woodchipper: Motion by Markum to approve Resolution 2023-93 to purchase the woodchipper as presented, second by Reding. Markum stated that the county will be reimbursed for a portion of this from ACCO plus the trade in that was approved last week. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Clerk’s Office Use of the Previous Mailroom: Craig, County Clerk stated that she will be expanding her finance department. Craig discussed possibly hiring another full-time employee, but there is no room for expansion. Craig stated since the back room is not being used, she would like to utilize that space for expanding her department. Craig stated she spoke to the Sheriff’s Office, and they would like to have the counters and cabinets from that room for their project at the old MPower building. The Sheriff’s Office will also help Craig with her renovation of that room. Motion by Markum to approve the request for the old Commission mailroom now become part of the County Clerk Offices, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: Markum stated she had two (2) agreements; the first is for Daniel Storm at 7119 N Sangre Rd and the other is for Jerry Welch at 4651 Highway 105. Motion by Markum to approve the agreements as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Removal of Equipment items from Inventory: Resolution 2023-100- Disposing of Equipment - Payne County Fairboard HP Laptop Pavilion Inventory ID SF 620.016, SN 5C0223286F, Original Cost \$499.90, Acquired 2012. Motion by Markum to approve Resolution 2023-100, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2022-2023 \$7,224.58 and FY 23-24 \$362,564.34 2022-2023 General 4438, AT&T FLEET COMPLETE, 834.96, GPS TRACKER; Rural Fire-ST 153, QUALITY CUSTOM UPFITTERS, 4428.62, PARTS 154, QUALITY CUSTOM UPFITTERS, 1961.00, PARTS; 2023-2024 Extension-ST 44, STANDLEY SYSTEMS, INC., 30.00, SHIPPING; Fair Main-ST 146, DEARINGER PRINTING & TROPHY, INC., 366.85, OVERAGE PO; Fire- St 23, OKLA. NATURAL GAS, 41.48, SEPTEMBER BLANKET 24, CENTRAL RURAL ELECTRIC COOPERATIVE, 117.00, SEPTEMBER BLANKET 25, FIFTY ONE EAST WATER DISTRICT, 27.89, SEPTEMBER BLANKET; General 1083, OK CREMATIONS & FUNERAL HOME, 486.00, INDIGENT CREMATION 1084, OK CREMATIONS & FUNERAL HOME, 453.00, INDIGENT CREMATION 1085, GREEN, DEANNA L., 147.50, PER DIEM 1086, SCOTT, MELISSA A., 245.23, MILEAGE AND MEALS 1087, MARKUM RHONDA, 161.92, MILEAGE REIMBURSEMENT 1088, ADVANTAGE PLUMBING HEATING AND COOLING, 642.46, PARTS AND REPAIRS 1089, THOMSON REUTERS - WEST, PAYMENT CENTER, 995.01, WESTLAW SUBSCRIPTION; Health 105, QUIKPRINT, 386.81, DISPARITIES GRANT 106, CITY OF CUSHING, 1125.96, UTILITIES 107, OKLA. STATE DEPT. OF HEALTH, 67424.98, PAYROLL; Highway 327, STEWART STONE, INC., 14967.93, CRUSHER RUN 328, STILLWATER SCREENPRINTING, 153.92, SHIRTS 329, STILLWATER BUILDING CENTER, 93.09, SHOP SUPPLIES 330, STEWART STONE, INC., 2846.10, YARD CLEAN UP 331, PROVALUE NET, 27.94, UTILITIES 332, STEWART STONE,

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INC., 2743.54, YARD CLEAN UP 333, FRONTIER FIRE PROTECTION, 429.00, ANNUAL FIRE EXTINGUISHER INSPECTION; HIGHWAY 1/4TH-ST 3, STEWART STONE, INC., 14116.06, CRUSHER RUN 4, STEWART STONE, INC., 13935.08, CRUSHER RUN 5, STEWART STONE, INC., 14240.03, CRUSHER RUN 6, STEWART STONE, INC., 14195.14, CRUSHER RUN 7, STEWART STONE, INC., 13955.75, CRUSHER RUN 8, STEWART STONE, INC., 14074.74, CRUSHER RUN 9, STEWART STONE, INC., 14196.56, CRUSHER RUN 10, STEWART STONE, INC., 14250.01, CRUSHER RUN 11, STEWART STONE, INC., 14077.59, CRUSHER RUN; Jail-ST 94, STAPLES BUSINESS CREDIT, 1176.28, OFFICE SUPPLIES 95, COOKS CORRECTIONAL, 245.57, KITCHEN SUPPLIES 96, WILSON, NAOMI, 3100.00, CONTRACT LABOR 97, ON-TARGET SOLUTIONS GROUP, INC, 325.00, TRAINING 98, ON-TARGET SOLUTIONS GROUP, INC, 325.00, CLASS 99, BREWER CARPET ONE, 295.50, SUPPLIES 100, QUINTERGY INC, 35855.85, IT SERVICES; Resale 69, OKLA. CLOSING & TITLE, 115.00, RESEARCH FEE; SH Svc Fee 96, ADVANTAGE PLUMBING HEATING AND COOLING, 41673.79, MPOWER BUILDING 97, ADVANTAGE PLUMBING HEATING AND COOLING, 49982.71, MPOWER BUILDING 98, GRIMSLEYS, INC., 382.83, CLEANING SUPPLIES 99, QUINTERGY INC, 6686.10, NETWORK SERVICES 100, GRIMSLEYS, INC., 711.97, CLEANING SUPPLIES 101, GALLS, LLC, 551.11, SHIRTS 102, GRIMSLEYS, INC., 183.06, SUPPLIES

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Reding to approve purchase orders upon signature, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: Emergency Management and Environmental Enforcement both presented the board with their monthly reports. Motion by Reding to acknowledge the monthly reports as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes. Reding inquired with Markum on the low call volume received for Environmental Enforcement.

Public Announcements from the Board (No Action will be taken): None presented on this date.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____