



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **January 7, 2019** at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room 200, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: 9:00 a.m.

The following members were present: Chairman - Chris Reding, District 2, Zach Cavett, Commissioner District 1, Rocky Blasier, Commissioner District 3, Tammy Mathis- Deputy County Clerk. Invocation by Zach Cavett, and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board: Clerk's office presented minutes for December 28th, and January 2nd for approval. Motion to approve the December 28th minutes by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Abstain, Reding-yes. Motion to approve the January 2nd minutes with changes by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

Miscellaneous items from the audience:

Discussion and Possible Action on Bid Openings 9:30 A.M.: None presented at this time.

Discussion and Possible Action on Evaluations: None presented at this time.

Discussion and Possible Action on Reports from Officers and Boards:

- **Request for Traffic Control Signs:** None presented at this time.
- **Ingress and Egress Agreements:** None presented at this time.
- **Removal of Equipment items from Inventory:** District Attorney's office reported lost inventory item # A.110.05-small table for removal. The Election Board removed items SL105.008-computer desk and SL105.011 File Cabinet under 500.00.
- **Appointment of Requisitioning and Receiving Officers:**
- **Discussion and Possible Action on Financials:**
- **Cash Appropriations:** The Clerk's office presented cash appropriations certified by the Treasurer's office January 3, 2019 as follows:

	Alcoholic Bev. Tax	\$28,666.81
#0001	General	
#1102	Highway	\$339,054.77
#1103	CBRI - 105 Monies	\$45,236.27
#1201	911 Phone Fees	\$58,203.89
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$404.11
#1208	County Clerk Lien Fee	\$1,121.81
#1209	County Clerk RM&P	\$5,127.02
#1211	Court Fund Salaries & Fringe Court	\$31,359.88
#1212	Emergency Mgmt	\$15,045.99
#1213	Flood Plain	
#1214	Free Fair Board	\$1,180.62
#1216	Health	\$1,056,479.50
#1218	LEPC	
#1220	Resale Property	\$61,825.49
#1223	Sheriff Commissary	\$14,425.38
#1226	Sheriff Service Fee	\$47,043.69
#1227	Sheriff Training	\$14.47
#1228	Solid Waste Management	\$949.75
#1230	Treasurer Mortgage Cert	\$1,216.70
#1235	Donations	\$13,811.61
#1237	Self Insurance Program	\$89,463.29
#1308	Extension 3/8 ST	\$27,246.13
#1310	Fair Maintenance 3/8 ST	\$74,828.79
#1311	General Govnmt 3/8 ST	\$58,045.02
#1313	Roads & Bridges 3/8 ST	\$202,705.62
#1315	Jail Debt 1/8 ST	\$126,033.62
#1321	Rural Fire 1/16 ST	\$65,210.76
#1327	Fire 3/8 ST	\$19,404.84
#1331	Jail Debt 1/4 ST	\$250,636.28
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$25.54
#7205	Law Library	\$3,399.96
#7207	Mental Health	\$6,375.00
#7303	Seizure of Property	\$2,273.00
#7304	District Attorney Revolving	\$1,727.48
#7305	District Attorney Evidence	
#7402	Excess Resale	\$20.51
#7403	Unapportioned Revenue	
#7501	Estray Cattle	\$21.61
#7603	Econ Dev Trust	

Motion to approve cash appropriations as presented by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

- **Transfer of Appropriations:** None presented at this time.

