



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **July 8, 2019** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Vice Chairman Cavett called the meeting to order:**

9:00 a.m.

**The following members were present:**

Chris Reding District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – First Deputy County Clerk. Invocation by Zach Cavett, and Flag Salute to our country by Dewey Clapp.

**Approve minutes of the previous meeting of the board:**

The Clerk's Office presented minutes of the previous meeting. Motion by Cavett to approve minutes with corrections, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Abstain

**Miscellaneous items from the Audience (no action will be taken):**

Yuki Clarke presented an update to the board in regard to the transit project. Clarke has met with various towns within Payne County whom all seem to be excited about what Clarke is presenting. Clarke stated that the state was getting involved which was exciting as well as meeting with COEDD this afternoon to see where maybe they could help. The Board thanked Clarke for the update. No action.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:**

The Board opened Bid No 2020-17 for the Election Board Office

**Bid # 2020-17 -**

**Payne County Digital Ballots**

Election Board

July 8, 2019 @ 9:30am

**Bidding Vendors**

**Notes**

1. Royal Printing Company, Inc

**REGULAR BALLOT:** 8.5x14 in - 13.5 cents per ballot; 8.5x17 in - 14.5 cents per ballot; 8.5x19 in - 14.5 cents per ballot; **ABSENTEE BALLOTS:** 8.5x14 - 13.5 cents per ballot; 8.5x17 in - 14.5 cents per ballot; 8.5x19 in - 14.5 cents per ballot; **SAMPLE BALLOT:** 8.5x14 in - 13.5 cents per ballot; 8.5x17 in - 14.5 cents per ballot; 8.5x19 in - 14.5 cents per ballot - **Shipping charge of \$10 will be included on orders of 200 or fewer ballots**

2. Mid-West Printing Company

**REGULAR BALLOT:** 8.5x14 in - 14 cents per ballot; 8.5x17 in - 14.5 cents per ballot; 8.5x19 in - 14.5 cents per ballot; **ABSENTEE BALLOTS:** 8.5x14 - 14 cents per ballot; 8.5x17 in - 14.5 cents per ballot; 8.5x19 in - 14.5 cents per ballot; **SAMPLE BALLOT:** 8.5x14 in - 14 cents per ballot; 8.5x17 in - 14.5 cents per ballot; 8.5x19 in - 14.5 cents per ballot - **Shipping charge of \$10 will be included on orders of 200 or fewer ballots**

**Discussion and Possible Action on Evaluations:**

Dondee Klein, Election Board Secretary selects Midwest Printing. Motion by Cavett to accept Midwest Printing as recommended by the Election Board Secretary, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion and Possible Action on Reports from Officers and Boards**

**Request for Use of Courthouse Lawn – Lights 4 Liberty – July 12, 2019, 7-10PM:**

Erin Dyke a community member in Stillwater is coming together with other members of the community to hold a Vigil from 7:00 – 10:00 p.m on the Courthouse Lawn regarding Lights 4 Liberty. Motion by Cavett to approve the use of the Courthouse Lawn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resale Property Fund Financial Statement FY ending June 30, 2019:**

Carla Manning, Treasurer presented the resale property fund financial statement for FY 2019-2020. Manning stated this fund is regulated by statute and used to collect delinquent taxes which is done continually year around. Manning stated this fund is also used as a contingency fund in the event there is an erroneous assessment that comes through and there are not funds in the school district to pay it; it can end up being a resale expense. Motion by Cavett to approve as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Renewal of Annual Membership Dues for County Officers & Deputies Association FY 2019-2020:**

Reding presented the membership for CODA which is a renewal for FY 19-20. Reding stated he knew the board didn't use it very often, but other offices did. The cost per year is \$1065. Motion by Cavett to approve the renewal of the CODA membership, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2019-12, Designated Depository Banks:**

Carla Manning, Treasurer presented Resolution 2019-12 listing the banks as county depositories. Manning inquired with the Board making sure none of the banks listed were conflict of interests personally with any of the Board members as well as herself. Motion by Cavett to approve Resolution 2019-12 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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**Resolution 2019-13, Approving the Renewal of Interlocal Cooperation Agreement between the Board and Circuit Engineering District 5:**

Cavett presented Resolution 2019-13 for the renewal of the Interlocal Cooperation Agreement between the Board and CED5. Cavett stated this was a 12-month term that should have been renewed in January. Motion by Cavett to approve Resolution 2019-13 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2019-14 Resolution for Treasurer to Invest:**

Carla Manning, Treasurer presented Resolution 2019-14 allowing her to invest accordingly while keeping her records open to view at anytime by the Board. Motion by Cavett to approve Resolution 2019-14 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**CIRB 5 Year Plan (County Improvement for Roads and Bridges):**

Cavett stated this was just a 5-year plan but that Carol Cline would be here next week to go over the plan. Blasier stated he would get with Carol Cline as well. No action taken.

