



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **January 8th, 2024**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett - Commissioner District 1-Chairman, Rhonda Markum – Commissioner District 3-Vice Chairwomen, Chris Reding - Commissioner District 2-Member. Leslie Echalk –Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country led by Dewey Clapp.

**Approval or Modification of Minutes:** Motion by Reding to approve minutes of January 2<sup>nd</sup>, 2024, as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** Jeremiah Gregory has resigned as county legal counsel but will be available until the end of the month until the new attorney takes over.

**Discussion/Possible Action on Bid Openings – 9:30 AM:** None on this date.

**Discussion/Possible Action on Evaluations:**

**COLD PATCH MATERIAL**

**RE-BID # 2024-40**

COLD PATCH MATERIAL

RE-BID # 2024-40

DISTRICT 1	DISTRICT 3
<b>PICKED UP @ PLANT PER TON</b>	<b>PICK UP @ PLANT PER TON</b>
TULSA ASPHALT	TULSA ASPHALT
<b>DELIVERED TO D#1 PER TON</b>	<b>DELIVERED TO D#3 PER TON</b>
TULSA ASPHALT	TULSA ASPHALT

**DISTRICT'S # 1 & # 3 ACCEPTS ALL  
BIDS SUBJECT TO AVAILABILITY  
AND DESTINATION.**

**BID 2024-39 Drumright Fire SUV Command Vehicle:**

**Bid # 2024-39 - Drumright Fire SUV Command Vehicle**

Drumright Fire Dept

JANUARY 8, 2024 @ 9:30am

Bidding Vendors	Notes
1. UNKNOWN VENDOR NAME	JOHN VANCE - NOTARIZED BUT NOT SIGNATURE - BID REJECTED
2. WOODY FORD	\$53, 506.04 - VEHICLE IN STOCK

**BID 2024-40 Rebid 6 Month Bid Cold Patch:**

RE-BID #2024-40

TERM: SIX MONTHS

COLD PATCH MATERIAL

ITEM DESCRIPTION	UNIT	VANCE BROTHERS	LOGAN COUNTY ASPHALT	TULSA ASPHALT
<u>PICKED UP AT PLANT</u>	PER TON	NB	\$126.50	\$115.00
	35 LB. BAGS	\$28/bag picked up - \$38/bag delivered - 50 bag minimum	NB	NB
	50 LB. BAGS	NB	\$12.50	NB
<u>DELIVERED TO D#1</u>	PER TON	NB	\$145.50	\$134.60
	MINIMUM ORDER	50 BAGS	25 BAGS	
	35 LB. BAGS	\$38.00	NB	NB
	50 LB. BAGS	NB	\$15.50	NB
	STATE MINIMUM		50 BAGS	
<u>DELIVERED TO D#3</u>	PER TON	NB	\$145.50	\$139.00
	MINIMUM ORDER		25 BAGS	
	35 LB. BAGS	NB	NB	NB
	50 LB. BAGS	NB	\$15.50	NB

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STATE MINIMUM

50 BAGS

WARRANTY: 6 months-25 ton stockpile; 1 yr on bags if stored inside 6 months

BRAND NAME: VANCE PREMIUM PATCH PROLINE EZ STREET  
PLANT LOCATION: OKC GUTHRIE TULSA

**Discussion/Possible Action on Reports from Officers and Boards:**

**Discussion/Possible Action – Motorola Change Order:** Cavett stated when speaking with Sheriff Harper he wasn't aware that the previous equipment that was going to the Emergency Operations was necessary, so these have been added to the change order. Reding inquired with Cavett on needing more information prior to the meeting on any changes that would like to be made so everyone has time to review any changes wanted. Cavett stated as soon as those proposed changes were available, he would ask that they be sent out to all members. Motion by Reding to table, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Property Damage and Indemnity Agreement Between Wade and Holly Bair and the Board of Commissioners, Payne County, Oklahoma:** Jeremiah Gregory addressed the board stating this agreement was good to move forward with. Motion by Markum to approve the agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:** None presented on this date.

