



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **January 14, 2019** at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room 200, located in Stillwater, Oklahoma.

**Chairman Reding called the meeting to order:** 9:00 a.m.

**The following members were present:** Chairman - Chris Reding, District 2, Zach Cavett, Commissioner District 1, Rocky Blasier, Commissioner District 3, Glenna Craig- County Clerk. Invocation by Jeff Kuhn, and Flag Salute to our country by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** Clerk's office presented minutes for approval. Motion to approve minute as presented by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

**Miscellaneous items from the audience:**

**Discussion and Possible Action on Bid Openings 9:30 A.M.:** At 9:40 a.m. the Clerk's office presented sealed bids for **bid # 2019-55** as follows:

Bid # 2019-55 - HEALTH DEPARTMENT PHONE SYSTEM

Payne County Health Department

1. AMERICAN TELEPHONE\$24,066 - ANNUAL PRICE FOR SERVICE \$2800

1 HR OF ONSITE LABOR \$110 /HR NO TRIP CHARGE

**Discussion and Possible Action on Evaluations:** None presented at this time.

**Discussion and Possible Action on Reports from Officers and Boards:**

- **Request for use of courthouse lawn- Land Run 100:** Sally Turner Events Coordinator, and Bobby Wintle Director of event presented to the board. Bobby stated that people come to participate from almost all states, and around the world. The event dates are March 15 to the 16<sup>th</sup>. This is the 7<sup>th</sup> year of the event, looking for over 6,000 participants. Wintle, and Turner are requesting use of the courthouse lawn for camping, etc. Reding stated that they could not have open fires, no alcohol, or marijuana. There will be security, and the Sheriff's department to watch over the site and event. The organization will have bathroom facilities for the campers. They have signature approvals from all offices at the courthouse supporting the use. Cavett asked if they needed to do anything to the roads to help with the event, Wintle stated no, the less maintenance on these roads the better for the event. Motion to approve requested use of the courthouse lawn for Land Run100 by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.
- **Appoint census 2020 representative for county:** Reding stated this was to be held by former Commissioner Kent Bradley, since he is no longer an official of Payne County the board needs a new representative. Reding would be willing to serve. Motion by Cavett to appoint Reding as the Payne County census 2020 representative, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.
- **Approval for 2019 EMPG contract:** Jeff Kuhn presented the yearly EMPG contract for renewal to the board. Kuhn stated this is a yearly deal. Motion to approve the 2019 EMP Emergency Management contract with Chairman signing on behalf of the board by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.
- **Request for Traffic Control Signs:** None presented at this time.
- **Ingress and Egress Agreements:** None presented at this time.
- **Removal of Equipment items from Inventory:** None presented on this date.
- **Appointment of Requisitioning and Receiving Officers:** None presented on this date.
- **Discussion and Possible Action on Financials:**
- **Cash Appropriations:** None presented on this date.
- **Transfer of Appropriations:** None presented at this time.
- **Purchase Orders:** The Clerk's office presented the following purchase orders for approval and payment 2018-2019 in the amount of \$444,739.79 2018-2019 911 Phone 73, A T & T, 352.92, BLANKET; 74, A T & T, 2239.72, BLANKET; 75, A T & T, 4340.80, DECEMBER BLANKET;DA Revolving 12, PAYNE COUNTY SHERIFF, 171.50, FORFEITURE PROCEEDS;Emergency Mgmt 11, LOWES COMPANIES, INC., 896.09, DECEMBER BLANKET;Extension-ST 74, STILLWATER SCREENPRINTING, 846.80, SHIRTS; 75, THE PROGRESSIVE FARMER, 26.00, SUBSCRIPTIONRENEWAL; 76, THE HIGH PLAINS JOURNAL, 58.00, SUBSCRIPTION RENEWAL; 77, CUSHING CHAMBER OF COMMERCE, 55.00,MEMBERSHIP DUES; 78, OSU COOPERATIVE EXT. SRV., 123.04, DECEMBER BLANKET; 79, OSU COOPERATIVE EXT. SRV., 23896.00,DECEMBER BLANKET; 80, B & C BUSINESS PRODUCTS, INC., 341.71, DECEMBER BLANKET; 81, WALMART COMMUNITY, 50.36,SUPPLIES;Facility Authority 62, PAYNE COUNTY FACILITIES AUTHORITY, 250636.28, LIMITED PURPOSE SALES TAX;Fair Main-ST 244, A T & T MOBILITY, 143.11, TELEPHONE; 245, THERMACUBE LLC, 80.00, NETWORK MAINTENANCE; 246,TOUCHTONE, 12.95, LONG DISTANCE;Fire- St 44, NAPA AUTO PARTS, 1444.89, PAINT; 45, CENTRAL RURAL, 47.00, UTILITIES; 46, FIFTY ONE EAST WATER DISTRICT, 60.47,UTILITIES; 47, OKLA. NATURAL GAS, 161.68, UTILITIES;Flood Plain 4, HUNTER, LOSCO, 21.15, TRAVEL;General 2243, R. K. BLACK, INC, 754.06, LEASE AGREEMENT; 2244, MERRIFIELD OFFICE SUPPLY, 57.98,FOLDERS; 2245, SHREDAWAYSHREDDING, INC., 84.70, SHREDDING SERVICES; 2246, STC/BUSINESS WORLD, 97.00, CONTRACT BASE RATE; 2247, EDA,176.13, SUBSCRIPTION EDA; 2248, MERRIFIELD OFFICE SUPPLY, 71.79, CALENDARS; 2249, BEASLEY TECHNOLOGY, INC., 2850.00,OFFSITE BACK UP; 2250, TOTAL ASSESSMENT SOLUTIONS CORP, 11250.00, OIL & GAS BILLING; 2251,CENTER FOR LOCAL, 125.00,CONTINUTING EDUCATION; 2252, OAKES SERVICE CENTER, 277.00, DECEMBER BLANKET; 2253, QUALITY WATER SERVICES, 35.00,DECEMBER BLANKET; 2254, MERRIFIELD OFFICE SUPPLY, 67.85, DECEMBER BLANKET; 2255, COWAN, JAMES C., 85.78, TRAVEL;2256, TOUCHTONE, 74.52, MONTHLY CHARGES; 2257, A T & T MOBILITY, 249.30, WIRELESS SERVICE; 2258, STAPLES BUSINESSADVANTAGE, 238.99, PRINTER; 2259, STAPLES BUSINESS ADVANTAGE, 334.01, DECEMBER BLANKET; 2260, QUALITY WATERSERVICES, 114.75, DECEMBER BLANKET; 2261, QUALITY CUSTOM UPFITTERS, 2185.36, LABOR; 2262, DIRECT TV, 37.62, HDACCESS/RECEIVERS; 2263, POSTAL PACK & SHIP, 51.97, POSTAGE;

