



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **July 22, 2019** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Reding called the meeting to order:**

Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – First Deputy County Clerk. Invocation by Zach Cavett, and Flag Salute to our country by Dewey Clapp.

**Approve minutes of the previous meeting of the board:**

The Clerk's Office presented minutes of the previous meeting. Motion by Cavett to approve minutes with correction, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes

**Miscellaneous items from the Audience (no action will be taken):**

None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:**

None presented on this date.

**Discussion and Possible Action on Evaluations:**

None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards**

**Resolution 2019-16 – Programming Resolution CO RD EW68 Over Clear Creek – D3:**

Blasier stated this was an agreement with ODOT at 80<sup>th</sup> and Pleasant Valley Road. Motion by Blasier to approve Resolution 2019-16 as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval of Health Department Contract/Agreement for Stillwater and Cushing locations:**

Motion by Cavett to approve both agreements with R&K Black for the Health Department locations for Stillwater and Cushing, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval of CIRB 5 Year Plan:**

Cavett stated this was the CIRB 5 Year Plan for the County. Motion by Cavett to approve the CIRB 5 Year Plan as printed, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. Reding stated this plan would also be available for the public in the District 2 Commission office.

**Approval, Agreement with Warren Cat for an additional monthly rental of 623 Scraper for D1:**

Cavett stated this is the same agreement they have been doing month to month. Due to the excess amount of rain it pushed them back in completing the work. Motion by Cavett to approve the agreement with Warrant Cat; hoping this would be the last needed monthly rental, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval, Payne County Treasurer's FY 19 Audit Report:**

Reding stated this was the statutory report that comes out every year. Motion by Cavett to accept the Treasurer's Audit Report for FY 2019 as presented, second by Blasier. Cavett inquired on the entire board signing the report, Reding stated they are just to accept it. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval, Independent Contractor Agreement with Guy Engineering:**

Reding stated this is like the agreement done last year when Bradley was in office to be used as an as needed basis. Cavett inquired with Blasier as to his need for their services. Blasier stated he could possibly use them some. Motion by Blasier to approve the agreement with Guy Engineering to be used as needed, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval, Entertainment Agreement for Payne County Fairboard, Swifty Swine Productions:**

Colin Campbell, Fairgrounds Director stated this agreement has gone before and been approved by the Fairboard. Campbell was now bringing it before the Commissioners for final approval. Campbell also stated that Barto, ADA has reviewed the agreement. This agreement would be for the use of this Vendor for the upcoming fair. Motion by Cavett to approve the agreement as presented with Chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Limited Maintenance of Payne County Roads:**

Cavett stated he had a few public roads that do not have current maintenance by the county. Cavett would like to have a petition signed agreeing for the county do a one (1) time grading to help with the holes on some of these public roads. Cavett stated he had one road that was so bad the mail carrier will no longer deliver down that road due to the massive holes. Cavett stated this would be a one (1) time good gesture due to the heavy rainfall that a onetime grading will be done. Blasier had concerns with the liability that would be put on the county. Blasier inquired with Barto on the county being authorized to repair and issues that may result from grading the road. Reding inquired with Barto as well on adding a liability waiver in the agreement. Barto suggested inspecting the road(s) prior to grading, having proper locates done with regards to any visible concerns with lines, etc. Cavett stated he had a document already drawn up and would forward that onto Barto for his

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review with any needed language changes or additions. Cavett stated that the actual landowner would have to sign the petition not a tenant should there be any with a deadline of August 30<sup>th</sup> to be signed. Barto stated he understands the liability concerns but that is what we are in the business of doing and again encouraged inspecting the roads prior. Cavett would communicate that once graded these residents would need to acquire rock in a timely manner in order to help maintain any grading the county would do the one (1) time. Barto stated this petition would not be filed with the county being it is a one (1) time gesture. In the future should they want it again they can always request it. Motion by Cavett to approve limited maintenance of Payne county public roads ways with the receipt of a petition signed by the majority of landowners being serviced by that particular road, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:**

None presented on this date.

