



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **January 17, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk- Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** Motion by Reding to approve the **January 9, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Bid Openings:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Board:**

**Resolution 2023-01 – SECOND Amended – Fair Board Election Filing and Dates for 2023:** Cavett stated that it was noticed that the Resolution did not show a time frame so that has been added. Motion by Reding to approve Resolution 2023-01, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Applying for Local Assistance and Tribal Consistency Funds (LATCF):** Cavett stated this was funding coming through the tribes with Payne County eligible for \$50,000. Cavett stated after looking into the funds it was discovered that it requires a retina scan, and other security measures and being our Treasurer Carla Manning has already had to do this for other funds she has agreed to apply for these funds for the County. Cavett stated Floyd and Driver has agreed to help guide us on the usage of these funds and should not be a problem to handle this. Motion by Markum to approve for Manning to apply for those funds on behalf of the County, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**2023 Fair Housing Proclamation:** Cavett stated this Proclamation was done every year and the Chairman signs on behalf of the board. Motion by Reding to approve the Proclamation and the Chair to sign on behalf, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:** The Clerk's Office presented the following changes: Ripley Fire is removing Rusty Shay and putting Troy Choplin and Todd Davis as the new Requisitioning Officers, keeping Vicki Hughes and adding Tim Arnold as Receiving Officers. Motion by Markum to approve the changes, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:** **FY 2022-2023 \$345,279.30**  
2022-2023 911 Phone 44, A T & T, 352.92, UTILITIES; Fair Main-ST 171, VISIT STILLWATER, 1200.00, DECEMBER BLANKET 172, KINNUNEN SALES & RENTALS, INC, 97.69, DECEMBER BLANKET 173, B & C BUSINESS PRODUCTS, INC., 300.51, NOVEMBER BLANKET 174, CINTAS FIRST AID & SAFETY, 53.00, DECEMBER BLANKET 175, QUALITY WATER SERVICES, 28.50, DECEMBER BLANKET 176, PAYNE CO. DISTRICT 3, 1275.09, FUEL BLANKET 177, STILLWATER STEEL AND, 229.55, DECEMBER BLANKET 178, B & C BUSINESS PRODUCTS, INC., 403.10, DECEMBER BLANKET 179, A T & T MOBILITY, 148.45, UTILITIES-CELL PHONE 180, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 976.17, UTILITIES 181, UNIFIRST, 356.60, DECEMBER BLANKET 182, GRIMSLEYS, INC., 926.31, DECEMBER BLANKET 183, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET; Fire- St 57, FIFTY ONE EAST WATER DISTRICT, 49.61, UTILITIES 58, J AND J CUSTOM FIRE INC, 155.03, Parts 59, NAPA AUTO PARTS, 67.46, NOVEMBER BLANKET 60, NAPA AUTO PARTS, 94.58, OCTOBER BLANKET; General 2259, QUALITY WATER SERVICES, 56.00, DECEMBER BLANKET 2260, A T & T MOBILITY, 227.15, UTILITIES-IPADS 2261, TELECOMP HOLDINGS, INC, 218.75, IT SERVICES 2262, THOMSON REUTERS - WEST, PAYMENT CENTER, 488.00, LEGAL BOOKS 2263, B & C BUSINESS PRODUCTS, INC., 240.46, DECEMBER BLANKET 2264, DIRECT TV, 93.24, HD ACCESS/RECEIVERS 2265, O REILLY AUTOMOTIVE, INC., 320.12, NOVEMBER BLANKET 2266, UNIFIRST, 74.52, DECEMBER BLANKET 2267, DIGHTON-MARLER FUNERAL HOME, 645.00, INDIGENT CREMATION 2268, ALLIANCE MAINTENANCE INC, 1495.00, JANUARY BLANKET 2269, VIP TECHNOLOGY SOLUTIONS GROUP, 750.57, UTILITIES 2270, ALPHA COMPUTING SOLUTIONS, 3412.23, LICENSE RENEWAL 2271, THOMSON REUTERS - WEST, PAYMENT CENTER, 280.00, LEGAL BOOKS 2272, RANDALL-REILLY, LLC, 193.74, EDA MONTHLY SUBSCRIPTION 2273, R. K. BLACK, INC, 394.50, COPIER MAINTENANCE 2274, A T & T MOBILITY, 67.50, UTILITIES-CELL PHONE 2275, B & C BUSINESS PRODUCTS, INC., 292.71, DECEMBER BLANKET 2276, PAX8 INC, 124.00, 2277, POSTAL PACK & SHIP, 30.87, DECEMBER BLANKET 2278, STAPLES, 93.42, OFFICE SUPPLIES 2279, A T & T MOBILITY, 228.40, UTILITIES-CELL PHONE 2280, THE MEADOWS

