



Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **January 16th, 2024**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett - Commissioner District 1-Chairman, Rhonda Markum – Commissioner District 3-Vice Chairwomen, Chris Reding - Commissioner District 2-Member. Leslie Echalk –Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country led by Dewey Clapp.

Approval or Modification of Minutes: Motion by Markum to approve minutes of January 8th, 2024, as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken):

Discussion/Possible Action on Bid Openings – 9:30 AM: None on this date.

Discussion/Possible Action on Evaluations:

BID 2024-39 Drumright Fire SUV Command Vehicle: Cavett stated that all bids were rejected. No action.

Discussion/Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Motorola Change Order: Dean Hart with Tusa presented the change order for moving the tower to Perkins water tower as well as upgrades to two (2) other towers as well as other upgrades/changes this resulting in a \$894,000 credit to the County. Hart recommends using the credit towards the subscribers. Motion by Reding to approve and accept the change order as presented with the addition of the savings going towards the subscriber units, second by Markum. There was a recommendation to hold some reserve back for any work for the tower. Motion by Reding to modify his motion to use \$830,000 going towards the subscriber units with \$60,000 going towards the tower work, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – 2024 Fair Housing Proclamation: Motion by Markum to approve the 2024 Fair Housing Proclamation with the Chair to sign on behalf, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Lease Agreement for Parking, Between the First United Methodist Church of Stillwater and the Board of County Commissioners, Payne County, Oklahoma: Motion by Markum to approve the lease agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – IT Services Agreement, Between Precision Technology Services, LLC and the Board of County Commissioners, Payne County, Oklahoma: Motion by Reding to approve the agreement with Precision Technology Services, LLC as presented for the Sheriff's Office, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Subdivision and Plat Guidelines: Markum stated that subdivision and plats need to have something in place due to several issues that have come up in the past. Markum would like guidelines in place for the county; Cavett agreed the county needed some clarity. Crystal Ross, Mapping with the Assessor's Office agreed this needed to be addressed there were several concerns. Cavett stated he would like to see a Floodplain Manager signature block on the plat, so the Board knows that it has gone through the proper channels. Cavett stated to take the time to submit those changes to our legal counsel moving forward to address middle of February. No action taken.

Discussion/Possible Action – Resolution 2024-01 – Replacing Resolution 2022-52 Amending “Exhibit A” – Adopting Plans and Specifications for Public Roads in the Unincorporated Areas of Payne County: Cavett stated in the old Exhibit A it led people to believe that after three years of the roadway being maintained that the county would take over the maintenance. Cavett stated this is to remove that confusion. Motion by Markum to approve Resolution 2024-01, second by Reding. Reding recommended identifying the Exhibit A as for clarity. Motion by Markum to approve Resolution 2024-01 and to identify Exhibit A as amended, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers:

1. **FY 23-24 District 1:** Zach Cavett and Brian Floyd as requisitioning officers, Shawna Bales and Amanda Atkinson as receiving officers and Zach Cavett, Brian Floyd and Shawna Bales as warrant pickups. Motion by Reding to approve updates as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: Purchase orders totaling **\$324,189.50** 2023-2024 ARPA 2021 13, TUSA CONSULTING SERVICES II, LLC, 4620.00, RADIOS; Assr Rev Fee 3, ALPHA COMPUTING SOLUTIONS, 1959.02, HARDWARE - COMPUTER; Extension-ST 106, OKLA. STATE UNIVERSITY, 82.46, UTILITIES-HOT SPOTS; Fair Main-ST 316, GRIMSLEYS, INC., 1155.55, DECEMBER BLANKET 317, QUEST TECHNICAL SERVICE, 373.00, DECEMBER BLANKET 318, B & L HEATING & AIR, 100.00, DECEMBER BLANKET 319, REPUBLIC SERVICES # 789, 1912.32, TRASH SERVICE 320, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 459.43, UTILITIES 321, CINTAS FIRST AID & SAFETY, 104.91, DECEMBER BLANKET 322, UNIFIRST, 464.08, DECEMBER BLANKET 323, HAMMOND FIRE SYSTEMS LLC., 625.00, ANNUAL FIRE EXTINGUISHER INSPECTION 324, QUALITY WATER SERVICES, 25.25, DECEMBER BLANKET 325, OAKES SERVICE CENTER, 15.00, DECEMBER BLANKET 326, B & C BUSINESS PRODUCTS, INC., 125.00, RENTAL 327, A T & T MOBILITY, 152.59, UTILITIES-CELL PHONE; General 2354, ALPHA COMPUTING SOLUTIONS, 4012.67, SOFTWARE LICENSE 2355, A T & T MOBILITY, 179.65, UTILITIES-CELL PHONE 2356, STATE AUDITOR & INSPECTOR, 1542.94, AUDITING SERVICES 2357, ALPHA COMPUTING SOLUTIONS,

