



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **July 15, 2019** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Reding called the meeting to order:**

Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – First Deputy County Clerk. Invocation by Chris Reding, and Flag Salute to our country by Dewey Clapp.

**Approve minutes of the previous meeting of the board:**

The Clerk's Office presented minutes of the previous meeting. Motion by Cavett to approve minutes, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Abstain

**Miscellaneous items from the Audience (no action will be taken):**

None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:**

None presented on this date.

**Discussion and Possible Action on Evaluations:**

None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards**

**Resolution 2019-15 3/8<sup>th</sup> cent county sales tax road money notification resolution:**

Cavett presented Resolution 2019-15 stating that Payne County passed a county sales tax with 53% designated to be used for capital improvements on county roads, and whereas there is a need to properly maintain gravel roads and haul gravel, repair, and replace guardrail; and whereas these roads are bus routes and mail routes. Now therefore be it resolved that Payne County authorizes use of said sales tax funds for gravel, guardrail, and drainage. Cavett further stated this was an update from 2013. Motion by Cavett to approve Resolution 2019-15 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Health Department Contract Renewal – Jeremy Huckaby:**

Reding presented a contract renewal between the Health Department and Jeremy Huckaby for security services at the health department. Motion by Cavett to approve renewal as presented and upon approval of our ADA, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Contract Renewal – Frontier Fire Protection and Payne County Board of Commissioners:**

Reding presented a renewal contract with Frontier Fire Protection for the maintenance of fire extinguishers. The cost is \$8 per extinguisher for both the Courthouse, and Administration Building. Motion by Blasier to approve the contract renewal as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Contract Renewal – Advantage Plumbing, Heating & Cooling Payne County Board of Commissioners:**

Reding presented a renewal contract with Advantage Plumbing for the Courthouse, and Administration Building. Courthouse, and Administration Building for \$90 during business hours and \$140 after business hours. Jail and Detention Center for \$140 during business hours, and \$195 after business hours. Motion by Cavett to approve contract renewal as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Sale of County Owned Property 411 E Pecan, Cushing, OK:**

Carla Manning, Treasurer presented to the board the sale of county owned property at 411 E Pecan in Cushing. The one (1) and only bid at \$500 was made, Manning is approaching the board for their approval. Manning stated she went through all procedures of advertising said property. Motion by Cavett to approve the sale of 411 E Pecan, Cushing, OK as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Hardesty Team for the Fairboard's bid #2019-58 Replacement Packaged Rooftop Unit:**

The Clerk's Office presented a contract on behalf of the Fairboard for the replacement of the roof top unit at the Fairgrounds. Colin Campbell, Director stated that Lowell Barto, ADA had drafted the contract so what was being presented today was from him. Motion by Cavett to approve the contract as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:**

None presented on this date.

**Ingress and Egress Agreements:**

None presented on this date.

**Removal of Equipment Item from Inventory:**

The Clerk's Office presented the removal of four (4) computers SL.620.07-010 and SL.105.008 to be removed from inventory as junked. Motion by Cavett to remove items from inventory as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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**Appointment of Requisitioning and Receiving Officers:**

FY 2019-2020 Requisitioning and Receiving Officers were presented by the following offices: Ingalls Fire Department with no changes. Requisitioning Officer Larry Devers, Receiving Officers Steve Edwards, and Jimmy Burton. Motion by Cavett to approve update as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Cash Appropriations:**

None presented on this date.

**Transfer of Appropriations:**

None presented at this time.