**Approval Service Agreement R.K. Black for County Clerk's Office:**

Reding presented the agreement for the Clerk's Office beginning July 1, 2019-June 30, 2020. This is a new agreement between R.K. Black and the Clerk's Office. Motion by Cavett to approve agreement as presented with Chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval Renewal Service Agreement for District 2:**

Reding presented the agreement for the Commissioner's Office beginning July 1, 2019-June 30, 2020. This is a renewal agreement from last year. Motion by Cavett to approve agreement as presented with Chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Contract Approval/Renewal – Industrial Chemist:**

Reding presented a contract approval for Industrial Chemist, this is a renewal contract. Reding stated the price will not be changing from last year. Motion by Cavett to approve contract as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Contract Approval/Renewal – OSU Cooperative Extension:**

Reding presented the contract renewal between OSU Cooperative Extension the Board. This is the contract that allows them to use our building and a portion of the Payne County Budget. Motion by Cavett to approve the renewal contract as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:**

None presented at this time.

**Ingress and Egress Agreements:**

Blasier presented an agreement with John Williams for the removal of dirt from Williams property as a donation to the county for building roads. Motion by Blasier to approve agreement as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Removal of Equipment Item from Inventory:**

None presented at this time.

**Appointment of Requisitioning and Receiving Officers:**

FY 2019-2020 Requisitioning and Receiving Officers were presented by the following offices: Payne County Health Department. Tami Hicks and Kelli Rader are requisitioning officers, Curtis Meloy, Joyce Fox and Jaala Wallin receiving officers and Kelli Rader, Tami Hicks and Curtis Meloy for warrant pickups. Motion by Cavett to approve changes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Cash Appropriations:**

The Clerks Office presented cash appropriations as certified by the Treasurer, July 1, 2019:

Fund Number	Fund Name	Investment Amount	Cash Appropriation Amount
3	Alcoholic Bev. Tax		\$25,119.20
#0001	General		
#1102	Highway		\$398,610.76
#1103	CBRI - 105 Monies		\$41,526.48
#1201	911 Phone Fees		\$67,172.92
#1202	C.L.E.A.N.		
#1204	Assessor Revolving Fee		\$409.13
#1208	County Clerk Lien Fee		\$1,959.32
#1209	County Clerk RM&P		\$5,305.74
#1211	Court Fund Salaries & Fringe Court		\$33,555.56
#1212	Emergency Mgmt		
#1213	Flood Plain		
#1214	Free Fair Board		\$21,104.03
#1216	Health		\$9,450.73
#1218	LEPC		

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#1220	Resale Property	\$53,146.29
#1223	Sheriff Commissary	\$12,492.15
#1226	Sheriff Service Fee	\$93,867.66
#1227	Sheriff Training	\$705.44
#1228	Solid Waste Management	\$630.95
#1230	Treasurer Mortgage Cert	\$1,407.26
#1235	Donations	
#1237	Self Insurance Program	\$111,061.62
#1308	Extension 3/8 ST	\$27,270.55
#1310	Fair Maintenance 3/8 ST	\$74,689.73
#1311	General Govnmt 3/8 ST	\$58,447.47
#1313	Roads & Bridges 3/8 ST	\$206,137.41
#1315	Jail Debt 1/8 ST	\$127,292.56
#1321	Rural Fire 1/16 ST	\$65,494.54
#1327	Fire 3/8 ST	\$19,535.36
#1331	Jail Debt ¼ ST	\$247,953.41
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$20.00
#7205	Law Library	\$4,192.10
#7207	Mental Health	\$4,391.67
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$4,963.00
#7305	District Attorney Evidence	
#7402	Excess Resale	\$71,837.08
#7403	Unapportioned Revenue	
#7410	Protested Tax	\$562.27
#7431	Co. Bridge & Road Investment	\$269.01
#7432	911 Phone Fees Investment	\$929.47
#7433	Co. Clerk Lien Fee Investment	\$101.65
#7434	County Clerk RM&P Investment	\$156.50
#7435	Health Investment	\$1,758.81
#7436	Resale Property Investment	\$1,405.87
#7437	Treasurer Mtg Cert Investment	\$150.28
#7438	Self Insurance Prog Investment	\$3,664.00
#7439	Fair Maint 3/8 ST Investment	\$768.77
#7501	Estray Cattle	\$26.60
#7603	Econ Dev Trust	

**Transfer of Appropriations:**

None presented at this time.