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2264, CHICKASAW TELECOMMUNICATION, 2310.42, PHONECHARGES; 2265, NAPA AUTO PARTS, 3981.17, DECEMBER BLANKET; 2266, LD PRINTER & OFFICE SUPPLIES, 211.57, TONER; 2267, B & C BUSINESS PRODUCTS, INC., 487.96, DECEMBER BLANKET; 2268, BOB HOWARD DODGE, 23303.00, DODGE CHARGER; 2269, RELX INC, DBA LEXIS NEXIS, 850.00, LEGAL INFO CHARGES; 2270, ALLIANCE MAINTENANCE INC, 1495.00, BLANKET; 2271, ALLIANCE MAINTENANCE INC, 2235.00, BLANKET; 2272, INDUSTRIAL CHEMIST, INC., 450.00, NOVEMBER BLANKET; 2273, CITY OF STILLWATER, 160.81, UTILITIES; 2274, INDUSTRIAL CHEMIST, INC., 450.00, DECEMBER BLANKET; 2275, INDUSTRIAL CHEMIST, INC., 815.00, PARTS; 2276, COUNTY OFFICERS & DEPUTIES, 300.00, CODA REGISTRATION; 2277, COMDATA, 388.59, DECEMBER BLANKET; 2278, OKLA. JUVENILE JUSTICE, 760.00, JUVENILE DETENTION; 2279, CMRS-POC, 5000.00, POSTAGE FOR METER; 2280, UNIFIRST, 166.44, DECEMBER BLANKET; 2281, QUALITY WATER SERVICES, 14.70, DECEMBER BLANKET; 2282, AAP FINANCIAL SERVICES, 828.76, DECEMBER BLANKET; 2283, COMDATA, 6564.26, DECEMBER BLANKET; 2284, REPUBLIC SERVICES # 789, 96.90, TRASH SERVICE; 2285, FOUNTAIN SQUARE CLEANERS, 265.00, DECEMBER BLANKET; 2286, BEASLEY TECHNOLOGY, INC., 2326.00, POWER SUPPLY; 2287, A & B ECO-SAFE, 95.00, INTERIOR SPRAY; 2288, A & B ECO-SAFE, 55.00, INTERIOR SPRAY; 2289, QUALITY CUSTOM UPFITTERS, 3120.20, PARTS; 2290, QUALITY CUSTOM UPFITTERS, 2242.35, PARTS; 2291, QUALITY CUSTOM UPFITTERS, 1757.64, LABOR; 2292, SAC & FOX NATION JUVENILE, 337.76, JUVENILE DETENTION; 2293, SIGNS NOW, 47.25, NUMBERS; 2294, DIRECT TV, 225.98, CABLE; 2295, TOUCHTONE, 34.70, TOLL FREE NUMBER; 2296, OKLA. EMPLOYMENT, 3872.00, UNEMPLOYMENT BENEFITS; General Govt-ST 34, REPUBLIC SERVICES # 789, 398.50, DUMPSTER; Health 225, CULLIGAN OF ENID, 48.00, DECEMBER BLANKET; 226, MELOY, CURTIS, 150.40, TRAVEL; 227, MILLER, ROXANNE, 73.32, TRAVEL; 228, MILLER, ROXANNE, 23.50, TRAVEL; 229, VARNELL, SHARON, 23.50, TRAVEL; 230, B & C BUSINESS PRODUCTS, INC., 449.25, DECEMBER BLANKET; 231, THE MEADOWS CENTER FOR, 135.00, DECEMBER BLANKET; 232, A T & T, 4125.11, UTILITIES; 233, LANGUAGE LINE SERVICES, 10.50, INTERPRETER SERVICES; 234, HALL, LISA, 62.04, TRAVEL; 235, HALL, LISA, 50.76, TRAVEL; Highway 814, A T & T MOBILITY, 109.42, CELL PHONE; 815, OKLAHOMA TURNPIKE AUTHORITY, 3.15, TOLL CHARGE; 816, T & C ASPHALT, 900.00, COLD PATCH MATERIAL; 817, COOPERS LOCKSMITH LLC, 132.50, CHANGE LOCKS; 818, QUAPAW CO., INC., 571.20, ROCK CHIPS; 819, REPUBLIC SERVICES # 789, 144.10, BLANKET; 820, NAPA AUTO PARTS, 25.80, PARTS; 821, AMERICAN HERITAGE BANK, 5246.56, PAYMENT; 822, ARVEST EQUIPMENT FINANCE, 3600.01, PAYMENT; 823, AMERICAN HERITAGE BANK, 13111.63, PAYMENT; Jail-ST 268, WALMART COMMUNITY, 174.00, SUPPLIES; 269, SYSCO FOOD, INC., 14825.40, DECEMBER BLANKET; 270, BEN E. KEITH OKLAHOMA, 14761.36, DECEMBER BLANKET; 271, COWBOY COPY, 20.24, BUSINESS CARDS; 272, CREDIT CARD OPERATIONS, 