**Cash Appropriations:** The following cash appropriations have been certified by our Treasurer as of January 2, 2024:

#0001	General	
#1102	Highway	\$352,906.85
#1103	CBRI - 105 Monies	\$50,190.97
#1201	911 Phone Fees	\$1,273.34
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	\$520.21
#1208	County Clerk Lien Fee	3
#1209	County Clerk RM&P	\$9,661.26
#1211	Court Fund Salaries & Fringe Court	\$25,281.98
#1212	Emergency Mgmt	\$223.42
#1213	Flood Plain	\$6.64
#1214	Free Fair Board	\$1,403.57
#1216	Health	\$1,194,926.97
#1220	Resale Property	\$32,472.08
#1223	Sheriff Commissary	\$1,216.69
#1226	Sheriff Service Fee	\$180,497.55
#1227	Sheriff Training	\$16.77
#1228	Solid Waste Management	\$531.50
#1230	Treasurer Mortgage Cert	\$2,331.79
#1235	Donations	
#1237	Self-Insurance Program	\$190,201.09
#1251	Opioid Abatement Settlement	\$194.98
#1308	Extension 3/8 ST	\$35,541.03
#1310	Fair Maintenance 3/8 ST	\$110,776.75
#1311	General Govnmt 3/8 ST	\$85,016.31
#1313	Roads & Bridges 3/8 ST	\$262,231.30
#1315	Jail Debt 1/8 ST	\$159,114.37
#1321	Rural Fire 1/16 ST	\$88,619.01
#1327	Fire 3/8 ST	\$26,840.18
#1330	Highway ¼-ST	\$328,733.19
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	\$55,811.34
#1570	LATCF- Local Assistance and Tribal Consistency	\$392.92
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$11.71
#7205	Law Library	\$2,430.80
#7207	Mental Health	\$6,251.31
#7210	Court Clerk Preservation Fund	\$2,417.89
#7303	Seizure of Property	\$42.48
#7304	District Attorney Revolving	\$645.91
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$517.48
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	
#7416	2020 Protest ETC Texas Pipeline Ltd	
#7417	2020 Protest Tidal Energy	\$112.10
#7418	2020 Protest- White Cliffs Pipeline	
#7419	2020 Protest- Glass Mountain Pipeline	
#7420	2021 Protest-Marathon Petroleum	
#7421	2021 Protest Grand Mess Pipeline	
#7422	2021 Protest Tidal Energy	\$109.85
#7423	2021 Protest Mercuria Energy America	
#7424	2021 Protest Sperry Trough Gathering	\$3.57

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#7425	2021 Protest Great Salt Plains Midstream	
#7426	2021 Protest MV Purchasing LLC	
#7427	2022 Protest Sperry Trough Gathering	\$6.46
#7428	2022 Protest Tidal Energy Marketing	\$79.71
#7429	2022 Protest Great Salt Plains Midstream LLC	
#7431	Co. Bridge & Road Investment	
#7432	911 Phone Fees Investment	
#7433	Co. Clerk Lien Fee Investment	
#7434	County Clerk RM&P Investment	
#7435	Health Investment	
#7436	Resale Property Investment	
#7437	Treasurer Mtg Cert Investment	
#7438	Self Insurance Prog Investment	
#7439	Fair Maint 3/8 ST Investment	
#7501	Estray Animal	\$78.90
#1216	Health - Special TIF Reimb March 19	

