



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, January 6, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Reding called the meeting to order:**

Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding - District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Glenna Craig- County Clerk. Invocation by Chris Reding and Flag Salute to our country by Dewey Clapp.

**Election of Chairman and Vice-Chairman-Board of County Commissioners:**

Nomination by Cavett to appoint Chris Reding Chairman, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Nomination by Blasier to appoint Zach Cavett Vice-Chairman, second by Reding. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approve minutes of the previous meeting of the board:**

The Clerk's office presented minutes from the previous meeting. Motion by to approve the minutes of December 30<sup>th</sup> meeting as presented by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):**

Linda Smith came before the board. Smith lives on N. Country Club Rd. Smith discussed the condition of Country Club Rd. Smith complimented Commissioner Blasier's crew on their recent patch job. Smith stated she was before the board over a year ago, and would like an update on work on the road, and the replacement of the road. Smith has sat near the road before and counted 85 cars going both directions within 30 minutes from about 4:30 to 5:15. She stated that cars drive very fast on this road. Smith has also mentioned this to the Highway Patrol as well, especially during Calf Fry at Tumbleweeds. Smith would like to know where the Commission is at for replacement and repairs. Smith stated one night she had a teacher ring her doorbell at almost dusk, she had hit a pothole and it busted both tires and creased both rims. She had to have a wrecker tow her car. Smith is concerned for safety and the condition of the road that has needed replaced for several years. Smith understands the counties position with funds and waiting on reimbursement from FEMA. Commissioner Blasier stated it will be grinded up, stabilized, and asphalted this summer, and Commissioner Cavett will be assisting as well. Smith was very pleased to hear this. No action taken by the board.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:**

None presented on this date.

**Discussion and Possible Action on Evaluations:**

None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards:**

**Consider/Action Re: Discussion and Possible vote to enter into Executive Session pursuant to 25 O.S., Section 307.B.1.4 to discuss pending litigation with counsel in the following case: William Gipson v. Payne County, District Court of Payne County Case No. CJ-2018-195:**

Motion to table by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Board returned to this item on the agenda. Motion to recess regular session and go into Executive Session by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Cavett to adjourn Executive Session reconvening regular session, seconded by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Blasier to make Commissioner Cavett representative of the Board in regard to CJ-2018-195. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Commissioner Cavett to authorize the representative of the board to work with legal counsel including any litigation issues and settlement discussion up to the last settlement offer, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2020-1 – Fair Board Election Filing and Dates:**

Reding presented the resolution to the board. After discussion. Motion to set the 2020 Fair Board election for Feb. 10<sup>th</sup> at each Commission office from 8:00-3:30, and candidate filing dates January 27-31<sup>st</sup> in the Payne County Clerk's office. filing times at 8:30-4:30 during those dates. Motion by Cavett to set the dates and times for the Fair Board 2020 elections, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Pitney Bowes Postage Machine Lease Agreement for the Payne County Expo Center:**

Colin Campbell from the Expo Center submitted the agreement to the board. Motion to approve the agreement between the Payne County Expo Center and Pitney Bowes with Chairman signing on behalf of the board by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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**Approval – Agreement/Contract by and between Payne County Health Department and Robert Jeske:**

Reding presented the agreement to the board for the Payne County Health Department. Motion to approve the agreement by Cavett upon the approval of A.D.A Lowell Barto giving Chairman permission to sign on behalf of the board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:**

None presented on this date.

**Ingress and Egress Agreements:**

Commissioner Blasier District 3 presented an agreement with Rick and Melissa Davenport 3901 W. Richmond Rd. for clearing right of way, and fixing drainage, riprap creek bank, and roadway. Motion to approve agreement as presented by Blasier, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Removal of Equipment items from inventory:**

None presented on this date.