**Purchase Orders:**

**The following purchase orders were presented by the Clerk's office for payment: 2018-2019**

Assr Rev Fee 4, BEASLEY TECHNOLOGY, INC., 3879.50, COMPUTER; Emergency Mgmt 27, LOWES COMPANIES, INC., 1366.77, JUNE BLANKET; Extension-ST 158, STANDLEY SYSTEMS, INC., 489.20, JUNE BLANKET; 159, OSU COOPERATIVE EXT. SRV., 16442.00, JUNE BLANKET; 160, OSU COOPERATIVE EXT. SRV., 123.04, JUNE BLANKET; 161, B & C BUSINESS PRODUCTS, INC., 200.98, JUNE BLANKET; General 4331, TAX MANAGEMENT ASSOCIATES, INC, 14600.00, AUDIT SERVICES; 4332, HILTON GARDEN INN, 94.00, HOTEL FOR CLASS; 4333, OAKES SERVICE CENTER, 43.43, JUNE BLANKET; 4334, MERRIFIELD OFFICE SUPPLY, 60.93, JUNE BLANKET; 4335, OKLAHOMA IAAO CHAPTER, 475.00, REGISTRATION; 4336, SPATIALEST, 3750.00, CONSULTING SERVICES; 4337, HILTON GARDEN INN, 282.00, HOTEL FOR CLASS; 4338, BEASLEY TECHNOLOGY, INC., 884.00, CYBERPOWER; 4339, CORELOGIC, 2200.00, SOFTWARE; 4340, OKLAHOMA IAAO CHAPTER, 475.00, REGISTRATION; 4341, VALUEFINDER LLC, 10225.09, TAX ROLL REVIEW; 4342, COMPUTER RECYCLING CENTRAL LLC, 216.00, COMPUTER RECYCLING; 4343, EDA, 176.13, EDA MONTHLY SUBSCRIPTION; 4344, CENTER FOR LOCAL, 125.00, CLASS; 4345, WALMART COMMUNITY, 179.00, CAMERA; 4346, GRIMSLEYS, INC., 233.52, JUNE BLANKET; 4347, M POWER INC., 150.00, MONTHLY SERVICE; 4348, CENTRAL LAWN AND LANDSCAPE, 260.00, JUNE BLANKET; 4349, CENTRAL LAWN AND LANDSCAPE, 760.00, JUNE BLANKET; 4350, INDUSTRIAL CHEMIST, INC., 450.00, JUNE BLANKET; 4351, INDUSTRIAL CHEMIST, INC., 100.00, APRIL BLANKET; 4352, DEARINGER PRINTING & TROPHY, INC., 290.20, LETTERHEAD & ENVELOPES; 4353, MERRIFIELD OFFICE SUPPLY, 94.47, JUNE BLANKET; 4354, COOPERS LOCKSMITH LLC, 60.00, MISC SERVICES; 4355, M POWER INC., 75.00, MONTHLY SERVICE; 4356, STAPLES BUSINESS ADVANTAGE, 467.47, JUNE BLANKET; 4357, DCAM/ CENTRAL PRINTING, OMES, 120.00, BUSINESS CARDS; 4358, REPUBLIC SERVICES # 789, 96.29, DUMPSTER; 4359, CENTRAL ELECTRIC COOPERATIVE, 517.86, UTILITIES; 4360, STILLWATER SCREENPRINTING, 499.60, CLOTHING; 4361, LOWES COMPANIES, INC., 2524.15, APPLIANCES; 4362, COMDATA, 350.44, JUNE BLANKET; 4363, SIRCHIE FINGER PRINT, 96.46,