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CENTER FOR, 176.68, SHREDDING SERVICES 2281, A T & T MOBILITY, 336.79, UTILITIES-CELL PHONE 2282, MERRIFIELD OFFICE SUPPLY, 240.58, DECEMBER BLANKET 2283, THE JOURNAL, 579.08, NOTICE OF PUBLICATION 2284, OVERHEAD DOOR COMPANY, 359.00, REPAIR 2285, CANADIAN COUNTY JUVENILE, 72.00, JUVENILE DETENTION 2286, PAYNE CO. DISTRICT 3, 54.78, FUEL & DIESEL 2287, B & L HEAT & AIR, 180.00, PARTS & SERVICE 2288, LOWES COMPANIES, INC., 6.64, DECEMBER BLANKET 2289, COSTAR REALTY INFORMATION INC, 400.00, SOFTWARE SUBSCRIPTION 2290, ALLIANCE MAINTENANCE INC, 2235.00, JANUARY BLANKET 2291, FOUNTAIN SQUARE CLEANERS, 379.00, DECEMBER BLANKET 2292, OKLA. JUVENILE JUSTICE, 80.00, JUVENILE DETENTION 2293, B & L HEAT & AIR, 112.50, PARTS 2294, FLEETCOR TECHNOLOGIES, 229.84, DECEMBER BLANKET 2295, THOMSON REUTERS - WEST, PAYMENT CENTER, 578.00, LEGAL BOOKS 2296, INTERWORKS, INC., 45.00, HOSTING DOMAIN 2297, QUALITY WATER SERVICES, 56.25, DECEMBER BLANKET 2298, M POWER INC., 150.00, JANITORAL SERVICES 2299, IMAGENET SOLUTIONS DIVISION, 600.00, IT SERVICES 2300, NAPA AUTO PARTS, 2205.35, DECEMBER BLANKET 2301, MIDCON SHREDDING, 74.00, SHREDDING SERVICES; Health 232, OKLA. STATE DEPT. OF HEALTH, 52653.39, PAYROLL 233, CITY OF CUSHING, 509.74, UTILITIES 234, ALLIANCE BUSINESS SERVICES, 838.48, UTILITIES 235, OKLA. STATE DEPT. OF HEALTH, 49694.02, PAYROLL 236, DIAGNOSTICS DIRECT LLC, 5513.00, TEST KITS 237, PERRY DAILY JOURNAL, 264.60, DISPARITIES GRANT 238, A & M STORAGE, 90.00, STORAGE 239, LANGUAGE LINE SERVICES, 1066.69, INTERPRETER SERVICES 240, THE JOURNAL, 157.50, DISPARITIES GRANT 241, B & L HEAT & AIR, 428.28, PARTS 242, SUMMIT UTILITIES OKLAHOMA INC, 439.00, UTILITIES 243, AMAZON CAPITAL SERVICES, 933.95, OFFICE SUPPLIES 244, AMAZON CAPITAL SERVICES, 9.99, OFFICE SUPPLIES; Highway 785, A T & T MOBILITY, 253.55, UTILITIES-CELL PHONE 786, STEWART STONE, INC., 9694.10, CRUSHER RUN 787, OKLA. NATURAL GAS, 807.29, UTILITIES 788, TELECOMP HOLDINGS, INC, 108.10, JANUARY BLANKET 789, COMPLIANCE RESOURCE GROUP, 780.00, DOT SERVICES 790, WARREN CAT, 448.19, PARTS 791, FRANKS DIESEL SERVICE, INC, 266.00, DECEMBER BLANKET 792, STILLWATER MILL AGRI CENTER, 268.77, FENCE SUPPLIES 793, NAPA AUTO PARTS, 1522.74, DECEMBER BLANKET 794, EARNHEART CRESCENT LLC, 6927.65, WINTERIZED DYED DIESEL 795, FRONTIER FIRE PROTECTION, 490.00, FIRE EXTINGUISHER INSPECTION 796, BAILEYS PAVING CO. , INC, 6852.30, HMHL 797, UNIFIRST, 732.87, DECEMBER BLANKET 798, STEWART STONE, INC., 12936.30, CRUSHER RUN 799, B & C BUSINESS PRODUCTS, INC., 531.59, OFFICE FURNITURE 800, STILLWATER MILL AGRI CENTER, 90.38, DECEMBER BLANKET 801, CITY OF STILLWATER, 86.91, UTILITIES 802, FLEET FUELS, LLC, 793.95, DEF FLUID 803, A T & T MOBILITY, 101.42, UTILITIES-CELL PHONE 804, MERRIFIELD OFFICE SUPPLY, 175.33, OFFICE SUPPLIES 805, STEWART STONE, INC., 12990.90, CRUSHER RUN 806, OKLA. NATURAL GAS, 38.49, UTILITIES 807, STEWART STONE, INC., 13146.00, CRUSHER RUN; Jail-ST 164, UNITED REFRIGERATION, 548.12, WATER FILTER 165, BIMBO BAKERIES USA, 5983.43, DECEMBER BLANKET 166, ITOUCH BIOMETRICS, 990.00, SUPPORT/MAINT 167, GRIMSLEYS, INC., 5030.10, SUPPLIES 168, C. O. P. S. PRODUCTS LLC., 2184.36, UNIFORMS 169, GALLS, LLC, 94.95, SHIRTS 170, BEST BUY BUSINESS ADVANTAGE, 87.99, BATTERY BACKUP 171, WIN WHOLESALE COMMERCIAL, 112.50, DECEMBER BLANKET 172, TURN KEY HEALTH CLINICS LLC, 42990.23, JANUARY BLANKET; Mental Health 8, PAYNE CO. DRUG COURT, INC., 6041.67, DRUG COURT ADMIN SERVICES; Mtg Cert 49, AMAZON CAPITAL SERVICES, 17.19, CABLE; RM&P 38, MIDCON SHREDDING, 90.00, DECEMBER BLANKET 39, PROPERTY RECORDS INDUSTRY ASSOCIATION, 195.00, MEMBERSHIP RENEWAL; Rural Fire-ST 55, CHOPLIN SR., TROY, 4417.00, REPAIR 56, NAPA AUTO PARTS, 422.71, INVOICE PAYMENT 57, ROSS' STATION, 365.46, DECEMBER BLANKET; SH Svc Fee 135, BEN E. KEITH OKLAHOMA, 28267.75, DECEMBER BLANKET 136, GALLS, LLC, 549.99, SHIRTS, PANTS 137, LOWES COMPANIES, INC., 128.28, DECEMBER BLANKET 138, STILLWATER MILL AGRI CENTER, 66.99, DECEMBER BLANKET 139, COMDATA, 13806.13, DECEMBER BLANKET 140, OK BOARD OF TEST FOR ALCOHOL AND DRUG INFLUENCE, 36.00, RE-CERTIFICATION 141, GRIMSLEYS, INC., 228.94, CLEANING SUPPLIES 142, DIRECT DISCOUNT TIRE, 1088.44, TIRES 143, OK BOARD OF TEST FOR ALCOHOL AND DRUG INFLUENCE, 24.00, 144, SYSCO FOOD, INC., 22651.36, DECEMBER BLANKET

