



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **May 6, 2019** at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room 200, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: 9:00 a.m.

The following members were present:

Chairman - Chris Reding, District 2, Vice-Chairman- Zach Cavett, Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Chris Reding, and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

The Clerk’s Office presented minutes for April 29, 2019. Motion by Cavett to approve minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the audience:

None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations:

None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Approval – Agreement corresponding with Resolution 2019-06 D3 and ODOT for Bridge #113:

Reding stated the resolution was passed last week but the agreement was not available. Blasier presented the agreement for approval. Motion by Blasier to approve the agreement as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2019-07 – Accepting and Agreeing to County Maintenance of South Longview Drive and Part of East 47th Street in Payne County:

Cavett stated a previous county commissioner had informed the residents of this area that the county would maintain the road if it was brought up to county road standards. Cavett stated he had researched to see if he could locate a resolution but was unsuccessful in locating any documentation to that fact. Cavett stated the residents have donated a sum of money to bring it up to county road standards. Cavett read Resolution 2019-07 accepting county maintenance of South Longview Drive and part of East 47th street in Payne County. Reding stated this is based on an agreement made earlier on by another county commissioner not something the county is going to start doing. Motion by Cavett to approve resolution 2019-07 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Proclamation – Oklahoma Home and Community Education Week for Payne County:

Reding commended this group for their service to the community reading the Proclamation and stating that May 5th to 11th as Oklahoma Home and Community Education Week. Motion by Cavett to approve Proclamation as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action-Plat approval Cross Timbers Two:

Jerry Stoll with Cross Timbers Two presented the plat for approval. Cavett inquired with Stoll to see if the Assessor or Treasurer’s Office has signed off on them. Stoll said they had been reviewed but not signed. Reding stated once that had been done then the board would sign off. No action taken.

Request for Traffic Control Signs:

None presented on this date.

Ingress and Egress Agreements:

None presented at this time.

Removal of Equipment items from Inventory:

This item was not on the agenda, so items could not be removed.

Appointment of Requisitioning and Receiving Officers:

None presented on this date.

Discussion and Possible Action on Financials:

Cash Appropriations:

The Clerk’s Office presented the Cash Appropriations as Certified by the Payne County Treasurer, May 1, 2019.

3	Alcoholic Bev. Tax	\$23,113.37
#0001	General	
#1102	Highway	\$364,439.51
#1103	CBRI - 105 Monies	\$36,808.61
#1201	911 Phone Fees	\$55,622.99
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$803.58
#1208	County Clerk Lien Fee	\$2,326.25
#1209	County Clerk RM&P	\$4,696.08
#1211	Court Fund Salaries & Fringe	\$31,560.42
	Court	

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$14,124.10
#1216	Health	
#1218	LEPC	
#1220	Resale Property	\$44,214.59
#1223	Sheriff Commissary	\$13,893.95
#1226	Sheriff Service Fee	\$115,263.21
#1227	Sheriff Training	\$5.96
#1228	Solid Waste Management	\$242.58
#1230	Treasurer Mortgage Cert	\$1,628.47
#1235	Donations	
#1237	Self Insurance Program	\$89,201.26
#1308	Extension 3/8 ST	\$24,443.96
#1310	Fair Maintenance 3/8 ST	\$66,470.80
#1311	General Govmnt 3/8 ST	\$52,212.75
#1313	Roads & Bridges 3/8 ST	\$183,820.04
#1315	Jail Debt 1/8 ST	\$112,706.91
#1321	Rural Fire 1/16 ST	\$58,559.93
#1327	Fire 3/8 ST	\$17,450.63
#1331	Jail Debt ¼ ST	\$220,868.57
#2000	Capital Projects	
#7202	Child Abuse Prevention	
#7205	Law Library	\$3,980.46
#7207	Mental Health	\$4,391.67
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$5,210.62
#7305	District Attorney Evidence	
#7402	Excess Resale	\$24.36
#7403	Unapportioned Revenue	
#7410	Protested Tax	\$156.66
#7501	Estray Cattle	\$26.92
#7603	Econ Dev Trust	

Transfer of Appropriations:

None presented on this date.

Purchase Orders:

Mathis stated before reading today's total she wanted to give Cavett the opportunity to discuss Purchase Order 5708 which was pulled out of the batch pay last week following the meeting per Cavett. Cavett had concerns with the Vendor needing additional insulation and going over the original bid amount. This was now opening up the possibility that another vendor could have beat their price if this was added to that original bid amount. Cavett stated when a bid price is given that is generally what the price stays at unless something changed on our end. Cavett had questions with why additional insulation was needed, were measurements wrong, etc. Mathis inquired on if it was a bid with Purchasing Agent Kyla McCombs. McCombs stated it was not a bid that our office had to do because it was under \$50,000 and on a public building so the only thing required was three phone quotes and/or bid proposals. Reding stated the reason that they discovered that they needed additional insulation was due to the weather and the original roof being blown off. Cavett would like to table this Purchase Order Number 5708 to allow Cavett time to visit with Oliver Roofing as well as Kuhn and Choplin who oversaw the project of the roof. Motion by Cavett to table Purchase Order 5708, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