Motion by Reding to approve cash appropriations as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:** Purchase orders totaling **\$584,931.23** 2023-2024 911 Phone 1, PAYNE COUNTY E911, 394534.10, TRANSFER FUNDS TO NEW ACCOUNT; Extension-ST 98, HUNT, TINA, 6.55, MILEAGE REIMBURSEMENT 99, US CELLULAR, 216.98, UTILITIES-CELL PHONE 100, CUSHING CHAMBER OF COMMERCE, 65.00, MEMBERSHIP RENEWAL 101, ARNALL, COURTNEY, 5.50, MILEAGE REIMBURSEMENT 102, ANDERSON NATHAN, 557.72, MILEAGE REIMBURSEMENT 103, B & C BUSINESS PRODUCTS, INC., 106.54, DECEMBER BLANKET 104, STANDLEY SYSTEMS, INC., 270.70, DECEMBER BLANKET 105, STILLWATER NEWSPRESS, 227.88, SUBSCRIPTION; Fair Main-ST 312, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET 313, CITY OF STILLWATER, 6103.56, UTILITIES 314, PITNEY BOWES GLOBAL FINANCIAL, 122.91, POSTAGE MACHINE RENTAL 315, OKLA. NATURAL GAS, 219.08, UTILITIES; Fire- St 51, KINNUNEN SALES & RENTALS, INC, 6.58, DECEMBER BLANKET 52, NORTHERN SAFETY INC, 1383.21, HELMETS 53, JOHN VANCE AUTO GROUP, 47008.00, VEHICLE 54, FIFTY ONE EAST WATER DISTRICT, 62.17, DECEMBER BLANKET 55, VERIZON WIRELESS, 480.12, UTILITIES-CELL PHONE 56, CENTRAL RURAL ELECTRIC COOPERATIVE, 75.11, DECEMBER BLANKET 57, NORTHERN SAFETY CO., INC., 7893.00, THERMAL IMAGING CAMERAS; General 2318, AMAZON CAPITAL SERVICES, 186.79, VEHICLE SUPPLIES 2319, FLEETCOR TECHNOLOGIES, 237.15, DECEMBER BLANKET 2320, PAYNE CO. DISTRICT 3, 625.20, DECEMBER BLANKET 2321, BUSSELL PEST CONTROL, LLC, 50.00, INTERIOR SPRAY 2322, RANDALL-REILLY, LLC, 209.24, EDA MONTHLY SUBSCRIPTION 2323, KINNUNEN SALES & RENTALS, INC, 18.75, DECEMBER BLANKET 2324, CENTRAL ELECTRIC COOPERATIVE, 987.11, UTILITIES 2325, B & L HEAT & AIR, 360.00, DECEMBER BLANKET 2326, STILLWATER NEWSPRESS, 50.95, NOTICE OF PUBLICATION 2327, A T & T, 560.88, UTILITIES 2328, NAPA AUTO PARTS, 107.76, DECEMBER BLANKET 2329, BUSSELL PEST CONTROL, LLC, 50.00, INTERIOR SPRAY 2330, A T & T MOBILITY, 4958.47, UTILITIESCELL PHONE 2331, QUALITY WATER SERVICES, 39.25, DECEMBER BLANKET 2332, LOWES COMPANIES, INC., 76.92, JANUARY BLANKET 2333, COOPERS LOCKSMITH LLC, 24.00, DECEMBER BLANKET 2334, B & L HEAT & AIR, 80.00, DECEMBER BLANKET 2335, B & L HEAT & AIR, 525.16, PARTS AND LABOR 2336, QUALITY WATER SERVICES, 57.50, DECEMBER BLANKET 2337, M POWER INC., 150.00, JANITORIAL SERVICES 2338, B & C BUSINESS PRODUCTS, INC., 500.00, DECEMBER BLANKET 2339, HIGH FIVE MEDIA GROUP, LLC, 219.00, WEB SERVICES 2340, WEDEL, RANDY, 8.25, MILEAGE REIMBURSEMENT 2341, JURGENS-WEIR APPLIANCE, INC., 89.00, PARTS AND REPAIRS 2342, CENTRANET LLC, 673.83, UTILITIES-INTERNET 2343, POSTAL PACK & SHIP, 253.82, POSTAGE BLANKET 2344, STRODE FUNERAL HOME, 850.00, INDIGENT CREMATION 2345, SHRED-AWAY SHREDDING, INC., 40.00, DECEMBER BLANKET 2346, M POWER INC., 75.00, JANITORIAL SERVICES 2347, CHICKASAW TELECOMMUNICATION, 1560.99, UTILITIES 