



## Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **January 23rd, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Chairman Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk- Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** Reding requested his statement in the public announcements from the board be clarified. Motion by Markum to approve with correction, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** Colin Campbell, Expo Center Director stated that the Expo Center won the Stillwater Chamber Choice Award. Citizen Herbert Adams requested a tornado siren in Ingalls and maintenance at SW 19<sup>th</sup> St. in Ingalls. No action taken by the board.

**Discussion/Possible Action on Bid Openings:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Board:**

**Discussion/Possible Action-Acceptance Certificate and Lease Purchase Agreement between Anchor D Bank and Payne County for Purchase of Motor Graders for District #1:** Motion by Reding to table, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action –Plat Approval-Los Rancheros Addition.** Location 44<sup>th</sup> and Brush Creek After review and discussion by the board motion to approve by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action- Contract Approval-Quintergy for D3 and Sheriff's Department:** After review and discussion by the board motion by Reding to accept contract with Quintergy for Payne County and Chairman sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action-Approval of Contract Change Order for Payne County Expo Barns A, B & C Project.** Expo Center Director Colin Campbell discussed the change with the board. Changes total \$16,475.88. After discussion by the board motion to approve change orders as presented by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action-Proposed Emergency Management and Environmental Enforcement report form and GPS access.** Reding stated that he was working on getting the forms requested, and getting the information for the GPS tracking to the board for the two departments. Reding stated the board could contact the Sheriff's Department for the Emergency Management vehicles tracking. Motion by Markum to accept the monthly report form presented for Environmental Enforcement with the addition of a signature line, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes. The board discussed the Emergency Management form. Cavett clarified the board is not looking for hours reporting. Cavett stated that citizens have brought to his attention concerns that vehicles are sitting in locations, etc., and that this form will prove that the departments are completing tasks, and what those tasks are. Cavett is requesting that the department's report all tasks, projects, collections, and reporting of incidents to the board each month, these are departments of the Commission. Cavett requested that FEMA disaster reporting and incidents be in the report also. Motion by Markum to approve reports submitted by Commissioner Reding, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:** The Clerk's office presented the following purchase orders for approval and payment in the amount of \$193,616.79: 2022-2023 Emergency Mgmt 11, EDMOND PICKUP, 2217.00, PARTS & INSTALLATION; Extension-ST 93, STANDLEY SYSTEMS, INC., 301.87, JANUARY BLANKET 94, B & C BUSINESS PRODUCTS, INC., 125.10, JANUARY BLANKET 95, STANDLEY SYSTEMS, INC., 7.50, SHIPPING 96, US CELLULAR, 104.49, UTILITIES-CELL PHONE; Fair Main-ST 184, FIREBRAND CONSTRUCTION LLC, 84502.50, LIVESTOCK BARN RENOVIATION 185, TOUCHTONE, 2.39, UTILITIES 186, PITNEY BOWES GLOBAL FINANCIAL, 122.91, POSTAGE MACHINE RENTAL; Fire- St 61, QUALITY CUSTOM UPFITTERS, 400.00, REPAIR 62, BANNER FIRE EQUIPMENT INC, 940.00, BUNKER GEAR 63, FRANKS DIESEL SERVICE, INC, 3480.86, TIRES & WHEELS; General 2302, NAPA AUTO PARTS, 125.11, SUPPLIES 2303, MERRIFIELD OFFICE SUPPLY, 227.73, JANUARY BLANKET 2304, O REILLY AUTOMOTIVE, INC., 203.51, DECEMBER BLANKET 2305, AED SUPERSTORE, 1322.99, MEDICAL EQUIPMENT 2306, A & B ECO-SAFE PEST CONTROL, INC, 50.00, PEST CONTROL SERVICES 2307, DEARINGER PRINTING & TROPHY, INC., 10.00, NAME TAGS 2308, TAX MANAGEMENT ASSOCIATES, INC, 1500.00, CONTRACT SERVICES 2309, R. K. BLACK, INC, 129.66, LEASE CHARGES 2310, CITY OF STILLWATER, 496.65, UTILITIES 2311, TOUCHTONE, 19.02, UTILITIES 2312, R. K. BLACK, INC, 253.07, CONTRACT LEASE CHARGE 2313, OKLA. NATURAL GAS, 498.29, UTILITIES 2314, ALPHA COMPUTING SOLUTIONS, 1449.00, SOFTWARE 2315, GRIMSLEYS, INC., 80.69, JANITORIAL SUPPLIES 2316, TAX MANAGEMENT ASSOCIATES, INC, 8250.00, CONTRACT SERVICES 2317, M POWER INC., 75.00, JANITORIAL SERVICES 2318, OKLA. NATURAL GAS, 372.01, UTILITIES BLANKET 2319, AED SUPERSTORE, 1322.99, MEDICAL EQUIPMENT 2320, TRANUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES 2321, SMC TECHNOLOGIES INC., 250.00, JANUARY BLANKET 2322, TISDAL & O HARA PLLC, 6980.00, CONTRACT SERVICES 2323, POSTAL PACK & SHIP, 2695.95, POSTAGE 2324, THOMSON REUTERS - WEST, PAYMENT CENTER, 938.67, WESTLAW SUBSCRIPTION 2325, ALPHA COMPUTING SOLUTIONS, 1855.50, REMOTE MONITORING 2326, SHRED- AWAY SHREDDING, INC., 40.00, SHREDDING SERVICES 2327, DAVIS SANITATION, INC., 70.00, DUMPSTER 2328, ALPHA COMPUTING SOLUTIONS, 4635.00, CLOUD BACKUP 2329, ALPHA COMPUTING SOLUTIONS, 162.00, CLOUD BACKUP; Health 245, BELL, LEANN, 145.00, MILEAGE REIMBURSEMENT 246, AMAZON CAPITAL SERVICES, 989.92, OFFICE SUPPLIES 247, HOYT, EUGENE, 888.00, REGISTRATION FEE