**Appointment of Requisitioning and Receiving Officers:**

None presented on this date

**Cash Appropriations:**

The Clerk's office presented Cash Appropriations as certified by the Payne County Treasurer's office as follows:

<b>3</b>	<b>Alcoholic Bev. Tax</b>	<b>\$29,129.04</b>
#0001	General	
#1102	Highway	\$284,350.48
#1103	CBRI - 105 Monies	\$150,487.34
#1201	911 Phone Fees	\$59,133.80
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$700.86
#1208	County Clerk Lien Fee	\$2,492.24
#1209	County Clerk RM&P	\$8,195.41
#1211	Court Fund Salaries & Fringe Court	\$27,032.34
#1212	Emergency Mgmt	\$10,000.00
#1213	Flood Plain	
#1214	Free Fair Board	\$23,103.16
#1216	Health	\$1,010,333.60
#1218	LEPC	
#1220	Resale Property	\$21,482.21
#1223	Sheriff Commissary	\$13,492.67
#1226	Sheriff Service Fee	\$127,106.54
#1227	Sheriff Training	
#1228	Solid Waste Management	\$2,420.68
#1230	Treasurer Mortgage Cert	\$1,226.47
#1235	Donations	
#1237	Self Insurance Program	\$89,002.48
#1308	Extension 3/8 ST	\$27,480.06
#1310	Fair Maintenance 3/8 ST	\$78,239.13
#1311	General Govnmt 3/8 ST	\$59,054.52
#1313	Roads & Bridges 3/8 ST	\$207,261.95
#1315	Jail Debt 1/8 ST	\$128,894.81
#1321	Rural Fire 1/16 ST	\$66,086.69
#1327	Fire 3/8 ST	\$19,752.99
#1331	Jail Debt ¼ ST	\$255,322.39
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$10.00
#7205	Law Library	\$3,492.77
#7207	Mental Health	
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$2,049.20
#7305	District Attorney Evidence	
#7402	Excess Resale	\$15.43
#7403	Unapportioned Revenue	
#7410	Protested Tax	
#7411	2018 Protest Tax-CitiGroup Energy	
#7431	Co. Bridge & Road Investment	\$262.96
#7432	911 Phone Fees Investment	\$908.50
#7433	Co. Clerk Lien Fee Investment	\$52.09
#7434	County Clerk RM&P Investment	\$80.20
#7435	Health Investment	\$1,717.81
#7436	Resale Property Investment	\$1,374.27
#7437	Treasurer Mtg Cert Investment	\$77.01
#7438	Self Insurance Prog Investment	\$3,581.70
#7439	Fair Maint 3/8 ST Investment	\$751.51
#7501	Estray Animal	\$16.66
#7603	Econ Dev Trust	

**Transfer of Appropriations:**

None presented at this time.