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SUPPLIES; 4364, AUTO ZONE INC, 280.40, JUNE BLANKET; 4365, GRAPHIC SOLUTIONS GROUP, 5798.00, FILM FOR SIGNS; 4366, POWERHOUSE TRUCKBEDS, 96.00, JUNE BLANKET; 4367, TAPCO, 146.12, SIGN DECALS; 4368, STAPLES, 219.98, JUNE BLANKET; 4369, STILLWATER STEEL AND, 245.30, JUNE BLANKET; 4370, ATWOOD DISTRIBUTING, 409.91, JUNE BLANKET; 4371, LOWES COMPANIES, INC., 471.63, JUNE BLANKET; 4372, STILLWATER NEWSPRESS, 385.87, JUNE BLANKET; 4373, CUSHING CITIZEN, 451.30, JUNE BLANKET; 4374, OAKES SERVICE CENTER, 297.20, JUNE BLANKET; 4375, NAPA AUTO PARTS, 182.51, JUNE BLANKET; 4376, QUALITY WATER SERVICES, 35.00, JUNE BLANKET; 4377, FOUNTAIN SQUARE CLEANERS, 267.50, JUNE BLANKET; Health 450, R. K. BLACK, INC, 369.05, CONTRACT INVOICES; 451, HUCKABAY, JEREMY W., 675.00, JUNE BLANKET; 452, WALMART COMMUNITY, 166.80, JUNE BLANKET; 453, FENTON OFFICE MART, 223.22, JUNE BLANKET; 454, HILLCREST HOSPITAL CUSHING, 90.00, JUNE BLANKET; 455, B & C BUSINESS PRODUCTS, INC., 157.80, JUNE BLANKET; Highway 1683, CORPORATE BILLING LLC, 109.33, JUNE BLANKET; 1684, B & C BUSINESS PRODUCTS, INC., 47.99, JUNE BLANKET; 1685, NAPA AUTO PARTS, 1520.33, JUNE BLANKET; 1686, FLEETPRIDE, INC., 528.36, JUNE BLANKET; 1687, HARRIS STATION 33, LLC, 180.00, MOUNT; 1688, LIONEL HARRIS OIL CO., INC., 1310.70, TIRES & WASTE FEE; 1689, KERNS ASPHALT INC., 2531.37, HMHL; 1690, STILLWATER BUILDING CENTER, 15.43, JUNE BLANKET; 1691, MERRIFIELD OFFICE SUPPLY, 6.28, JUNE BLANKET; 1692, FENSCO, INC., 7168.20, Corrugated Poly Pipe; 1693, BEASLEY TECHNOLOGY, INC., 1643.00, COMPUTER & SOFTWARE; 1694, KINNUNEN SALES & RENTALS, INC, 463.51, JUNE BLANKET; 1695, TIMMONS OIL COMPANY, 491.70, DEF FLUID; 1696, FRANKS DIESEL SERVICE, INC, 62.50, JUNE BLANKET; 1697, STILLWATER STEEL AND, 68.00, JUNE BLANKET; 1698, NAPA AUTO PARTS, 2284.97, JUNE BLANKET; 1699, LIONEL HARRIS OIL CO., INC., 574.08, JUNE BLANKET; 1700, HARRIS STATION 33, LLC, 280.00, JUNE BLANKET; 1701, JOHN DEERE FINANCIAL, 172.69, JUNE BLANKET; Jail-ST 596, SIMPLEX GRINNELL, 56.12, CIRCUIT BOARD; 597, SYSCO FOOD, INC., 12493.99, JUNE BLANKET; 598, EARTHGRAINS BAKING CO. INC., 2654.82, JUNE BLANKET; 599, BEN E. KEITH OKLAHOMA, 12764.57, JUNE BLANKET; 600, STILLWATER MILL AGRI CENTER, 419.48, JUNE BLANKET; ML Fee 46, POSTAL PACK & SHIP, 34.65, POSTAGE; 47, LASER SOLUTIONS, LLC, 204.00, TONER CARTRIDGES; Rural Fire-ST 121, SMX RACING, 5115.23, PARTS AND LABOR; 122, DIVE SITE, 280.00, SCBA CYLINDERS; SH Commissary 17, TIGER COMMISSARY, 7546.95, JUNE BLANKET; SH Svc Fee 393, DOWNTOWN 66, 128.50, TOW; 394, COOPERS LOCKSMITH LLC, 15.00, JUNE BLANKET; 395, LOWES COMPANIES, INC., 987.67, JUNE BLANKET; 396, BOB HOWARD DODGE, 1123.57, JUNE BLANKET; 397, AAP FINANCIAL SERVICES, 194.69, JUNE BLANKET; **2019-2020** 911 Phone 1, PIONEER TELEPHONE COOPERATIVE, 66.79, UTILITIES; 2, BEASLEY TECHNOLOGY, INC., 385.00, SERVICES; 3, A T & T, 352.92, UTILITIES; Extension-ST 1, STILLWATER CHAMBER, 219.75, MEMBERSHIP DUES; Facility Authority 1, PAYNE COUNTY FACILITIES AUTHORITY, 243227.37, LIMITED PURPOSE SALES TAX; Fair Main-ST 1, OKLA. STATE DEPT. OF HEALTH, 125.00, RENEWAL LICENSE; 2, JUVO WEB SOLUTIONS LLC, 610.50, HOSTING DOMAIN; General 1, REDDING, RUDY, 175.64, MEAL REIMBURSEMENT; 2, KELLPRO, INC., 