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248, MERIDIAN TECHNOLOGY CENTER, 2400.00, IMMUNIZATIONS GRANT 249, TRICOUNTY HERALD, 230.00, DISPARITIES GRANT 250, CULLIGAN OF TULSA, 50.00, WATER SERVICES 251, STILLWATER MEDICAL CENTER, 180.00, NOVEMBER BLANKET 252, BLACKWELL JOURNAL TRIBUNE, 346.50, DISPARITIES GRANT 253, A T & T, 77.81, UTILITIES 254, MERIDIAN TECHNOLOGY CENTER, 100.00, TRAINING 255, MARTIN, SARAH, 443.50, MILEAGE REIMBURSEMENT 256, UNIVERSITY CLEANING SERVICES, 687.45, JANITORAL SERVICES; Highway 808, ATWOOD DISTRIBUTING, 212.85, DECEMBER BLANKET 809, AMERICAN WELDING SUPPLY, 539.25, DECEMBER BLANKET 810, FLEETPRIDE, INC., 976.47, DECEMBER BLANKET 811, CORPORATE BILLING LLC, 250.00, DECEMBER BLANKET 812, NAPA AUTO PARTS, 325.50, BATTERIES 813, NAPA AUTO PARTS, 2004.14, DECEMBER BLANKET 814, INLAND TRUCK PARTS COMPANY, 410.27, PARTS 815, CIMARRON VALLEY SOD FARM, 2400.00, SOD INSTALLED 816, COMPLIANCE RESOURCE GROUP, 80.00, DRUG & ALCOHOL TESTING 817, O REILLY AUTOMOTIVE, INC., 51.44, DECEMBER BLANKET 818, CUSTOM PRODUCTS CORPORATION, 7200.45, ROAD SIGNS 819, HARRIS STATION 33, LLC, 462.55, DECEMBER BLANKET 820, SAWGRASS EQUIPMENT, LLC, 25.88, PARTS 821, M & M TRUCK PARTS, INC, 175.00, PARTS 822, P & K EQUIPMENT, INC., 12.94, DECEMBER BLANKET 823, FLEETPRIDE, INC., 1207.94, PARTS 824, COMPLIANCE RESOURCE GROUP, 80.00, DRUG TESTING 825, INLAND TRUCK PARTS COMPANY, 366.28, PARTS AND LABOR 826, YELLOW HOUSE MACHINERY, 798.38, PARTS 827, COMPLIANCE RESOURCE GROUP, 80.00, DRUG & ALCOHOL TESTING 828, STEWART STONE, INC., 1737.81, YARD CLEAN UP 829, CRAFTCO, INC., 1638.00, CRACK SEALING 830, WARREN CAT, 344.62, DECEMBER BLANKET 831, K & S TIRE, 782.14, TIRES & WASTE FEE 832, K & S TIRE, 10371.60, TIRES & WASTE FEE 833, ALTERNATIVE CONSTRUCTION PARTS, 721.65, PARTS 834, C. L. BOYD CO., INC., 219.78, PARTS 835, JERRYS STARTER & ALTERNATOR, 360.00, PARTS 836, ALTERNATIVE CONSTRUCTION PARTS, 2843.19, PARTS; Jail-ST 173, OKLA. NATURAL GAS, 527.21, UTILITIES 174, GRIMSLEYS, INC., 58.00, SUPPLIES 175, QUINTERGY INC, 3508.26, IT SERVICES 176, A & B ECO-SAFE PEST CONTROL, INC, 200.00, PEST CONTROL SERVICES 177, STAPLES, 66.99, HARDDRIVE 178, WILSON, NAOMI, 1675.00, CONTRACT LABOR; Rural Fire-ST 58, AMERICAN HERITAGE BANK, 5700.00, LEASE PAYMENTS 59, AMERICAN HERITAGE BANK, 5700.00, LEASE PAYMENTS 60, BANNER FIRE EQUIPMENT INC, 2976.00, BUNKER GEAR 61, COUNTRY C, 278.30, DECEMBER BLANKET; SH Svc Fee 145, GALLS, LLC, 190.92, SHIRTS, PANTS 146, VISA, 2001.98, DECEMBER BLANKET 147, OKLA. NATURAL GAS, 1050.36, UTILITIES

**Blanket:** None presented on this date.

**Payroll:** None presented on this date.

**Disallowed:** None presented on this date.

Motion to approve purchase orders upon signature by Markum, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** None presented on this date.

**Public Announcements from the Board (No Action will be taken):** Cavett stated that the new county District Attorney Jeremiah Gregory advised that bid openings and evaluations need to be removed from the agenda unless there is a bid, and ingress and egress agreements as well, and anything without a specific action that needs to be taken by the board at that meeting should not appear on the agenda. These blanket items will be removed from the next agenda. Reding stated be weather aware, forecast for snow.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None presented on this date.

**New Business:** None presented on this date.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_