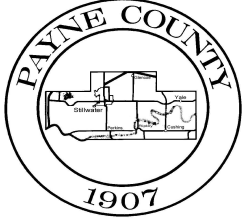


**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**



The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on September 16, 2019 at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding - District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – First Deputy County Clerk. Invocation by Chris Reding, and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

The Clerk’s Office presented minutes of the previous meeting. Motion by Cavett to approve minutes of September 9, 2019 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

McCombs presented Bid No 2020-20

Bid: 2020-20 - Cement Slurry-Supply and Application	
District 1	
September 16, 2019 @ 9:30am	
Bidding Vendors	Notes
1. Oklahoma Cement Solutions	Lone Chimney from Hwy 108 to Mt. Vernon – 6 miles - \$245 per dry ton - Mehan from Hwy 51 to 68th – 5 miles; 68th from Mehan to Hwy 108 – 2 miles; Harmony from Hwy 33 to Esecos – 2 miles; Esecos from Harmony to Little – 2 miles; Linwood from Cushing City limits to Texaco – 1 ¾ miles; Little from Cushing City limits to Texaco – 8/10 mile - \$240 per dry ton

Discussion and Possible Action on Evaluations:

Cavett selected Oklahoma Cement Solutions as the sole source and only bidder for Bid No. 202020. Motion by Cavett to approve evaluation, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion and Possible Action on Reports from Officers and Boards

Approval – Emergency Management Performance Grant Application for Emergency Management: Jeff Kuhn Emergency Management Director presented to the board the grant application they do each year for \$20,000 which pays out \$5,000 per quarter. Motion by Cavett to approve the grant application as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. Discussion/Possible Action – Contract Approval, City Tele-Coin Company for Payne County

Sheriff’s Office:

Reding stated this is the same contract approval as before for communication within the jail. This also includes inmates and video visitation under this same contract. This contract doesn’t cost the Sheriff’s Office, it pays them a percentage. Motion by Cavett to approve the contract as presented with Chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – 2020 Payne County Holiday Schedule:

Reding presented the 2020 Payne County Holiday Schedule. Reding stated Bowen called the State to verify their holiday dates. Reding stated July 4th is on a Saturday but being observed on the 3rd. This schedule would also allow for Good Friday as a day off. Reding stated many counties take Good Friday off, so that was also another date to look at as well. Barto stated until the state publishes their dates it would make more sense to wait. Cavett also stated the tentative schedule could also be shared with the Judges as well. Motion by Cavett to table holiday schedule until the state has approved theirs, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – 2020 Payne County Board of Commissioners Meeting Schedule:

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Reding presented the Board of Commissioners Schedule for 2020 meetings. Motion by Cavett to approve the 2020 Board of Commissioners Meeting Schedule, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Discussion/Possible Action – Use of Courthouse for Performance Testing, Andrew Crintz and Fire Protection and Safety Technology:

Reding received an email from Andrew Crintz who is working on his masters and wanting to do testing to look at the safety of moving people through buildings in the event of a fire. Crintz would like to use the courthouse for this testing. Crintz would be offering \$5 per person to participate in his test, which consists of walking a short path and stairs while being timed. Reding stated everything is voluntary, and out of the daily flow as possible at the end of the day. Cavett inquired on the liability on anyone getting hurt. Barto stated make sure the business is insured in the event of someone getting hurt. Motion by Cavett to approve the use of the courthouse for performance testing upon confirmation of liability insurance with proper documentation, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Use of Old MPower building:

Reding stated this has been an ongoing conversation, but it has not been completed. Reding inquired on Blasier moving his administrative offices to the old MPower building. Blasier stated he was not in a current position to move his office, his funds needed to stay focused on the roads. Cavett inquired on the Facility Authority being in charge of the leasing. Reding felt the Board of Commissioners should remain over the building. Campbell stated that he was needing more storage whereas Anderson was needing it more for classes and meetings. Reding stated the locks have been changed and the building is secure. Anderson stated the west half could be used today for Campbell for storage. Anderson stated there would need to be dividers to keep from cooling and heating the storage area. Campbell stated utilities would need to be turned on for lights. Cavett felt the entire building could be used to lease utilizing the area, he would hate to use an area for storage if it could be used for leasing out. The area that would be used for storage area isn't finished currently or insulated at all. Cavett requested that Reding put together a plan for the usage of the building and bring it back to the board. Motion by Cavett to have Chairman Reding get proposals together and bring it back to the board for approval, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Update on OMMA Form and Requirements:

Reding stated the Oklahoma DA's Association met with ACCO and OMMA agreed that the letter and the County Clerk would handle the signing off on the requirements. Barto stated this was already done at the last meeting so no action needed to be taken.