**Ingress and Egress Agreements:**

None presented on this date.

**Removal of Equipment Item from Inventory:**

The Clerk's Office presented the removal of two (2) computers and one (1) chair to be junked by the Assessor's Office. H620.051; Computer, H620.108; Computer, H620.108 Computer and H102.058 Chair. Motion by Cavett to approve the removal of inventory as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Appointment of Requisitioning and Receiving Officers:**

None presented on this date.

**Cash Appropriations:**

The Clerk's Office presented one (1) for 1.6 million dollars for the Jail Authority. Motion by Cavett to approve the cash appropriation as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Transfer of Appropriations:**

None presented at this time.

**Purchase Orders:**

**The following purchase orders were presented by the Clerk's office for payment: 2018-2019**  
Fair Main-ST 516, WALMART COMMUNITY, 102.01, SUPPLIES; 517, TREATS SOLUTIONS, INC., 0.91, JUNE BLANKET; 518, B & C BUSINESS PRODUCTS, INC., 319.99, JUNE BLANKET; 519, CINTAS FIRST AID & SAFETY, 82.62, JUNE BLANKET; 520, GRIMSLEYS, INC., 1127.36, JUNE BLANKET; 521, B & L HEATING & AIR, 1130.84, JUNE BLANKET; 522, P & K EQUIPMENT, INC., 343.08, JUNE BLANKET; 523, ADVANTAGE PLUMBING HEATING AND COOLING, 65.00, JUNE BLANKET; 524, STAPLES, 205.98, JUNE BLANKET; 525, VISIT STILLWATER, 1000.00, JUNE BLANKET; 526, WIN WHOLESALE COMMERCIAL, 5.00, JUNE BLANKET; 527, PAYNE CO. DISTRICT 3, 721.11, APRIL BLANKET; 528, UNIFIRST, 522.16, JUNE BLANKET; 529, QUALITY WATER SERVICES, 101.75, JUNE BLANKET; 530, QUEST TECHNICAL SERVICE, 125.00, JUNE BLANKET; 531, THERMACUBE LLC, 80.00, JUNE BLANKET; 532, STILLWATER MILL AGRI CENTER, 408.97, JUNE BLANKET; General 4390, THOMSON REUTERS PAYMENT CENTRE, 201.96, SOFTWARE; 4391, R & S RENOVATIONS, LLC, 4828.00, LABOR & MATERIALS; 4392, REPUBLIC SERVICES # 789, 335.95, DUMPSTER; 4393, BOB HOWARD DODGE, 32318.75, UTILITIES; 4394, B & L HEATING & AIR, 6143.00, PARTS