2348, BOB HOWARD DODGE, 287.02, DECEMBER BLANKET 2349, STAPLES BUSINESS CREDIT, 493.39, OFFICE SUPPLIES 2350, CHICKASAW TELECOMMUNICATION, 1800.00, INTERNET FIBER INSTALLATION 2351, THE JOURNAL, 290.22, NOTICE OF PUBLICATION 2352, MERRIFIELD OFFICE SUPPLY, 103.09, DECEMBER BLANKET 2353, OKLA. JUVENILE JUSTICE, 1320.00, JUVENILE DETENTION; General Govt-ST 33, BENEFIT RESOURCES INC, 485.00, FLEX ANNUAL ENROLLMENT; Health 250, PIPARATO, KATHLEEN, 317.02, MILEAGE REIMBURSEMENT 251, B & C BUSINESS PRODUCTS, INC., 18.57, DECEMBER BLANKET 252, HALL, LISA, 253.09, MILEAGE REIMBURSEMENT 253, A T & T, 93.46, UTILITIES-INTERNET 254, A & M STORAGE, 90.00, STORAGE UNIT 255, R. K. BLACK, INC, 195.45, CONTRACT INVOICES 256, BRYANT, RACHEL L, 224.27, MILEAGE REIMBURSEMENT 257, SUMMIT UTILITIES OKLAHOMA INC, 298.42, UTILITIES 258, CHICKASAW TELECOMMUNICATION, 37.66, UTILITIES 259, KENMORE, ASHLEY, 107.28, MILEAGE REIMBURSEMENT 260, AMAZON CAPITAL SERVICES, 973.70, SUPPLIES 261, MILLER, ROXANNE, 246.14, MILEAGE REIMBURSEMENT; Highway 749, WARREN CAT, 830.02, DECEMBER BLANKET 750, BAKER WELDING & FENCING, 810.00, FENCING LABOR 751, COMPLIANCE RESOURCE GROUP, 70.00, DRUG & ALCOHOL TESTING 752, STILLWATER NEWSPRESS, 63.35, NOTICE TO BIDDERS 753, C. L. BOYD CO., INC., 1301.58, PARTS 754, O REILLY AUTOMOTIVE, INC., 397.50, DECEMBER BLANKET 755, CORPORATE BILLING LLC, 189.93, DECEMBER BLANKET 756, COMPLIANCE RESOURCE GROUP, 70.00, DRUG & ALCOHOL TESTING 757, SUMMIT UTILITIES OKLAHOMA INC, 133.96, UTILITIES 758, CIMARRON VALLEY SOD FARM, 5600.00, SOD INSTALLED 759, DIRECT DISCOUNT TIRE, 119.52, SHOP SUPPLIES 760, MHC KENWORTH TULSA, 910.67, DECEMBER BLANKET 761, STILLWATER STEEL AND, 6.60, DECEMBER BLANKET 762, CHICKASAW TELECOMMUNICATION, 1694.52, INTERNET FIBER INSTALLATION 763, OKLAHOMA TURNPIKE AUTHORITY, 17.30, NOVEMBER BLANKET 764, UNIFIRST, 525.92, DECEMBER BLANKET 765, COMPLIANCE RESOURCE GROUP, 160.00, RANDOM DRUG TEST 766, LUBRICATION SPECIALISTS, INC, 763.00, FUEL ADDITIVE 767, PROVALUE NET, 27.94, UTILITIES 768, P & K EQUIPMENT, INC., 486.88, DECEMBER BLANKET 769, REPUBLIC SERVICES # 789, 115.28, JANUARY BLANKET 770, COMPLIANCE RESOURCE GROUP, 80.00, DRUG & ALCOHOL TESTING 771, REPUBLIC SERVICES # 789, 117.29, DECEMBER BLANKET 772, FLEETPRIDE, INC., 497.57, SUPPLIES 773, KINNUNEN SALES & RENTALS, INC, 81.24, DECEMBER BLANKET 774, CITY OF CUSHING, 420.92, UTILITIES 775, FRONTIER FIRE PROTECTION, 88.25, DECEMBER BLANKET 776, PERKINS TAG AGENCY, 46.00, TAG AND TITLE 777, KINNUNEN SALES & RENTALS, INC, 35.00, MACHINE RENTAL; Hwy-ST 32, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 33, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 34, ARMSTRONG BANK, 6013.34, GRADER PAYMENT; Jail-ST 203, A T & T MOBILITY, 651.09, UTILITIES-CELL PHONE 204, QUINTERGY INC, 13728.52, NETWORK SERVICES 205, WIN WHOLESALE COMMERCIAL, 