Financing Options for CAT 623 Scraper:

Charlie Meyer with Warren Cat presented financing options for the CAT 623 Scraper on State Contract. Different percentage rates were given at 48 months with Welch State Bank \$19,251.27/month, and American Heritage \$19,421.95/month. Motion by Cavett to approve Welch State Bank as District 1's financing option for the CAT 623 Scraper, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. Request for Traffic Control Signs:

None presented on this date.

Removal of Equipment Item from Inventory:

None presented on this date.

Appointment of Requisitioning and Receiving Officers:

None presented on this date. Cash

Appropriations:

None presented on this date.

Transfer of Appropriations:

None presented at this time.

Purchase Orders:

FY 2018-2019 \$11,997.00 and FY 2019-2020 \$190,720.50 2018-2019 Fire- St 106, STAPLES, 109.99, INK CARTRIDGES; General 4425, STATE AUDITOR & INSPECTOR, 10019.50, AUDITING SERVICES; 4426, RENAISSANCE WATERFORD, 184.08, HOTEL FOR CLASS; General Govt-ST 68, MCALISTER PLUMBING, 4600.00, PLUMBING SERVICES; 2019-2020 DA Revolving 3, OKLA. DEPT. OF PUBLIC SAFETY, 560.00, MONEY PAID IN ERROR; Extension ST 30, OSU COOPERATIVE EXT. SRV., 1302.05, PART TIME PAYROLL; 31, LEISTER SUMMER, 184.60, TRAVEL; Fair Board 7, PIZZA HUT, 173.77, FAIR MEETING; 8, HOBBY LOBBY STORES, INC., 24.53, SUPPLIES FOR FAIR; 9, RED ROCK BAKERY, 255.70, FAIR MEETING; Fair Main-ST 88, STILLWATER STEEL AND, 88.00, AUGUST BLANKET; 89, P & K EQUIPMENT, INC., 450.56, REPAIR; 90, STILLWATER STEEL AND, 4000.00, STANDARDS; 91, COOPERS LOCKSMITH LLC, 49.50, REPAIR; 92, ADVANTAGE PLUMBING HEATING AND COOLING, 554.32, AUGUST