**Purchase Orders:**

**The following purchase orders were presented by the Clerk's office for payment: 2018-2019**

Assr Rev Fee 5, BEASLEY TECHNOLOGY, INC., 660.00, COMPUTER; Extension-ST 162, FENTON OFFICE MART, 7179.04, OFFICE FURNITURE; Fire- St 100, FIFTY ONE EAST WATER DISTRICT, 24.04, JUNE BLANKET; 101, CENTRAL ELECTRIC COOPERATIVE, 63.00, JUNE BLANKET; 102, OKLA. NATURAL GAS, 40.48, JUNE BLANKET; General 4378, FENTON OFFICE MART, 28.88, JUNE BLANKET; 4379, QUALITY WATER SERVICES, 122.95, JUNE BLANKET; 4380, AONE, INC., 250.00, REGISTRATION; 4381, FLEETCOR TECHNOLOGIES, 321.69, JUNE BLANKET; 4382, BEASLEY TECHNOLOGY, INC., 3800.00, BLOCK OF TIME; 4383, HILTON GARDEN INN, 376.00, HOTEL FOR CLASS; 4384, THE JOURNAL, 517.25, JUNE BLANKET; 4385, BEASLEY TECHNOLOGY, INC., 3594.75, PARTS AND LABOR; 4386, A T & T MOBILITY, 374.19, UTILITIES; 4387, SPIRIT ELECTRONIC, 3370.00, SCANNERS; 4388, BILL KNIGHT FORD, 216.00, IGNITION KEY; 4389, CREDIT CARD OPERATIONS, 1670.29, JUNE BLANKET; Health 456, FOX, JOYCE, 216.00, TRAVEL; 457, BEN WELCH LANDSCAPE CARE, 770.00, JUNE BLANKET; 458, CENTRAL LAWN AND LANDSCAPE, 500.00, JUNE BLANKET; Highway 1702, QUAPAW CO., INC., 9549.24, SURGE ROCK; 1703, QUAPAW CO., INC., 10702.68, SURGE ROCK; 1704, QUAPAW CO., INC., 5155.56, ROAD ROCK; 1705, TONY'S OILFIELD SERVICE, 1000.00, ROAD OIL; 1706, LIONEL HARRIS OIL CO., INC., 2708.94, DYED DIESEL REMOTE TANKS; 1707, LACAL EQUIPMENT, 2592.14, BLADES; 1708, BEASLEY TECHNOLOGY, INC., 85.00, UTILITIES; 1709, CORPORATE BILLING LLC, 830.25, RADIATOR; 1710, COMPLIANCE RESOURCE GROUP, 80.00, DRUG & ALCOHOL TESTING; 1711, LIONEL HARRIS OIL CO., INC., 2458.77, UNLEADED FUEL; 1712, WARREN CAT, 296.28, JUNE BLANKET; 1713, WILCOXSON OIL, 15264.99, DYED DIESEL; 1714, COMPLIANCE RESOURCE GROUP, 65.00, ALCOHOL & DRUG TESTING; 1715, P & K EQUIPMENT, INC., 4995.00, REPAIRS; 1716, UNIFIRST, 754.58, JUNE BLANKET; 1717, STILLWATER MILL AGRI CENTER, 37.97, JUNE BLANKET; 1718, P & K EQUIPMENT, INC., 163.06, JUNE BLANKET; 1719, STEWART STONE, INC., 980.30, YARD CLEAN UP; 1720, QUAPAW CO., INC., 1203.03, CRUSHER RUN; 1721, STEWART STONE, INC., 10880.65, CRUSHER RUN; 1722, YELLOW HOUSE MACHINERY, 1509.52, COWLING; 1723, QUAPAW CO., INC., 5893.30, CRUSHER RUN; Jail-ST 601, COMDATA, 3980.38, JUNE BLANKET; ML Fee 48, CDW GOVERNMENT, INC., 62.66, CYBERPOWER; Mtg Cert 20, QUALITY WATER SERVICES, 