AND LABOR; 4395, THE MEADOWS CENTER FOR, 90.00, SHREDDING SERVICES; 4396, BEASLEY TECHNOLOGY, INC., 210.00, SUPPLEMENT WITH ONSITE ; 4397, B & C BUSINESS PRODUCTS, INC., 2127.85, OFFICE SUPPLIES; 4398, QUALITY WATER SERVICES, 8.20, JUNE BLANKET; 4399, STILLWATER NEWSPRESS, 54.55, NOTICE TO BIDDERS; 4400, ML STAFFING, LLC, 1560.00, BLOCK OF TIME; 4401, THOMSON REUTERS - WEST, PAYMENT CENTER, 615.00, RESEARCH FEE; 4402, ADVANTAGE PLUMBING HEATING AND COOLING, 1207.44, LABOR AND PARTS; 4403, BEASLEY TECHNOLOGY, INC., 4750.00, BLOCK OF TIME; 4404, BEASLEY TECHNOLOGY, INC., 1100.00, BLOCK OF TIME; 4405, BEASLEY TECHNOLOGY, INC., 3792.00, WORKSTATIONS; Health 459, STILLWATER MEDICAL CENTER, 90.00, MAY BLANKET; 460, MAIN, BRYCE, 100.00, JUNE BLANKET; 461, CULLIGAN OF ENID, 48.00, JUNE BLANKET; 462, MAIN, BRYCE, 91.85, TRAVEL; 463, MILLER, ROXANNE, 50.00, TRAVEL; Highway 1724, UNIFIRST, 602.25, JUNE BLANKET; 1725, CED # 4, 780.20, SIGNS; 1726, ASAP ENERGY, 13401.77, DYED DIESEL; 1727, RAILROAD YARD, 944.46, STEEL PIPE; 1728, WARREN CAT, 117.08, JUNE BLANKET; 1729, CHAPPELL SUPPLY & EQUIPMENT, 387.75, POWER WASHER SOAP; 1730, WARREN CAT, 871.16, PARTS; Hwy-ST 24, BAILEYS PAVING CO. , INC, 263865.34, ASPHALT OVERLAY; Mtg Cert 21, COMPUTER RECYCLING CENTRAL LLC, 500.00, COMPUTER RECYCLING; RM&P 56, BEASLEY TECHNOLOGY, INC., 1891.00, SONIC FIREWALL; **2019-2020** 911 Phone 7, A T & T, 3743.32, UTILITIES; Extension-ST 3, US CELLULAR, 113.23, UTILITIES; 4, WALMART COMMUNITY, 117.28, SUPPLIES; Fair Board 1, OKLA. GARDEN TRACTOR, 850.00, TRACTOR PULL; 2, MILLER, ALLEN, 500.00, SPONSORSHIP; 3, FAIREST OF THE FAIR, 500.00, SPONSORSHIP; 4, OKLA HARNESS HORSE ASSOC, 500.00, SPONSORSHIP; 5, STILLWATER NEWSPRESS, 167.88, SUBSCRIPTION RENEWAL; Fair Main-ST 6, STILLWATER CHAMBER, 293.00, ANNUAL MEMBERSHIP; 7, STILLWATER STEEL AND, 210.00, YEAR LEASES; 8, B & C BUSINESS PRODUCTS, INC., 1004.19, SUPPLIES; 9, NATIONWIDE LONG DISTANCE SERVICE, 10.34, UTILITIES; 10, TOUCHTONE, 17.04,