498.46, DECEMBER BLANKET 206, BEN E. KEITH OKLAHOMA, 15379.41, DECEMBER BLANKET 207, US FOODS, INC, 11831.47, DECEMBER BLANKET 208, GRIMSLEYS, INC., 5244.95, DECEMBER BLANKET; Mtg Cert 42, QUALITY WATER SERVICES, 12.25, DECEMBER BLANKET; RM&P 33, HIGH FIVE MEDIA GROUP, LLC, 229.00, JANUARY BLANKET 34, AMAZON CAPITAL SERVICES, 356.10, OFFICE SUPPLIES 35, CHICKASAW TELECOMMUNICATION, 614.00, JANUARY BLANKET; Rural Fire-ST 50, J AND J CUSTOM FIRE INC, 2000.26, PARTS AND LABOR 51, B & C BUSINESS PRODUCTS, INC., 592.00, PRINTER 52, KINNUNEN SALES & RENTALS, INC, 3422.40, LIGHTS 53, LOWES COMPANIES, INC., 149.14, SUPPLIES; SH Commissary 6, POSTMASTER, 1320.00, POSTAGE STAMPS; SH Svc Fee 228, STAPLES BUSINESS CREDIT, 112.09, MPOWER BUILDING 229, QUINTERGY INC, 13728.52, NETWORK SERVICES; Solid Waste Mange 2, CHICKASAW TELECOMMUNICATION, 129.80, INTERNET FIBER INSTALLATION

**Payroll:** None presented on this date.

**Blankets:** None presented on this date

**Disallowed:** None presented on this date.

Motion to approve purchase orders upon signature by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** The County Clerk presented the following monthly reports of officers; County Clerk \$87,377.86, Health Department \$7,055.94. Motion by Markum to acknowledge the monthly reports as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

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**Public Announcements from the Board (No Action will be taken):** None on this date.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None on this date.

**New Business:** None presented on this date.

**Recess:** Motion by Reding to recess and to reconvene at the Sheriff's Office, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Reconvene:** Motion by Markum to reconvene at the Sheriff's Office for the Jail Inspection, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Recess:** Motion by Markum to recess and to reconvene at the Administration Building, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Reconvene:** Motion by Reding to reconvene at the Administration Building, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Jail Inspection:** The Commissioners, County Clerk Glenna Craig, Jail Administrator Reece Lane, and others accompanied the elected officials on the jail inspection. Lane stated that they currently have around 230 inmates, with a max capacity of 404. By June 1<sup>st</sup>, they will have an additional 72 beds. Reding stated it was Clean, with no deficiencies found and in good working order, Reding commended Sheriff Harper on the tour.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Minutes of the Board attested to:**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_\_ day of \_\_\_\_\_ 2024

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_

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