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- **Purchase Orders:** The Clerk's office presented the following purchase orders for approval and payment 2018-2019 911 Phone 71, PIONEER TELEPHONE COOPERATIVE, 66.79, BLANKET; 72, A T & T LONG DISTANCE, 31.28, DECEMBER BLANKET; Extension-ST 70, ANDERSON, NATHAN G., 208.07, TRAVEL; 71, BARTA, SUZETTE D., 43.24, TRAVEL; 72, LEISTER SUMMER, 111.30, TRAVEL; Fair Main-ST 233, UNIFIRST, 550.54, DECEMBER BLANKET; 234, WIN WHOLESAL COMMERCIAL, 244.44, DECEMBER BLANKET; 235, QUEST TECHNICAL SERVICE, 187.50, DECEMBER BLANKET; 236, QUALITY WATER SERVICES, 22.45, DECEMBER BLANKET; 237, NAPA AUTO PARTS, 19.49, DECEMBER BLANKET; 238, GRIMSLEYS, INC., 87.56, DECEMBER BLANKET; 239, DEARINGER PRINTING & TROPHY, INC., 544.00, DECEMBER BLANKET; 240, CINTAS FIRST AID & SAFETY, 47.73, DECEMBER BLANKET; 241, CHICKASAW TELECOMMUNICATION, 650.00, INTERNET; 242, REPUBLIC SERVICES # 789, 866.04, TRASH SERVICE; 243, STAPLES, 81.79, DECEMBER BLANKET; Fire- St 43, VERIZON WIRELESS, 160.04, UTILITY BILL; General 2224, THE JOURNAL, 241.32, DECEMBER BLANKET; 2225, CUSHING CITIZEN, 196.68, DECEMBER BLANKET; 2226, R. K. BLACK, INC, 110.41, MONTHLY CHARGES; 2227, BEASLEY TECHNOLOGY, INC., 350.00, NETWORK RENEWAL; 2228, GRIMSLEYS, INC., 135.66, DECEMBER BLANKET; 2229, INDUSTRIAL CHEMIST, INC., 100.00, OCTOBER BLANKET; 2230, GRIMSLEYS, INC., 154.10, DECEMBER BLANKET; 2231, CENTRAL RURAL, 870.85, UTILITIES; 2232, SIRIUS XM RADIO INC, 232.53, SIRIUSIM RADIO; 2233, A T & T, 161.18, FAX MACHINE CHARGES; 2234, NAPA AUTO PARTS, 3690.68, PARTS; 2235, MERRIFIELD OFFICE SUPPLY, 51.42, DECEMBER BLANKET; 2236, M POWER INC., 75.00, MONTHLY SERVICE; 2237, M POWER INC., 150.00, MONTHLY SERVICE; 2238, HOPPER SCOTT, 40.00, REIMBURSE FUEL EXPENSE; 2239, STILLWATER NEWSPRESS, 41.20, LEGAL NOTICE; 2240, IRBY, JAY, 144.86, TRAVEL; General Govt-ST 33, TOWN & COUNTRY STEEL, BUILDINGS & WELDING LLC, 11300.00, ROOF; Health 222, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICE; 223, CITY OF CUSHING, 472.60, UTILITIES; 224, CENTERPOINT ENERGY, 264.26, UTILITIES; Highway 800, FLEETPRIDE, INC., 85.44, DECEMBER BLANKET; 801, OVERHEAD DOOR COMPANY, 139.00, SERVICE CALL; 802, WARREN CAT, 348.90, DECEMBER BLANKET; 803, STILLWATER STEEL AND, 149.20, DECEMBER BLANKET; 804, STILLWATER MILL AGRI CENTER, 78.71, DECEMBER BLANKET; 805, P & K EQUIPMENT, INC., 433.87, DECEMBER BLANKET; 806, KINNUNEN SALES & RENTALS, 175.52, DECEMBER BLANKET; 807, FRANKS DIESEL SERVICE, INC, 473.01, DECEMBER BLANKET; 808, CITY OF CUSHING, 534.12, UTILITIES; 809, CENTERPOINT ENERGY, 162.65, UTILITIES; 810, BEASLEY TECHNOLOGY, INC., 85.00, PBX SERVICE; 811, BEASLEY TECHNOLOGY, INC., 90.00, PBX SERVICE; 812, NAPA AUTO PARTS, 1000.14, DECEMBER BLANKET; 813, UNIFIRST, 1022.88, DECEMBER BLANKET; Rural Fire-ST 50, CASCO INDUSTRIES, INC., 5239.00, PARTS; 51, MAVERIC MINI MART, 199.61, NOVEMBER BLANKET; SH Svc Fee 191, BROWNELLS INC, 242.63, GUN SUPPLIES; 192, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES; Solid Waste Mange 63, ATWOOD DISTRIBUTING, 14.98, DECEMBER BLANKET; 64, AUTO ZONE INC, 12.99, DECEMBER BLANKET; 65, OAKES SERVICE CENTER, 224.52, DECEMBER BLANKET; 66, LOWES COMPANIES, INC., 185.20, DECEMBER BLANKET; Motion to approve purchase orders upon signatures by Cavett, second by Blasier . Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.
- **Blanket:** None presented at this time.
- **Tabled:** None presented at this time.
- **Disallowed:** None presented at this time.
- **Payroll/Longevity:** None presented at this time.
- **Monthly Reports of Officers:** The Clerk's office reported a balance of \$96,818.61 for the month of December 2018 in the depository account, and the Sheriff reported a balance in their depository account of \$56,291.89 for the month of December 2018. Motion to acknowledge the monthly reports of officers by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

Public Announcements by the Board:

Discussion and Possible Action on:

- **Telephone and Utility Permits:** None presented at this time.
- **Road Crossing:** None presented at this time.

New Business: None presented at this time.

Annual Jail Tour: Motion to Recess to walk to jail by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes. Motion to Reconvene at jail to conduct tour by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes. Captain Reese Lane from the Payne County Jail gave the Board of Commissioners the yearly tour of the jail. Lane reviewed each level of the jail from the detox, intake, booking, administrative level, and holding pods. Lane stated the detox cells can accommodate one (1) cell for women, and two cells (2) for men holding approximately 12-14 per cell. A review of the visitation area where inmates are allowed to visit via phone was presented stating that currently Wednesdays is visitation day. Lane stated that the jail has recently purchased a retina scanner which would be installed over the next few weeks to assist in identifying individuals as they are coming and going. Medical professionals are also on site weekly, sometimes daily. The kitchen was toured with Lane stating that the county garden provides the vegetables that are served which is supervised by Mistie Bradley. This garden helps with the cost of food as well as providing a healthy environment for inmates to thrive in. This July marks ten (10) years since this jail was completed. Its current capacity is 404 with a daily head count of 200-220. Sheriff Hauf stated that there are 289 actual bunks. The Payne County Jail also offers substance abuse, parenting and self-esteem classes to both men and women inmates.

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Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2019

Chairman _____

Commissioner _____

Commissioner _____