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UTILITIES; 11, CITY OF STILLWATER, 7759.08, UTILITIES; 12, CITY OF STILLWATER, 108.76, UTILITIES; 13, CITY OF STILLWATER, 521.66, UTILITIES; General 59, A SMARTSIGN STORE, 549.76, ASSET TAGS; 60, INTERWORKS, INC., 45.00, JULY BLANKET; 61, MERRIFIELD OFFICE SUPPLY, 157.27, LABELWRITER; 62, OKLA. TAX COMMISSION, 95.00, CONFERENCE REGISTRATION; 63, OKLA. DEPT. OF LABOR, 225.00, ELEVATOR INSPECTION; 64, OKLA. JUVENILE JUSTICE, 1760.00, JUVENILE DET; 65, R. K. BLACK, INC, 104.00, STAPLES; 66, QUALITY CUSTOM UPFITTERS, 11981.95, OUTFIT DODGE DURANGO; 67, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES; 68, OKLAHOMA WHOLESALE, 176.99, PARTS; 69, WALMART COMMUNITY, 113.10, SUPPLIES; 70, KINNUNEN SALES & RENTALS, INC, 55.77, SAW BLADE; 71, OKLAHOMA WHOLESALE, 200.00, WIRELESS KEYBOARD / MOUSE; 72, TOUCHTONE, 25.78, UTILITIES; 73, CITY OF STILLWATER, 7776.45, JULY BLANKET; 74, CITY OF STILLWATER, 79.50, JULY BLANKET; 75, MERRIFIELD OFFICE SUPPLY, 54.71, OFFICE SUPPLIES; 76, BEASLEY TECHNOLOGY, INC., 4200.00, BACKUP ON SERVER; 77, KELLPRO, INC., 2500.00, SOFTWARE; 78, CITY OF STILLWATER, 6677.55, JULY BLANKET; 79, CITY OF STILLWATER, 428.49, UTILITIES; 80, REDING CHRIS, 159.50, MILEAGE REIMBURSEMENT; 81, CITY OF STILLWATER, 63.41, UTILITIES; 82, ADVANTAGE PLUMBING HEATING AND COOLING, 1647.11, PARTS AND LABOR; 83, MUSTANG FUEL MARKETING CO, 337.92, JULY BLANKET; 84, COUNTY OFFICERS & DEPUTIES, 200.00, CODA REGISTRATION; 85, OKLA. NATURAL GAS, 238.60, JULY BLANKET; Health 13, UNIVERSITY CLEANING SERVICES, 687.45, JULY BLANKET; 14, I-2-I TECHNOLOGIES, 809.10, SUBSCRIPTION; Highway 11, WALKER COMPANIES, 80.00, NOTARY; 12, WALMART COMMUNITY, 297.60, WATER; 13, BEASLEY TECHNOLOGY, INC., 65.00, JULY BLANKET; 14, POSTAL PACK & SHIP, 23.30, POSTAGE; 15, DIRECT DISCOUNT TIRE, 2472.46, TIRES; 16, KELLPRO, INC., 1294.80, INVENTORY TRACKING SYSTEM; 17, OKC TARP AND SUPPLY, 312.12, TARP; 18, NAPA AUTO PARTS, 1299.84, OIL SEAL; 19, OKLA. NATURAL GAS, 25.65, UTILITIES; 20, OKLA. NATURAL GAS, 89.95, UTILITIES; 21, CITY OF STILLWATER, 400.00, UTILITIES; 22, WARREN CAT, 680.00, REPAIRS; 23, BAILEYS PAVING CO. , INC, 2197.77, HMHL; 24, WARREN CAT, 690.70, PARTS; Jail-ST 14, FOCUS INSTITUTE OF STILLWATER LLC., 630.00, INMATE TRAINING SESSION; 15, EWING ELECTRIC COMPANY LLC, 758.62, MOTOR; 16, FRONTIER FIRE PROTECTION, 24.00, RECHARGE EXTINGUISHER; 17, COWBOY WHOLESALE COMPANY, 752.64, SUPPLIES; 18, CITY OF STILLWATER, 12518.66, UTILITIES; Mtg Cert 1, COMPUTER RECYCLING CENTRAL LLC, 79.90, OVERAGE; RM&P 2, R. K. BLACK, INC, 1896.02, ANNUAL COPIER MAINTENANCE; SH Svc Fee 10, QUALITY CUSTOM UPFITTERS, 11981.95, OUTFIT DODGE DURANGO; 11, QUALITY CUSTOM UPFITTERS, 11981.95, OUTFIT DODGE DURANGO; 12, BOB BARKER COMPANY, INC., 1731.73, SUPPLIES; 13, PAYNE CO. EXPO CENTER, 1320.00, SEWER/ LIFT CHARGES; Solid Waste Mange 2, OKLA. NATURAL GAS, 39.49, UTILITIES; Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Blanket:**

None presented at this time.

**Tabled:**

None presented at this time.

**Disallowed:**

None presented on this date.

**Payroll/Longevity:**

None presented on this date.

**Monthly Reports of Officers:**

None presented on this date.

**Public Announcements by the Board:**

Mathis from the Clerk's Office stated that the SEFA report should have been placed on today's agenda as it is due to the State Auditors Office July 30<sup>th</sup>. Reding stated it was missed and would be placed on next week's agenda. Reding also wanted to remind the public of the retirement party for Darrell Varnell on Thursday, July 25<sup>th</sup> from 3-5pm in this meeting room. Reding encouraged everyone to attend and thank him for his many years of service.

**Discussion and Possible Action on:**

**Telephone and Utility Permits:**

None presented at this time.

**Road Crossing:**

None presented on this date.

**New Business:**

None presented on this date.

**Adjournment:**

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

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**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2019

**Chairman** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Commissioner** \_\_\_\_\_