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BLANKET; 93, CINTAS FIRST AID & SAFETY, 58.44, AUGUST BLANKET; 94, COOPERS LOCKSMITH LLC, 69.45, AUGUST BLANKET; 95, ELITE ELECTRICAL, 870.00, AUGUST BLANKET; 96, STILLWATER BUILDING CENTER, 28.79, AUGUST BLANKET; 97, UNITED RENTALS INC., 320.00, LIGHT TOWER RENTAL; 98, OVERHEAD DOOR COMPANY, 136.85, REPAIR; 99, FASTENAL COMPANY, 97.08, AUGUST BLANKET; 100, QUALITY WATER SERVICES, 89.75, AUGUST BLANKET; 101, B & C BUSINESS PRODUCTS, INC., 609.45, AUGUST BLANKET; 102, THERMACUBE LLC, 80.00, AUGUST BLANKET; 103, VISIT STILLWATER, 1000.00, AUGUST BLANKET; 104, B & L HEATING & AIR, 125.52, AUGUST BLANKET; 105, EXPRESS EMPLOYMENT PROFESSIONALS, 121.76, AUGUST BLANKET PARTIAL MONTH; 106, A-1 SEPTIC SYSTEM, 300.00, CLEAN OUT SEPTIC TANK; 107, KINNUNEN SALES & RENTALS, INC, 264.11, AUGUST BLANKET; 108, WALMART COMMUNITY, 98.78, FAIR SUPPLIES; 109, STILLWATER BUILDING CENTER, 237.78, SUPPLIES FOR FAIR; 110, HAMMOND FIRE SYSTEMS LLC., 610.00, REPAIR; 111, STILLWATER MILL AGRI CENTER, 82.93, AUGUST BLANKET; 112, REPUBLIC SERVICES # 789, 1166.22, TRASH SERVICE; 113, CHICKASAW TELECOMMUNICATION, 650.00, UTILITIES; 114, A T & T MOBILITY, 147.91, UTILITIES; 115, STILLWATER SAND & GRAVEL, 280.00, FILL SAND; 116, ATWOOD DISTRIBUTING, 52.94, AUGUST BLANKET; 117, NAPA AUTO PARTS, 53.04, AUGUST BLANKET; 118, P & K EQUIPMENT, INC., 16.32, AUGUST BLANKET; 119, STILLWATER SAND & GRAVEL, 280.00, FILL SAND; 120, FALCO ALARM CO., INC., 360.00, ANNUAL MONITORING SERVICE; 121, TOUCHTONE, 25.58, UTILITIES; 122, SHI INTERNATIONAL, 956.42, SUBSCRIPTION RENEWAL; Fire- St 14, J AND J CUSTOM FIRE INC, 205.42, PARTS AND LABOR; 15, NAPA AUTO PARTS, 236.90, AUGUST BLANKET; 16, RAILROAD YARD, 68.00, BOTTLE LEASE; General 715, AAP FINANCIAL SERVICES, 279.98, AUGUST BLANKET; 716, POSTAL PACK & SHIP, 43.82, AUGUST BLANKET; 717, R. K. BLACK, INC, 418.50, CONTRACT BASE RATE; 718, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES; 719, B & C BUSINESS PRODUCTS, INC., 234.01, SUPPLIES; 720, BEASLEY TECHNOLOGY, INC., 2970.00, BACK UP ON SERVER; 721, R. K. BLACK, INC, 264.70, SERVICE CONTRACT; 722, R. K. BLACK, INC, 167.60, CONTRACT BASE RATE; 723, R. K. BLACK, INC, 187.67, OVERAGE; 724, STILLWATER POLICE DEPT., 1499.80, REIMBURSEMENT; 725, R. K. BLACK, INC, 110.12, MONTHLY SERVICE; 726, STAPLES, 1679.83, OFFICE EQUIPMENT; 727, NAPA AUTO PARTS, 2958.26, AUGUST BLANKET; 728, FOUNTAIN SQUARE CLEANERS, 332.50, AUGUST BLANKET; 729, COOPERS LOCKSMITH LLC, 91.75, SEPTEMBER BLANKET; 730, A & B ECOSAFE PEST CONTROL, INC, 50.00, SEPTEMBER BLANKET; 731, THE JOURNAL, 345.42, AUGUST BLANKET; 732, MCALISTER PLUMBING, 400.00, LABOR; 733, INDUSTRIAL CHEMIST, INC., 100.00, JULY BLANKET; 734, INDUSTRIAL CHEMIST, INC., 450.00, AUGUST BLANKET; 735, STAPLES BUSINESS ADVANTAGE, 460.06, AUGUST BLANKET; 736, DELL MARKETING L.P., 14154.77, COMPUTER; 737, MERRIFIELD OFFICE SUPPLY, 240.00, PRINTER/COPIER; 738, DELPHIA PUBLISHING,LLC, 360.11, AUGUST BLANKET; 739, COWBOY COPY, 149.85, BUSINESS CARDS; 740, SPIRIT ELECTRONIC, 4972.00, RADIO ACCESSORIES; 741, C. O. P. S. PRODUCTS LLC., 338.70, UNIFORM PANTS; 742, LOWES COMPANIES, INC., 519.84, AUGUST BLANKET; 743, SAC & FOX NATION JUVENILE FACILITY, 253.00, JUVENILE DET; 744, TOUCHTONE, 31.26, UTILITIES; 745, CAVETT, ZACHARY H., 215.22, MILEAGE REIMBURSEMENT; 746, STAPLES, 547.22, OFFICE SUPPLIES; 747, QUALITY WATER SERVICES, 96.05, AUGUST BLANKET; 748, THOMSON REUTERS PAYMENT CENTRE, 201.96, SOFTWARE; 749, CREEK COUNTY JUVENILE JUSTICE CENTER, 350.00, JUVENILE DET; 750, CDW GOVERNMENT, INC., 945.26, SCANNER; 751, A T & T MOBILITY, 2994.22, UTILITIES; 752, INTERWORKS, INC., 45.00, SEPTEMBER BLANKET; 753, DEARINGER PRINTING & TROPHY, INC., 6.45, STAMP SUPPLIES; 754, TOUCHTONE, 30.27, UTILITIES; 755, OKLA. NATURAL GAS, 93.09, UTILITIES; 756, STAPLES, 82.44, SUPPLIES; Health 71, WALMART COMMUNITY, 39.60, AUGUST BLANKET; 72, R. K. BLACK, INC, 105.68, CONTRACT INVOICES; 73, GRIMSLEYS, INC., 223.30, SUPPLIES; 74, MCKESSON MMSGS, 161.42, MEDICAL SUPPLIES; 75, R. K. BLACK, INC, 459.73, CONTRACT INVOICES; 76, OKLA. STATE STUDENT, 450.00, AUGUST BLANKET; 77, STILLWATER MEDICAL CENTER, 360.00, JULY BLANKET; 78, WALKER COMPANIES, 80.00, NOTARY RENEWAL; 79, BEN WELCH LANDSCAPE CARE, 550.00, AUGUST BLANKET; 80, CULLIGAN OF ENID, 48.00, AUGUST BLANKET; 81, PEAK PEST SERVICES LLC, 200.00, AUGUST BLANKET; 82, THE MEADOWS CENTER FOR, 135.00, AUGUST BLANKET; 83, B & C BUSINESS PRODUCTS, INC., 496.60, AUGUST BLANKET; 84, CENTRAL LAWN AND LANDSCAPE, 530.00, AUGUST BLANKET; 85, PITNEY BOWES, 144.93, EQUIPMENT LEASE; 86, SMITH, ZELFORD, 109.60, TRAVEL; 87, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES; Highway 243, NAPA AUTO PARTS, 2359.77, AUGUST BLANKET; 244, KINNUNEN SALES & RENTALS, INC, 123.75, AUGUST BLANKET; 245, COMPLIANCE RESOURCE GROUP, 115.00, PRE EMPLOYMENT SCREEN; 246, STILLWATER BUILDING CENTER, 24.50, AUGUST BLANKET; 247, STILLWATER MILL AGRI CENTER, 17.54, AUGUST BLANKET; 248, STEWART STONE, INC., 10984.60, CRUSHER RUN; 249, WARREN CAT, 83.08,

