



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, January 28th, 2021** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board: The Clerk's office presented the minutes of the previous meeting of January 19th, 2021. Motion by Cavett to approve the minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.: McCombs presented Bid 2021-34 Turnkey Generator and Installation Payne County Health Department.

BID: 2021-34 - TURNKEY GENERATOR AND INSTALLATION

PAYNE COUNTY HEALTH DEPT

JANUARY 28, 2021 @ 9:30am

Bidding Vendors	Notes (Item Number)
1. IMAJENUS	\$72,950 - 5 yr warranty-add. \$3500
2. BESCO	\$81,780 - 5 yr warranty included in price \$9081
3. OMEGA POWER COMPANY	\$65,000 - 5 yr warranty included in price \$5000
4. BAKER BROTHERS ELECTRIC, INC.	\$99,927 - 5 yr warranty included in price \$7500 NOTARY BUT NO SIGNATURE - BID REJECTED- \$97,635 - 5
5. DANE & ASSOCIATES ELECTRIC COMPANY	yr warranty included in price \$11,635

Discussion and Possible Action on Evaluations: McCombs informed the board that the Health Department would evaluate at a later date.

Discussion and Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Plat Approval for Lakeview Meadows: The board reviewed the map. Changes that were requested have been made on the Platt with a radius to allow a fire truck to turn around or bus without having to back up, no maintenance by the county. This is the final draft. No action taken but the board agreed the draft looked good.

Discussion/Possible Action – Policy Change/Clarification RE Full Time and Permanent Part Time Employees: Cavett requested this be discussed on the agenda in reviewing the policy. According to Cavett from reading the policy for fringe benefits, holiday pay, it specifies full time employees for health benefits and retirement it specifies full and part time. Cavett stated for other benefits like the accrual of time it only says full time. Cavett would like to discuss this further with budget board and have better clarification regarding the permanent part time employees in regard to accrual of time. Barto, ADA recommended the policy might be changed to reflect that the change from permanent part time to full time can only happen once the Elected Official makes this change with the Clerk's Office not based on how many hours the employee is working. Motion by Cavett to table until the next BOCC meeting, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – 2021 Fair Housing Proclamation: 2021 Fair Housing Proclamation was reviewed. Motion by Cavett to approve the Fair Housing Proclamation and Chairman to sign behalf of the board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs: None presented on this date.

COVID-19- Update: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: The clerk's office presented the following changes/updates: The Perkins Fire Department presented an update for Requisitioning as Joe Barta, Receiving as William Hunt, The Election Board Office for Requisitioning, Receiving and Warrant Pickup as Dondee Klein and Courtney Callison with the removal of Shelly Silva, and Glencoe Fire for Requisitioning Carl McAlister and Jeff Kuhn, Receiving Officers as Dustin Ripley and James Morrow and Warrant Pickup as Carol McAlister and Jeff Kuhn. Motion by Cavett to approve the requests as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