573.70, DECEMBER BLANKET; 273, COMDATA, 2412.78, DECEMBER BLANKET; 274, GRIMSLEYS, INC., 3105.33, SUPPLIES; 275, GRIMSLEYS, INC., 1018.94, SUPPLIES; 276, KINNUNEN SALES & RENTALS, 17.54, SUPPLIES; 277, FIFTY ONE EAST WATER DISTRICT, 66.15, UTILITIES; 278, GRIMSLEYS, INC., 218.43, OVERAGE; Mental Health 6, PAYNE CO. DRUG COURT, INC., 3187.50, ADMIN SERVICES; 7, PAYNE CO. DRUG COURT, INC., 3187.50, ADMIN SERVICES; ML Fee 26, COUNTY OFFICERS & DEPUTIES, 200.00, CODA REGISTRATION; 27, QUALITY WATER SERVICES, 35.00, JANUARY BLANKET; Mtg Cert 10, QUALITY WATER SERVICES, 22.85, DECEMBER BLANKET; RM&P 34, LASER SOLUTIONS, 398.00, TONER; 35, FENTON OFFICE MART, 69.41, SUPPLIES; Rural Fire-ST 52, CONRAD FIRE EQUIPMENT, 9342.72, PARTS & SUPPLIES; 53, ROSS SERVICE STATION, 134.16, DECEMBER BLANKET; 54, NAPA AUTO PARTS, 148.51, DECEMBER BLANKET; 55, NAPA AUTO PARTS, 410.22, NOVEMBER BLANKET; Seizure of Property 10, PAYNE CO. DISTRICT ATTORNEY, 343.00, FORFEITURE PROCEEDS; SH Commissary 8, TIGER COMMISSARY, 9436.83, DECEMBER BLANKET; SH Svc Fee 193, QUALITY CUSTOM UPFITTERS, 920.46, DECEMBER BLANKET; 194, LOWES COMPANIES, INC., 59.62, DECEMBER BLANKET; 195, EARTHGRAINS BAKING CO. INC., 3091.29, DECEMBER BLANKET; 196, WIN WHOLESALE COMMERCIAL, 288.66, DECEMBER BLANKET; 197, CDW GOVERNMENT, INC., 357.40, SUPPLIES; 198, OKLA. SHERIFFS ASSOCIATION, 1800.00, MEMBERSHIP DUES; 199, THE COMPLIANCE RESOURCE, 76.00, DRUG SCREEN;

Motion to approve purchase orders upon signatures by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

- **Blanket:** None presented at this time.
- **Tabled:** None presented at this time.
- **Disallowed:** None presented at this time.
- **Payroll/Longevity:** None presented at this time.
- **Monthly Reports of Officers:** The Clerk's office presented the following reports: Health Department reported a balance of \$1,300.00 for the month of December, Assessor's office reported a balance of \$343.00 for the month of December, and the Election Board reported a balance of \$7,950.00 for the month of December. Motion to acknowledge the monthly reports as presented by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

**Public Announcements by the Board:**

**Discussion and Possible Action on:**

- **Telephone and Utility Permits:** None presented at this time.
- **Road Crossing:** None presented at this time.

**New Business:** None presented at this time.

Motion to recess to the Facility Authority meeting at 9:16 a.m. by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion to reconvene at 9:40 a.m. by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Board will move back to bid opening agenda item at this time.

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**Adjournment:** Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-yes.

**Minutes of the Board attested to**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2019

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_