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5460.00, CLOUD BACKUP 2358, CREEK COUNTY JUVENILE JUSTICE CENTER, 5270.00, JUVENILE DETENTION 2359, COWAN JAMES, 332.37, REIMBURSEMENT-AIRFAIR 2360, OKLA. NATURAL GAS, 885.53, UTILITIES 2361, CUNDIFF DEVENY & ASSOCIATES CPAs, PLLC, 4800.00, AMENDED BUDGET 2362, OKLA. NATURAL GAS, 387.73, UTILITIES 2363, TISDAL & O HARA PLLC, 10065.40, CONTRACT SERVICES 2364, OAKES SERVICE CENTER, 86.00, DECEMBER BLANKET 2365, VIP TECHNOLOGY SOLUTIONS GROUP, 2939.77, PHONE SYSTEM REPAIRS 2366, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 2367, ALLIANCE MAINTENANCE INC, 1600.00, JANUARY BLANKET 2368, STILLWATER NEWSPRESS, 227.88, SUBSCRIPTION 2369, REPUBLIC SERVICES # 789, 275.07, DUMPSTER 2370, COWAN JAMES, 797.91, MILEAGE AND MEALS 2371, A T & T MOBILITY, 67.47, UTILITIESCELL PHONE 2372, ALPHA COMPUTING SOLUTIONS, 3524.28, HARDWARE - COMPUTER 2373, KOFI TECHNOLOGIES, INC, 8645.00, PLAT CABINET 2374, R. K. BLACK, INC, 253.07, CONTRACT LEASE CHARGE 2375, LEADS ONLINE LLC, 3260.00, SOFTWARE RENEWAL 2376, FOUNTAIN SQUARE CLEANERS, 273.25, DECEMBER BLANKET 2377, A T & T MOBILITY, 141.48, UTILITIES-CELL PHONE 2378, STRODE FUNERAL HOME, 819.00, INDIGENT CREMATION 2379, THE JOURNAL, 30.00, SUBSCRIPTION 2380, CATALIS TAX & CAMA INC., 1800.00, SOFTWARE SUPPORT 2381, CIMARRON VALLEY COMM., LLC, 187.94, PROOF OF PUBLICATION 2382, STAPLES BUSINESS ADVANTAGE, 996.42, NOVEMBER BLANKET 2383, ALLIANCE MAINTENANCE INC, 2340.00, JANUARY BLANKET 2384, ALPHA COMPUTING SOLUTIONS, 2032.50, REMOTE MONITORING 2385, ALPHA COMPUTING SOLUTIONS, 162.00, CLOUD BACKUP 2386, MIDCON SHREDDING, 76.00, SHREDDING SERVICES 2387, R. K. BLACK, INC, 211.29, LEASE CHARGES 2388, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 1126.94, UTILITIES 2389, ALPHA COMPUTING SOLUTIONS, 1449.00, MICROSOFT OFFICE 365 2390, CHICKASAW TELECOMMUNICATION, 4137.41, UTILITIES 2391, POSTAL PACK & SHIP, 461.17, POSTAGE 2392, OKLA. NATURAL GAS, 402.03, UTILITIES; Health 262, THE MEADOWS CENTER FOR, 45.00, DECEMBER BLANKET 263, PEAK PEST SERVICES LLC, 200.00, DECEMBER BLANKET 264, AMAZON CAPITAL SERVICES, 429.94, OFFICE SUPPLIES 265, AMAZON CAPITAL SERVICES, 63.50, HEALTHY YOUTH PROGRAM 266, ALLIANCE BUSINESS SERVICES, 862.94, UTILITIES 267, A T & T, 208.55, UTILITIES-INTERNET 268, AHA PROCESS, INC, 897.00, BLOCK GRANT 269, MCCRAY, STEPHANIE N, 356.98, MILEAGE REIMBURSEMENT 270, SIGN LANGUAGE RESOURCE SERVICE, 184.72, INTERPRETER SERVICES; Highway 778, FENTON OFFICE MART, 615.00, OFFICE FURNITURE 779, YELLOW HOUSE MACHINERY, 275.60, HYDRAULIC OIL 780, RAM PRODUCTS CHEMICALS AND, 1771.50, HEATER 781, STEWART STONE, INC., 290.54, YARD CLEAN UP 782, UNIFIRST, 606.64, NOVEMBER BLANKET 783, NAPA AUTO PARTS, 2128.79, DECEMBER BLANKET 784, CORPORATE BILLING LLC, 51.86, DECEMBER BLANKET 785, A T & T MOBILITY, 291.54, UTILITIES-CELL PHONE 786, C. L. BOYD CO., INC., 125.44, PARTS 787, AMERICAN WELDING SUPPLY, 70.00, DECEMBER BLANKET 788, OAKES SERVICE CENTER, 100.00, DECEMBER BLANKET 789, FLEETPRIDE, INC., 191.63, DECEMBER BLANKET 790, OKLA. NATURAL GAS, 33.92, UTILITIES 791, AMAZON CAPITAL SERVICES, 199.52, OFFICE SUPPLIES 792, RAM PRODUCTS CHEMICALS AND, 3577.50, HEATER 793, POWERHOUSE TRUCKBEDS, 22.00, PARTS 794, FRANKS DIESEL SERVICE, INC, 