



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **January 3, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk- Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

**Election of Chairman and Vice Chairman – Board of Commissioners:** Reding stated last year that Cavett had showed interest in being Chairman. Reding gave a description of the duties of the Chairman before the board voted. Motion by Markum to select Cavett as Chair and Reding as Vice Chair, second by Cavett. Roll Call Vote: Cavett-Yes, Markum-Yes, Reding-Yes.

**Approve minutes of the previous meeting of the board:** None presented on this date.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Bid Openings:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Board:**

**Resolution 2023-1 – Fair Board Election Filing and Dates for 2023:** Cavett read a memo from DeeDee Shenold from the Fairgrounds regarding selection of filing and dates for 2023. They are requesting that the board chose January 9<sup>th</sup> – 13<sup>th</sup>, 2023 for filing. If an Election needs to be held based on filings, please chose February 6<sup>th</sup> or 13<sup>th</sup>. Motion by Markum to choose January 9<sup>th</sup>-13<sup>th</sup> as filing dates and if needed an Election Day of February 6<sup>th</sup>, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Participation in and Delegation of Representative for Central Oklahoma Regional Transportation Planning Organization:** Reding stated this was discussed at the last meeting in regard to the participation in and delegation of a representative from counties for Central Oklahoma Regional Transportation Planning Organization. Reding stated most of the meetings are zoom meetings and as President of COCOA in Shawnee he is already involved and would be willing to sit in on meetings. Motion by Reding to participate in this program and Reding to serve as a committee member, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Acceptance Certificate and Lease Purchase Agreement between Anchor D Bank and Payne County for Purchase of Motor Graders for District 1:** Motion by Reding to table, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:**

1. ***Resolution 2023-2 – Declaration of Surplus-Payne County Clerk – Desk; Inventory ID: F102.004; Server Inventory ID: F102.004 Server Inventory ID: F626.001, Original Cost \$685, S/N Prod Key #763NR-VY8PX-KWRPR-HYC69-3CRBC:***
2. ***Resolution 2023-3 – Resolution for Disposing of Equipment Payne County Clerk – Desk; Inventory ID: F102.004; Server Inventory ID: F102.004 Server Inventory ID: F626.001, Original Cost \$685, S/N Prod Key #763NR-VY8PX-KWRPR-HYC69-3CRBC:*** Motion by Reding to declare items as surplus and to dispose items from inventory as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Appointment of Requisitioning and Receiving Officers:** The Clerk's Office presented the following changes: District 3 has the following changes to Requisitioning Officers removing Rocky Blasier and adding Rhonda Markum, keeping Travis Weaver and Kevin Cramer; removing Rhonda Markum as a Receiving Officer and keeping Scott Lytle, removing Rocky Blasier from Warrant Pickups and adding Scott Lytle keeping Rhonda Markum and Kevin Cramer. Motion by Markum to approve changes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:** **FY 2021-2022 \$65,453.37**  
2022-2023 Fair Main-ST 163, CITY OF STILLWATER, 74.60, UTILITIES 164, CITY OF STILLWATER, 600.64, UTILITIES 165, NATIONWIDE LONG DISTANCE SERVICE, 10.41, UTILITIES 166, LEE COMPANY, INC., 809.31, PARTS 167, CITY OF STILLWATER, 6683.60, UTILITIES 168, OKLA. NATURAL GAS, 262.86, UTILITIES 169, INTERNATIONAL ASSOC. OF, 190.00, MEMBERSHIP; General 2224, DEREK S LAWN AND TREE CARE, INC., 956.78, MISC SERVICES 2225, A T & T MOBILITY, 9370.79, UTILITIES-CELL PHONE 2226, PAYNE CO. ELECTION BOARD, 6814.48, PRE ELECTION EXPENSES 2227, CHICKASAW TELECOMMUNICATION, 2753.04, UTILITIES 2228, TOTAL ASSESSMENT SOLUTIONS CORP, 11250.00, SERVICES 2229, R. K. BLACK, INC, 141.58, LEASE CHARGES 2230, DEREK S LAWN AND TREE CARE, INC., 545.50, MISC SERVICES 2231, A T & T, 36.63, UTILITIES; Highway 764, STILLWATER NEWSPRESS, 58.95, NOTICE TO BIDDERS 765, CAPITAL ONE, 259.03, DECEMBER BLANKET 766, EWING ELECTRIC COMPANY LLC, 113.65, REPAIR 767, MAVERICK MACHINERY, 77.51, PARTS 768, RAILROAD YARD, 339.00, FENCE POST 769, WARREN CAT, 238.88, PARTS 770, NAPA AUTO PARTS, 455.26, BATTERY; Hwy-ST 13, NATIVE GEOTECHNICAL, TESTING, 4686.00, TESTING; Jail-ST 155, A T & T MOBILITY, 1268.06, UTILITIES-CELL PHONE 156, WILSON, NAOMI, 2300.00,

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CONTRACT LABOR 157, TRIARCH, PLLC, 5000.00, PROFESSIONAL SERVICES 158, HOBART SERVICE, 128.23, PARTS; SH Svc Fee 127, STILLWATER NEWSPRESS, 215.88, SUBSCRIPTION RENEWAL 128, SHRED- AWAY SHREDDING, INC., 203.50, DECEMBER BLANKET 129, HOBART SERVICE, 4609.20, HEATER 130, QUALITY CUSTOM UPFITTERS, 5000.00, OUTFITTING VEHICLE

**Blanket:** \$3920 for January for Ingalls Fire and Sheriffs' Office.

**Payroll:** None presented on this date.

**Disallowed:** None presented on this date.

Motion to approve purchase orders upon signature by Reding, second Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** None presented on this date.

1. **ARPA Announcements:** Reding said there is a communication's meeting this afternoon at 2pm

**Public Announcements from the Board (No Action will be taken):** Cavett stated Happy New Year and would like to welcome Rhonda Markum aboard.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None presented on this date.

**New Business:** None presented on this date.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to

Attest:

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_