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QUICK CONNECT; 250, DIRECT DISCOUNT TIRE, 425.97, TIRE; 251, WARREN CAT, 560.54, AUGUST BLANKET; 252, LOCKETT AUTO AND TOWING, 100.00, HEATER CORE; 253, WALMART COMMUNITY, 70.94, SUPPLIES; 254, BEASLEY TECHNOLOGY, INC., 1900.00, BLOCK OF TIME; 255, JOHN DEERE FINANCIAL, 89.88, AUGUST BLANKET; 256, AMERICAN WELDING SUPPLY, 93.73, AUGUST BLANKET; 257, HARRIS STATION 33, LLC, 445.00, AUGUST BLANKET; 258, CORPORATE BILLING LLC, 87.00, AUGUST BLANKET; 259, LIONEL HARRIS OIL CO., INC., 691.92, AUGUST BLANKET; 260, SHORTYS MACHINE, 214.92, LABOR; 261, UNIFIRST, 580.24, AUGUST BLANKET; 262, P & K EQUIPMENT, INC., 32.28, WOODRUF KEY; 263, DIRECT DISCOUNT TIRE, 6210.78, TIRES & WASTE FEE; 264, SOUTHWEST TRAILERS &, 484.08, AIR VALVE; 265, SOUTHWEST TRAILERS &, 484.08, AIR VALVE; 266, LIONEL HARRIS OIL CO., INC., 2584.92, DYED DIESEL REMOTE TANKS; 267, WARREN CAT, 496.82, AUGUST BLANKET; 268, NAPA AUTO PARTS, 1328.38, AUGUST BLANKET; 269, P & K EQUIPMENT, INC., 307.94, DIAGNOSTIC; 270, FLEETPRIDE, INC., 937.08, AUGUST BLANKET; 271, ARVEST EQUIPMENT FINANCE, 3600.01, PAYMENT; 272, AMERICAN HERITAGE BANK, 13111.63, PAYMENT; 273, A T & T MOBILITY, 99.48, UTILITIES; 274, UNIFIRST, 676.45, AUGUST BLANKET; 275, AMERICAN HERITAGE BANK, 5246.56, PAYMENT; 276, OKLA. NATURAL GAS, 23.85, UTILITIES; 277, OKLA. NATURAL GAS, 85.74, UTILITIES; Jail-ST 105, B & C BUSINESS PRODUCTS, INC., 642.60, AUGUST BLANKET; 106, EARTHGRAINS BAKING CO. INC., 2870.73, AUGUST BLANKET; 107, A & B ECO-SAFE PEST CONTROL, INC, 200.00, SEPTEMBER BLANKET; 108, STAPLES, 320.38, SUPPLIES; 109, FASTENAL COMPANY, 222.44, AUGUST BLANKET; 110, A T & T MOBILITY, 543.41, UTILITIES; 111, TURN KEY HEALTH CLINICS LLC, 29840.77, SEPTEMBER BLANKET; 112, DIRECT TV, 222.98, UTILITIES; Mtg Cert 6, QUALITY WATER SERVICES, 29.30, AUGUST BLANKET; 7, OME CORPORATION LLC, 720.00, MAINTENANCE AGREEMENT; Rural Fire-ST 10, COUNTRY C, 223.51, AUGUST BLANKET; 11, NAPA AUTO PARTS, 10.62, AUGUST BLANKET; SH Svc Fee 60, BOB HOWARD DODGE, 833.04, AUGUST BLANKET; 61, SENNECA HOLDINGS, INC, 3881.18, COMMERCIAL DOORS; 62, QUALITY CUSTOM UPFITTERS, 1500.00, AUGUST BLANKET; 63, BOB BARKER COMPANY, INC., 680.00, SUPPLIES; 64, WATCHDOG AUTOMATION SYSTEMS LLC, 3900.00, BLOCK OF TIME; 65, OFFICE OF ATTORNEY GENERAL, 300.00, CONFERENCE; 66, EVANS PH.D., LINDA, 45.00, TESTING FOR INMATE; 67, BILL KNIGHT FORD OF STILLWATER, 4959.57, REPAIRS; 68, QUALITY CUSTOM UPFITTERS, 13448.43, OUTFIT DODGE DURANGO; 69, QUALITY CUSTOM UPFITTERS, 6047.96, OUTFIT DODGE DURANGO; 70, QUALITY CUSTOM UPFITTERS, 1308.02, SEPTEMBER BLANKET; Solid Waste Mange 12, OAKES SERVICE CENTER, 550.42, AUGUST BLANKET; 13, LOWES COMPANIES, INC., 142.45, AUGUST BLANKET; 14, AUTO ZONE INC, 225.86, AUGUST BLANKET; 15, GRAPHIC SOLUTIONS GROUP, INC, 40.83, APPLICATION TAPE; 16, ATWOOD DISTRIBUTING, 215.68, AUGUST BLANKET; 17, STILLWATER STEEL AND, 68.00, AUGUST BLANKET; Motion by Cavett to approve purchase orders upon signatures, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Blanket:

None presented on this date.

Tabled:

None presented at this time.

Disallowed:

None presented on this date.

Payroll/Longevity:

None presented on this date.

Monthly Reports of Officers:

The Clerk's Office presented monthly reports of officers for the Health Department in the amount of \$4,437.98. Motion by Cavett to acknowledge monthly reports of officers as presented, second by Blasier.

Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements y the Board:

Cavett stated that Chuck Wagons 4-Heros is this Saturday with all proceeds going to Veterans, and Glencoe Founders Day is also this Saturday.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented at this time.

Road Crossing:

None presented on this date. New

Business:

None presented on this date.

Recess:

Motion by Cavett to recess and go into the Board of Economic Development, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Reconvene:

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Motion by Cavett to reconvene back into Board of Commissioners, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Adjournment:

Motion by Blasier to adjourn, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, RedingYes. Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2019

Chairman _____

Commissioner _____

Commissioner _____