22.85, JUNE BLANKET; RM&P 55, BEASLEY TECHNOLOGY, INC., 575.00, BACKUP ON SERVER; Rural Fire-ST 123, HERO UPFITTERS LLC, 3622.00, PARTS AND LABOR; 124, MAVERIC MINI MART, 74.78, MAY BLANKET; 125, MAVERIC MINI MART, 175.19, JUNE BLANKET; SH Svc Fee 398, COMDATA, 7530.73, JUNE BLANKET; 399, POSTAL PACK & SHIP, 71.98, JUNE BLANKET; 400, NAPA AUTO PARTS, 1204.71, JUNE BLANKET; 2019-2020 911 Phone 4, SOLACOM TECHNOLOGIES, 420.00, 911 SERVICES; 5, BEASLEY TECHNOLOGY, INC., 412.50, ENGINEERING SERVICES; 6, BEASLEY TECHNOLOGY, INC., 150.00, ENGINEERING SERVICES; DA Revolving 1, DISTRICT ATTORNEYS COUNCIL, 9515.40, PAYROLL; Emergency Mgmt 1, OCV LLC, 2495.00, MAINTENANCE; Extension-ST 2, WALMART COMMUNITY, 28.01, SUPPLIES; Facility Authority 2, PAYNE COUNTY FACILITIES AUTHORITY, 247953.41, LIMITED PURPOSE SALES TAX; Fair Main-ST 3, REPUBLIC SERVICES # 789, 1180.19, TRASH SERVICE; 4, A T & T MOBILITY, 142.66, UTILITIES; 5, CHICKASAW TELECOMMUNICATION, 650.00, UTILITIES; General 24, FENTON OFFICE MART, 69.17, BANKER BOXES; 25, ALLIANCE MAINTENANCE INC, 2235.00, JULY BLANKET; 26, R. K. BLACK, INC, 114.73, JULY BLANKET; 27, ALLIANCE MAINTENANCE INC, 1495.00, JULY BLANKET; 28, MARSHALL & SWIFT/BOECKH LLC., 649.20, VALUATION SERVICE; 29, ESRI, INC., 11400.00, SOFTWARE; 30, BUNNEY ELECTRIC CO., INC., 926.35, ELECTRICAL WORK; 31, SOUTHWEST SOLUTIONS GROUP, 2700.66, PREVENTATIVE MAINTENANCE; 32, COUNTY OFFICERS & DEPUTIES, 1065.00, MEMBERSHIP DUES; 33, PAYNE CO. DISTRICT 3, 119.65, FUEL; 34, MERRIFIELD OFFICE SUPPLY, 809.18, SUPPLIES; 35, STC/ BUSINESS WORLD, 1164.00, MAINTENANCE CONTRACT; 36, OKLA COURT CLERK ASSOCIATION, 400.00, MEMBERSHIP DUES; 37, R. K. BLACK, INC, 139.19, CONTRACT BASE RATE; 38, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE; 39, TEAGUE REBECCA, 2.32, MILEAGE REIMBURSEMENT; 40, WEDEL, RANDY, 7.42, MILEAGE REIMBURSEMENT; 41, SASSER, WILLIAM DAVID, 12.99, MILEAGE REIMBURSEMENT; 42, DISTRICT ATTORNEYS COUNCIL, 9893.65, PAYROLL; 43, OAKES SERVICE CENTER, 772.00, TIRES; 44, R. K. BLACK, INC, 74.43, COPIER MAINTENANCE; 45, R. K. BLACK, INC, 167.47, COPIER MAINTENANCE; 46, R. K. BLACK, INC, 138.68, COPIER MAINTENANCE; 47, BOUNCEBACK, 3292.00, SUPPORT; 48, STILLWATER NEWSPRESS, 167.88, SUBSCRIPTION; 49, R. K. BLACK, INC, 585.00, MAINTENANCE CONTRACT; 50, A T & T MOBILITY, 2685.77, UTILITIES; 51, DIRECT TV, 227.23, UTILITIES; 52, STILLWATER