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Purchase Orders: Clerk's office presented the purchase orders as follows for approval. \$287,837.92 FY 2020-2021 2020-2021 911 Phone 46, A T & T, 4590.11, UTILITIES47, A T & T, 78.05, UTILITIES48, A T & T, 78.05, UTILITIES49, A T & T, 6480.23, UTILITIES; DA Revolving 6, DISTRICT ATTORNEYS COUNCIL, 8400.00, 3RD QTR PAYROLL; Emergency Mgmt 13, COMDATA, 212.96, DECEMBER BLANKET; Extension-ST 77, US CELLULAR, 218.41, UTILITIES78, STILLWATER NEWSPRESS, 191.88, SUBSCRIPTION RENEWAL79, WALMART COMMUNITY, 96.19, SUPPLIES; Fair Main-ST 341, VISIT STILLWATER, 1250.00, DECEMBER BLANKET342, PITNEY BOWES, 122.91, POSTAGE MACHINE RENTAL343, OKLA. NATURAL GAS, 274.21, UTILITIES344, MUSTANG FUEL MARKETING CO, 718.84, UTILITIES345, CITY OF STILLWATER, 57.34, UTILITIES346, PAYNE CO. DISTRICT 3, 571.96, FUEL BLANKET347, NATIONWIDE LONG DISTANCE SERVICE, 10.35, UTILITIES348, CITY OF STILLWATER, 525.58, UTILITIES349, TOUCHTONE, 3.87, UTILITIES350, CITY OF STILLWATER, 1941.19, UTILITIES; Fire- St 63, VERIZON WIRELESS, 240.06, JANUARY BLANKET64, GEARGRID CORPORATION, 3296.00, SUPPLIES; General 2426, B & C BUSINESS PRODUCTS, INC., 509.63, OFFICE SUPPLIES2427, ALPHA COMPUTING SOLUTIONS, 2675.00, RENEWAL2428, OKLA. NATURAL GAS, 350.31, JANUARY BLANKET2429, STATE OF OKLAHOMA, 60.00, INTOXILYZER RECERTIFICATION2430, COUNTY OFFICERS & DEPUTIES, 300.00, CODA REGISTRATION2431, REALTY RATES, 249.00, SUBSCRIPTION RENEWAL2432, DISTRICT ATTORNEYS COUNCIL, 9893.65, 3RD QTR PAYROLL2433, BILL KNIGHT FORD, 3114.37, PARTS AND LABOR2434, DON EVANS WINDOW TINT, 329.00, WINDOW TINT2435, CITY OF STILLWATER, 14.21, JANUARY BLANKET2436, TOTAL ASSESSMENT SOLUTIONS CORP, 11250.00, SERVICES2437, B & L HEATING & AIR, 277.50, DECEMBER BLANKET2438, CITY OF STILLWATER, 71.81, JANUARY BLANKET2439, MIDCON SHREDDING, 70.00, SHREDDING SERVICES2440, CITY OF STILLWATER, 351.82, UTILITIES2441, CITY OF STILLWATER, 5503.40, JANUARY BLANKET2442, KELLPRO, INC., 150.00, REMOTE SUPPORT2443, TISDAL & O HARA PLLC, 44.55, SERVICES2444, B & L HEATING & AIR, 75.00, DECEMBER BLANKET2445, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME2446, TOUCHTONE, 25.26, UTILITIES2447, COOPERS LOCKSMITH LLC, 100.00, PROGRAM KEY FOB2448, CDW GOVERNMENT, INC., 1815.90, COMPUTER & SOFTWARE2449, PAYNE CO. DISTRICT 3, 32.85, FUEL2450, MUSTANG FUEL MARKETING CO, 959.65, UTILITIES2451, CITY OF STILLWATER, 132.93, UTILITIES2452, R. K. BLACK, INC, 100.28, CONTRACT BASE RATE2453, REDING, CHRIS, 66.53, MILEAGE REIMBURSEMENT2454, CDW GOVERNMENT, INC., 1087.44, FLASH DRIVE2455, STILLWATER NEWSPRESS, 252.23, DECEMBER BLANKET2456, SAC & FOX NATION JUVENILE FACILITY, 483.00, JUVENILE DETENTION2457, STAPLES, 329.34, SUPPLIES2458, SHRED- AWAY SHREDDING, INC., 145.00, JANUARY BLANKET2459, QUALITY WATER SERVICES, 55.00, JANUARY BLANKET2460, TOUCHTONE, 49.37, UTILITIES2461, B & L HEATING & AIR, 75.00, DECEMBER BLANKET2462, THOMSON REUTERS PAYMENT CENTRE, 216.10, SOFTWARE2463, TISDAL & O HARA PLLC, 1028.75, CONTRACT SERVICES2464, CITY OF STILLWATER, 5825.94, JANUARY BLANKET2465, A T & T, 41.20, UTILITIES2466, CDW GOVERNMENT, INC., 2835.60, PHONES/GRAPHIC CARDS2467, LIONEL HARRIS OIL CO., INC., 1636.70, TIRES & WASTE FEE2468, CITY OF STILLWATER, 262.78, UTILITIES2469, OVERHEAD DOOR COMPANY, 173.00, REPAIRS; Health 223, HALL, LISA, 350.17, MILEAGE REIMBURSEMENT224, CAVETT, ASHLEY J., 222.00, MILEAGE REIMBURSEMENT225, STILLWATER NEWSPRESS, 111.15, NOTICE TO BIDDERS226, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES227, FALCO ALARM CO., INC., 160.00, ALARM TEST228, UNIVERSITY CLEANING SERVICES, 687.45, JANUARY BLANKET229, CENTRAL LAWN AND LANDSCAPE, 250.00, DECEMBER BLANKET230, GUYER, LAURA, 49.45, MILEAGE REIMBURSEMENT231, THE MEADOWS CENTER FOR, 90.00, DECEMBER BLANKET232, GRIMSLEYS, INC., 134.82, SUPPLIES233, A T & T MOBILITY, 288.15, UTILITIES; Highway 899, QUAPAW CO., INC., 11294.04, ROCK900, STEWART STONE, INC., 4723.00, CRUSHER RUN901, TIMMONS OIL COMPANY, 1176.00, DEF FLUID902, WILCOXSON OIL, 12330.00, DYED DIESEL903, EARNHEART CRESCENT LLC, 12518.18, DYED