25.00, DECEMBER BLANKET 795, EARNHEART CRESCENT LLC, 4772.82, SUPPLIES 796, HARRIS STATION 33, LLC, 524.55, TIRE 797, OKLA. NATURAL GAS, 484.01, UTILITIES 798, A T & T MOBILITY, 660.99, UTILITIES-CELL PHONE 799, FLEET FUELS, LLC, 15.73, DECEMBER BLANKET 800, ATWOOD DISTRIBUTING, 256.22, DECEMBER BLANKET 801, NAPA AUTO PARTS, 1444.00, DECEMBER BLANKET 802, FENTON OFFICE MART, 6200.00, OFFICE FURNITURE 803, STEWART STONE, INC., 13773.85, CRUSHER RUN; Hwy-ST 35, JOE COOPER CHEVROLET CADILLAC, 49956.00, TRUCK 36, JOE COOPER FORD OF YUKON LLC, 63377.00, TRUCK; Jail-ST 209, JOHNSON CONTROLS FIRE PROTECTION, 1326.72, SMOKE DETECTOR 210, QUALITY WATER SERVICES, 145.25, DECEMBER BLANKET 211, EEI GROUP, LLC, 1170.06, AIR FILTERS 212, AADVANTAGE LAUNDRY SYSTEMS, INC, 316.00, SERVICE CALL/LABOR 213, COOKS CORRECTIONAL, 232.44, SUPPLIES 214, STAPLES BUSINESS CREDIT, 883.62, OFFICE SUPPLIES; Mental Health 7, PAYNE CO. DRUG COURT, INC., 6229.17, DRUG COURT ADMIN SERVICES; ML Fee 35, QUALITY WATER SERVICES, 57.50, JANUARY BLANKET; Mtg Cert 43, B & C BUSINESS PRODUCTS, INC., 39.95, OFFICE SUPPLIES 44, B & C BUSINESS PRODUCTS, INC., 443.56, OFFICE SUPPLIES 45, B & C BUSINESS PRODUCTS, INC., 1985.00, COPIER LEASE; RM&P 36, ALPHA COMPUTING SOLUTIONS, 1214.00, BATTERY BACKUP 37, MIDCON SHREDDING, 92.00, DECEMBER BLANKET; Rural Fire-ST 54, STRYKER MEDICAL, 2791.25, MEDICAL SUPPLIES 55, STILLWATER STEEL AND, 22.60, STEEL 56, LOWES COMPANIES, INC., 263.50, SUPPLIES; SH Svc Fee 230, OKLAHOMA TURNPIKE AUTHORITY, 2.10, TOLL CHARGE 231, NAPA AUTO PARTS, 3552.18, DECEMBER BLANKET 232, C. O. P. S. PRODUCTS LLC., 379.58, SUPPLIES 233, OCI, 1180.00, MPOWER BUILDING 234, OK BOARD OF TEST FOR ALCOHOL AND DRUG INFLUENCE, 108.00, CERTIFICATION 235, CDW GOVERNMENT, INC., 107.60, PROJECTOR 236, GRIMSLEYS, INC., 262.52, SUPPLIES 237, C. O. P. S. PRODUCTS LLC., 2355.89, JACKETS 238, GALLS, LLC, 212.16, PANTS 239, MILAS FABRICS, 138.00, DECEMBER BLANKET 240, QUIKPRINT, 59.60, NEWS RELEASE 241, ADVANTAGE PLUMBING HEATING AND COOLING, 120.00, HEATER REPAIRS 242, COMDATA, 14242.19, DECEMBER BLANKET; Solid Waste Mange 3, JOE COOPER CHEVROLET CADILLAC, 45304.00, TRUCK

Payroll: None presented on this date.

Blankets: None presented on this date

Disallowed: None presented on this date.

Motion to approve purchase orders upon signature by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: The County Clerk presented the following monthly reports of officers; Court Clerk \$1,310,834.25, Court Clerk RM&P \$55,221.91, Election Board \$5306.11, Sheriff's Office \$63,202.92, and various reports from the Treasurer's Office. Motion by Markum to acknowledge the monthly reports as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

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Public Announcements from the Board (No Action will be taken): None on this date.

Discussion/Possible Action on Utility Permits/Road Crossings: Cavett presented the following road crossings; D1-24-01 – D1-24-25 with Transource Oklahoma, LLC. Motion by Reding to approve road crossings as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2024

Chairman_____

Commissioner_____

Commissioner_____

All Board of County Commissioner Meetings live recordings can be found at www.countyclerk.paynecounty.org