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CHAMBER, 219.75, MEMBERSHIP DUES; 53, IAAO, 645.00, REGISTRATION; 54, HUNTER, LOSCO, 12.99, MILEAGE REIMBURSEMENT; 55, COUNTY CLERKS & DEPUTIES ASSOCIATION, 50.00, MEMBERSHIP DUES; 56, TOUCHTONE, 39.07, UTILITIES; 57, OKLA. EMPLOYMENT, 2420.00, UNEMPLOYMENT BENEFITS; 58, VIP TECHNOLOGY SOLUTIONS GROUP, 690.20, UTILITIES; Health 4, FALCO ALARM CO., INC., 360.00, ALARM MONITORING; 5, FALCO ALARM CO., INC., 291.00, MONITORING SERVICES; 6, A & M STORAGE, 80.00, STORAGE UNIT; 7, OTIS ELEVATOR COMPANY, 114.14, CONTRACT MAINTENANCE/SERVICE; 8, GRIMSLEYS, INC., 332.01, SUPPLIES; 9, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICES; 10, LANGUAGE LINE SERVICES, 59.64, UTILITIES; 11, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES; 12, MARTIN, MIKE, 760.00, MAINTENANCE; Highway 1, KELLPRO, INC., 2494.80, SOFTWARE; 2, KINNUNEN SALES & RENTALS, INC, 2120.99, AIR COMPRESSOR; 3, BAILEYS PAVING CO. , INC, 2169.48, HMHL; 4, B & C BUSINESS PRODUCTS, INC., 288.56, CONTRACT BASE RATE; 5, B & C BUSINESS PRODUCTS, INC., 234.58, MAINTENANCE CONTRACT; 6, A T & T MOBILITY, 239.64, UTILITIES; 7, AMERICAN HERITAGE BANK, 5246.56, PAYMENT; 8, ARVEST EQUIPMENT FINANCE, 3600.01, PAYMENT; 9, A T & T MOBILITY, 98.84, UTILITIES; 10, AMERICAN HERITAGE BANK, 13111.63, PAYMENT; Jail-ST 3, TURN KEY HEALTH CLINICS LLC, 29270.00, JULY BLANKET; 4, GRIMSLEYS, INC., 929.20, SUPPLIES; 5, GRIMSLEYS, INC., 882.55, SUPPLIES; 6, COWBOY COPY, 107.99, COMMISSARY CARDS; 7, COWBOY WHOLESALE COMPANY, 411.96, SUPPLIES; 8, WALMART COMMUNITY, 264.24, SUPPLIES; 9, ADA COUNTY SHERIFF'S OFFICE, 750.00, REGISTRATION; 10, TURN KEY HEALTH CLINICS LLC, 570.77, OVERAGE; 11, BEASLEY TECHNOLOGY, INC., 12960.00, BACK UP ON SERVER; 12, OKLA. NATURAL GAS, 103.51, UTILITIES; 13, A T & T MOBILITY, 541.19, UTILITIES; Mental Health 1, PAYNE CO. DRUG COURT, INC., 4391.67, ADMIN SERVICES; ML Fee 3, BEASLEY TECHNOLOGY, INC., 3800.00, BLOCK OF TIME; RM&P 1, EDOCTEC, 11500.00, ANNUAL MAINTENANCE; Rural Fire-ST 1, FLUENT IMS INC, 700.00, SERVICE AGREEMENT; SH Svc Fee 7, A-ONE, INC., 250.00, REGISTRATION; 8, LIONEL HARRIS OIL CO., INC., 2483.00, TIRES & WASTE FEE; 9, BEASLEY TECHNOLOGY, INC., 40.00, ETHERNET NETWORK CARD; Solid Waste Mange 1, AUTO ZONE INC, 394.55, PARTS; Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Blanket:**

None presented at this time.

**Tabled:**

None presented at this time.

**Disallowed:**

None presented on this date.

**Payroll/Longevity:**

None presented on this date.

**Monthly Reports of Officers:**

The Clerks Office presented the following monthly report of officers for June 2019. The Assessor's Office \$370, Election Board \$7,993.33 and Health Department \$1,238.48. Motion by Cavett to acknowledge monthly reports of officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Public Announcements by the Board:**

Cavett stated previous Commissioner Bob White is in the hospital and not doing well; his family requests our prayers.

**Discussion and Possible Action on:**

**Telephone and Utility Permits:**

None presented at this time.

**Road Crossing:**

Blasier presented utility road crossings from Oklahoma Natural Gas. Motion by Blasier to approve crossings as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. Cavett presented water line crossings from 51 East Water and Rural Water District 4 as well as road crossings. Motion by Cavett to approve crossings as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**New Business:**

Cavett stated the 5-year plan should have been on the agenda but was missed. Carol Cline was present, Cavett stated himself, and Blasier could each meet with her individually.

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**Adjournment:**

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2019

**Chairman** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Commissioner** \_\_\_\_\_