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**Purchase Orders:**

The Clerk's office presented purchase orders in the amount of \$1,111,741.04 to be approved for payment. 2019-2020 911 Phone 51, PIONEER TELEPHONE COOPERATIVE, 70.14, UTILITIES; Fair Main-ST 338, EXCHANGEBANK, 1000000.00, INVESTMENT; Fire-St47, PREMIER TRUCK GROUP, 1857.23, MAINTENANCE/REPAIR; General 2016, A T & T, 38.93, UTILITIES 2017, CHICKASAW TELECOMMUNICATION, 2404.11, UTILITIES 2018, DIRECT TV, 46.99, UTILITIES 2019, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES 2020, A & B ECO-SAFE PEST CONTROL, INC, 50.00, DECEMBER BLANKET 2021, POSTAL PACK & SHIP, 22.16, DECEMBER BLANKET 2022, UNIFIRST, 268.22, DECEMBER BLANKET 2023, INDUSTRIAL CHEMIST, INC., 450.00, DECEMBER BLANKET 2024, INDUSTRIAL CHEMIST, INC., 100.00, BLANKET 2025, GRIMSLEYS, INC., 599.56, DECEMBER BLANKET 2026, DEARINGER PRINTING & TROPHY, INC., 995.00, LETTERHEAD 2027, INTEGRATED CIRCUITS, 725.00, RADIO 2028, CENTRAL ELECTRIC COOPERATIVE 835.81, DECEMBER BLANKET 2029, SPIRIT ELECTRONIC, 3280.90, PORTABLE RADIO 2030, US CELLULAR, 65.18, UTILITIES 2031, CHICKASAW TELECOMMUNICATION, 1281.60, UTILITIES 2032, AT&T, 752.03, UTILITIES 2033 CUSHING CITIZEN, 204.47, DECEMBER BLANKET 2034, DELPHI PUBLISHING, LLC, 283.61, DECEMBER BLANKET; Health 215, FUSION CLOUD SERVICES, LLC, 432.15, UTILITIES 216, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICE 217, OKLA. STATE DEPT. OF HEALTH, 46362.19, PAYROLL 218, WALMART COMMUNITY, 320.22, DECEMBER BLANKET 219, SMITH, ZELFORD, 109.60, TRAVEL 220, CENTERPOINT ENERGY, 233.41, UTILITIES 221, CITY OF CUSHING, 589.53, UTILITIES 222, UNIVERSITY CLEANING SERVICES, 687.45, DECEMBER BLANKET 223, A&M STORAGE, 80.00, STORAGE UNIT 224, OTISELEVATOR COMPANY, 114.14, CONTRACT MAINTENANCE/SERVICE 225, FALCO ALARM CO., INC., 291.00, ALARM MONITORING 226, CENTRAL LANDSCAPE, 330.00, OCTOBER BLANKET 227, HUCKABAY, JEREMY W., 50.00, DECEMBER BLANKET; Highway 828, STILLWATER STEEL AND, 272.30, DECEMBER BLANKET 829, CENTERPOINT ENERGY, 148.77, UTILITIES 830, ALTERNATIVE CONSTRUCTION PARTS, 483.43, WARE STRIP 831, REPUBLIC SERVICES # 789, 129.49, DECEMBER BLANKET; Jail-ST 303, WALMART COMMUNITY, 24.58, EAR MUFF 304, BEN E. KEITH OKLAHOMA, 16580.89, DECEMBER BLANKET 305, EARTHGRAINS BAKING CO. INC., 2789.31, DECEMBER BLANKET 306, COOPERS LOCKSMITH LLC, 1010.00, PARTS AND LABOR 307, SYSCO FOOD, INC., 15867.60, DECEMBER BLANKET 308, A&B ECO-SAFE PEST CONTROL, INC, 200.00, DECEMBER BLANKET 309, GRIMSLEYS, INC., 669.33, SUPPLIES 310, EWING ELECTRIC COMPANY LLC, 355.33, REPAIRS; ML Fee 22, QUALITY WATER SERVICES, 55.00, DECEMBER BLANKET 23, KELLPRO, INC., 130.00, SCANAID SCANNER KIT; RM&P 26 DEARINGER PRINTING & TROPHY, INC., 239.00, STAMPS 27, CUMMINS ALLISON CORP., 238.60, SHREDDER BAGS 28, DEARINGER PRINTING & TROPHY, INC., 79.29, STAMPS; Rural Fire-ST 48, CHIEF FIRE AND SAFETY, INC, 3752.00, MISC SUPPLIES 49, SGA DESIGN GROUP PC, 494.10, REIMBURSABLE EXPENSES; SH Svc Fee 185, OKLA. SHERIFFS ASSOCIATION, 1800.00, MEMBERSHIP DUES 186, WIN WHOLESALE COMMERCIAL, 271.39, DECEMBER BLANKET.

**Blanket:**

Blanket purchase order for District 3 for repairs in the amount of \$7,000.00.

**Disallowed:**

None presented on this date.

**Payroll/Longevity:**

None presented on this date.

Motion to approve purchase orders upon signature by Cavett second by Blasier Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:**

None presented on this date.

**Public Announcements from the Board:**

None presented on this date.

**Discussion and Possible Action on:**

**Telephone and Utility Permits:**

None presented on this date.

**Road Crossing:**

None presented on this date.

**New Business:**

None presented on this date. Motion by Cavett to move back to the Executive session item on the agenda, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Inspection of Payne County Jail:**

Motion by Cavett to Recess while the board heads to the Payne County Jail for the annual tour, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Cavett to Reconvene at the Payne County Jail, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. The Commissioners press and public meet at the Payne County Jail for the annual inspection of the Jail by the Board of County Commissioners. Jail Administrator Reese Lane, Sheriff Kevin Woodward, Under Sheriff Chris Nixon, and Sergeant Gina Hutchinson gave the board of commissioners a tour of the jail. Lane and Woodward spoke of the fourteen (14) different programs Lane has implemented into the jail to help inmates one being a parenting class for both men and women. Woodward spoke of the 230 cameras that are actively being monitored at the Administration Building, the two (2) district offices, Sheriff Maintenance Facility and Jail. Currently the jail is housing 175 inmates with an average of 300 being processed each month. The current capacity is 404 but with a much less practical capacity. The Board returned to the Commission hearing room to continue the regular meeting and sign purchase orders.

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**Adjournment:**

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_