**Blanket:** None presented on this date.

**Payroll:** None presented on this date.

**Disallowed:** None presented on this date.

Motion to approve purchase orders upon signature by Reding, second Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** The Clerk's Office presented the following monthly reports of officers: The Health Department \$6375.46, Court Clerk \$772,785.19 Official Depository and RM&P \$41,627.62 and the Treasurer's various reports all of December 2022. Motion by Reding to acknowledge the monthly reports of officers, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

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**Public Announcements from the Board (No Action will be taken):** Reding stated that last week Commissioner Markum had mentioned empty trailers for Environmental Enforcement leaving and coming back in empty. Reding stated he did go and visit with the department and wanted to report back that they are either dumping off trash in Cushing due to the dumpsters being full at District 3, when they go to pick up an item like a couch often the public has already retrieved the item(s) and they have only had one (1) person able to lift the junk. Reding just wanted to report back to the board on that topic, no discussion.

**Discussion/Possible Action on Utility Permits/Road Crossings:** Cavett presented two (2) road crossings one with Seagrove Resources (D1-23-2) and Coffeyville Resources (D1-21-1). Motion by Markum to approve the road crossings as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**New Business:** None presented on this date.

**Recess:** Motion by Reding to recess to the Jail, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Annual Jail Inspection:** – Reese Lane gave a tour to the board of the Jail. Current population is 275, currently total beds are 290 with a max capacity of 440.

**Reconvene:** Motion by Reding to reconvene, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to

Attest:

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_