DIESEL904, CORPORATE BILLING LLC, 169.49, HOSE905, OKLA. NATURAL GAS, 342.57, UTILITIES906, OKLA. NATURAL GAS, 23.57, UTILITIES907, STEWART STONE, INC., 1979.10, YARD CLEAN UP908, WILCOXSON OIL, 129.88, OVERAGE PO 909, CITY OF STILLWATER, 375.34, UTILITIES910, STEWART STONE, INC., 4969.00, CRUSHER RUN911, CITY OF CUSHING, 337.36, UTILITIES912, STEWART STONE, INC., 10302.50, CRUSHER RUN913, MARKUM RHONDA, 25.00, REIMBURSEMENT CDL DRIVERS914, FLEETPRIDE, INC., 452.85, TARPS915, WARREN CAT, 500.11, PARTS916, 2TALK LLC, 51.94, UTILITIES917, INLAND TRUCK PARTS COMPANY, 690.78, PARTS918, A PLUS AUTO GLASS LLC, 559.17, WINDOW919, STEWART STONE, INC., 712.43, ROAD ROCK920, B & L HEATING & AIR, 544.90, SHOP HEATER REPAIRS921, QUAPAW CO., INC., 279.60, MISSED TICKET922, EARNHEART CRESCENT LLC, 4250.40, DYED DIESEL REMOTE TANKS; Hwy-ST 26, STEWART STONE, INC., 9922.50, ROAD ROCK27, STEWART STONE, INC., 1963.70, YARD CLEAN UP28, STEWART STONE, INC., 1988.40, 29, STEWART STONE, INC., 9876.50, ROAD ROCK30, STEWART STONE, INC., 466.50, CRUSHER RUN; Jail-ST 403, GRIMSLEYS, INC., 40.44, SUPPLIES404, B & C BUSINESS PRODUCTS, INC., 438.20, SERVICE CONTRACT405, DIGI SECURITY SYSTEMS LLC, 453.50, PENDANT CAMERA406, OKLA. NATURAL GAS, 397.65, UTILITIES407, CHARM-TEX INC, 213.80, MOP SUPPLIES408, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 500.00, SKILLET REPAIR409, ADVANTAGE PLUMBING HEATING AND COOLING, 700.00, VALVE410, BUNNEY ELECTRIC CO., INC., 523.81, ELECTRICAL WORK411, WALMART COMMUNITY, 205.09, SUPPLIES412, ADVANTAGE PLUMBING HEATING AND COOLING, 122.01, OVERAGE PO 413, GRIMSLEYS, INC., 1557.73, SUPPLIES414, GRIMSLEYS, INC., 1381.02, SUPPLIES415, CITY OF STILLWATER, 12502.24, UTILITIES416, VALLEY PROTEINS INC, 220.00, EMPTY GREASE TRAP417, MUSTANG FUEL MARKETING CO, 1138.32, UTILITIES418, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 149.53, OVERAGE PO ; ML Fee 25, ALPHA COMPUTING SOLUTIONS, 497.00, CAMERA & INSTALLATION26, QUALITY WATER SERVICES, 55.00, JANUARY BLANKET27, B & C BUSINESS PRODUCTS, INC., 79.98, INK CARTRIDGES28, ALPHA COMPUTING SOLUTIONS, 298.00, CAMERA & INSTALLATION; Mtg Cert 13, QUALITY WATER SERVICES, 15.10, DECEMBER BLANKET; RM&P 32, HIGH FIVE MEDIA GROUP, LLC, 179.00, DECEMBER BLANKET33, POSTAL PACK & SHIP, 42.66, POSTAGE IRS REQUEST34, OME CORPORATION LLC, 65.00, POSTAGE MACHINE SUPPLIES; Rural Fire-ST 87, J AND J CUSTOM FIRE INC, 16000.00, OVERLAY/RETROFIT FIRE TRUCK88, OG&E, 367.49, UTILITIES89, TESCO INC., 4029.88, DUPLEXER90, CHIEF FIRE AND SAFETY, INC, 640.00, HELMET/PARTS; SH Svc Fee 188, WOODWARD, KEVIN D., 4250.00, BLOCK OF TIME189, TURN KEY HEALTH CLINICS LLC, 32841.79, JANUARY BLANKET190, QUALITY WATER SERVICES, 49.54, DECEMBER BLANKET191, iTOUCH BIOMETRICS, 13600.00, INSTALL & CONFIGURE SOFTWARE192, C. O. P. S. PRODUCTS LLC., 39.94, COLLAR BRASS193, BOB BARKER COMPANY, INC., 633.28, MOP & BUCKET194, OKLA. SHERIFFS ASSOCIATION, 1800.00, ANNUAL MEMBERSHIP195, QUALITY CUSTOM UPFITTERS, 11058.83, OUTFIT DODGE DURANGO196, A PLUS AUTO GLASS, 280.00, REPLACE WINDSHIELD

Blanket: \$259,361.24 for February 2021

Disallowed: None presented on this date.

Payroll/Longevity: \$737,085.92 for Payroll/Longevity, \$142,048.43 health premiums totaling \$879,134.35 for January 2021 Payroll.

Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers: The Clerk's office presented monthly reports of officers. The Treasurer presented her various monthly reports of officers. Motion to acknowledge monthly reports of officers by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Public Announcements from the Board: Cavett stated this was the week of Remember the Ten. Cavett wanted to publicly acknowledge Keith Reed in the tragic loss of his wife and ask that everyone remember him in prayer.

Road Crossings: None presented on this date.

New Business: None presented on this date.

Recess: Motion by Cavett to recess, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Reconvene: Motion by Cavett to reconvene, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2021

Chairman _____

Commissioner _____

Commissioner _____