3551.60, SOFTWARE; 3, ROCIC, 300.00, MEMBERSHIP; 4, POLICE LEGAL SCIENCES, INC, 1320.00, SUBSCRIPTION RENEWAL; 5, ASSOC. OF COUNTY, 4500.00, COUNTY DUES; 6, KELLPRO, INC., 1294.80, SOFTWARE; 7, USDA-APHIS-WILDLIFE SERV, 2400.00, EXPENDITURES FOR PREDATOR & RODENT SERV; 8, FALCO ALARM CO., INC., 360.00, ANNUAL MONITORING SERVICE; 9, A T & T, 647.08, UTILITIES; 10, NATIONAL ASSOC. OF COUNTIES, 1547.00, MEMBERSHIP DUES; 11, GOMEZ JASON, 100.01, MEALS REIMBURSEMENT; 12, A & B ECO-SAFE PEST CONTROL, INC, 55.00, INTERIOR SPRAY; 13, A & B ECO-SAFE PEST CONTROL, INC, 95.00, INTERIOR SPRAY; 14, US CELLULAR, 280.30, JULY BLANKET; 15, CHICKASAW TELECOMMUNICATION, 2333.43, UTILITIES; 16, COUNTY CLERKS & DEPUTIES ASSOCIATION, 250.00, MEMBERSHIP DUES; 17, DIRECT TV, 46.99, UTILITIES; 18, REDING CHRIS, 90.60, MILEAGE REIMBURSEMENT; 19, WEDEL, RANDY, 14.85, TRAVEL; 20, SASSER, WILLIAM DAVID, 25.98, TRAVEL; 21, A T & T MOBILITY, 134.70, UTILITIES; 22, A T & T MOBILITY, 69.90, UTILITIES; 23, CREEK COUNTY JUVENILE JUSTICE CENTER, 1150.00, JUVENILE DET; Health 1, CENTERPOINT ENERGY, 43.65, UTILITIES; 2, CITY OF CUSHING, 673.11, UTILITIES; 3, STILLWATER NEWSPRESS, 167.88, SUBSCRIPTION; Jail-ST 1, FIFTY ONE EAST WATER DISTRICT, 24.00, UTILITIES; 2, CUMMINS SOUTHERN, 1979.00, SERVICE CONTRACT; ML Fee 1, KELLPRO, INC., 8520.00, SOFTWARE; 2, BANCFIRST, 90.00, SAFE DEPOSIT BOX RENTAL; Self Ins Prog 1, ASSOC. OF COUNTY, 200251.00, ACCO SIF; SH Svc Fee 1, ALLIANCE FOR HOPE INTERNATIONAL, 175.00, REGISTRATION; 2, US FLEET TRACKING, 12703.20, MONTHLY SERVICE; 3, WATCHDOG AUTOMATION SYSTEMS LLC, 7800.00, BLOCK OF TIME; 4, MILLER, DEE, 4125.00, BLOCK OF TIME; 5, STILLWATER POLICE DEPT., 256.50, REIMBURSEMENT; 6, DONAGHEY, ZACK, 4500.00, BLOCK OF TIME; SH Tng 1, NATIONAL TACTICAL OFFICERS ASSOC, 479.00, REGISTRATION; Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Blanket:**

None presented at this time.

**Tabled:**

None presented at this time.

**Disallowed:**

None presented on this date.

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**Payroll/Longevity:**

None presented on this date.

**Monthly Reports of Officers:**

The Clerks Office presented the following monthly report of officers for June 2019. The County Clerk's Office \$99,434.64, The Sheriff's Office \$61,114.19 and the Treasurer's various reports. Motion by Cavett to acknowledge reports as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Public Announcements by the Board:**

Reding stated the chiller is beginning to be installed just in time before the old one went out. Reding stated it could be a bit warmer than normal in the Courthouse as this is being installed but hoping to keep that at a minimum.

**Discussion and Possible Action on:**

**Telephone and Utility Permits:**

None presented at this time.

**Road Crossing:**

None presented at this time.

**New Business:**

None presented on this date.

**Recess:**

Motion by Cavett to Recess, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Reconvene:**

Motion by Cavett to Reconvene, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Adjournment:**

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

**On the \_\_\_\_ day of \_\_\_\_\_ 2019**

**Chairman** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Commissioner** \_\_\_\_\_