The Clerk's office presented the following purchase orders for approval totaling \$242,132.15 this amount does not include PO 5708 for Oliver Roofing. 2018-2019 911 Phone 119, A T & T LONG DISTANCE, 16.38, MARCH BLANKET; 120, A T & T, 880.88, UTILITIES; 121, PIONEER TELEPHONE COOPERATIVE, 66.79, MAY BLANKET; Extension-ST 124, REED, KEITH, 125.90, TRAVEL; 125, B & C BUSINESS PRODUCTS, INC., 397.75, APRIL BLANKET; 126, OSU COOPERATIVE EXT. SRV., 18474.24, APRIL BLANKET; 127, OSU COOPERATIVE EXT. SRV., 123.04, APRIL BLANKET; 128, STANDLEY SYSTEMS, INC., 281.32, APRIL BLANKET; 129, WALMART COMMUNITY, 88.88, SUPPLIES; 130, FITZPATRICK SHELLY, 22.60, TRAVEL; Fair Main-ST 410, OKLA. NATURAL GAS, 310.24, UTILITIES; 411, CITY OF STILLWATER, 445.60, UTILITIES; 412, CITY OF STILLWATER, 3091.93, UTILITIES; 413, FRONTIER FIRE PROTECTION, 24.00, FIRE EXTINGUISHER SERVICE; 414, FALCO ALARM CO., INC., 450.00, ANNUAL FIRE INSPECTION; 415, MIDWEST DECORATING INC., 400.00, CURTAINS; 416, CHICKASAW TELECOMMUNICATION, 650.00, UTILITIES; 417, GRIMSLEYS, INC., 464.20, ICE MELT; 418, GRIMSLEYS, INC., 439.10, SUPPLIES; Fire- St 83, NAFECO, INC., 120.00, OVERAGE; 84, NAFECO, INC., 9498.80, OXYGEN TANK; General 3598, CREEK COUNTY JUVENILE JUSTICE CENTER, 100.00, JUVENILE DET; 3599, KINNUNEN SALES & RENTALS, INC, 350.00, LIFT RENTAL; 3600, THYSSENKRUPP ELEVATOR, 600.00, ELEVATOR MONTHLY MAINTENANCE; 3601, HUNZICKER BROTHERS, INC., 278.35, LIGHTING; 3602, STILLWATER NEWSPRESS, 382.46, APRIL BLANKET; 3603, CENTRAL RURAL, 728.04, APRIL BLANKET; 3604, WALMART COMMUNITY, 52.76, SUPPLIES; 3605, QUALITY WATER SERVICES, 29.40, APRIL BLANKET; 3606, STATE AUDITOR & INSPECTOR, 45766.00, AUDITING SERVICES; 3607, GRIMSLEYS, INC., 393.56, APRIL BLANKET; 3608, HILTON GARDEN INN, 282.00, HOTEL FOR CLASS; 3609, GRIMSLEYS, INC., 580.65, SUPPLIES & LABOR; 3610, FIRESTONE PAYMENT CENTER, 1969.83, TIRES & WASTE FEE; 3611, US CELLULAR, 280.30, MAY BLANKET; 3612, HUGHES, WANDA S., 0.00, PER DIEM; 3613, WHITWORTH-MURDOCK, VINCENT, 215.10, TRAVEL & PER DIEM; 3614, CHICKASAW TELECOMMUNICATION, 1264.26, UTILITIES; 3615, A T & T, 646.82,

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

UTILITIES; 3616, ROSS, CRYSTAL D., 320.58, TRAVEL & PER DIEM; 3617, BATTLES, BRUCE, 265.35, TRAVEL & PER DIEM; 3618, SCAUG, 800.00, SCAUG CONFERENCE; 3619, SCAUG, 700.00, REGISTRATION; 3620, SCAUG, 800.00, SCAUG CONFERENCE; 3621, R. K. BLACK, INC, 116.00, TONER; 3622, MERRIFIELD OFFICE SUPPLY, 329.00, PRINTHEAD; 3623, MERRIFIELD OFFICE SUPPLY, 215.87, LABELS; 3624, EDA, 176.13, SUBSCRIPTION EDA; 3625, OKLA. EMPLOYMENT, 2904.00, UNEMPLOYMENT BENEFITS; 3626, CHICKASAW TELECOMMUNICATION, 2293.96, UTILITIES; 3627, CENTRAL LAWN AND LANDSCAPE, 65.00, APRIL BLANKET; 3628, CENTRAL LAWN AND LANDSCAPE, 380.00, APRIL BLANKET; 3629, NORTHWEST DISTRICT ASSESSORS, 45.00, REGISTRATION; 3630, REPUBLIC SERVICES # 789, 96.00, APRIL BLANKET; 3631, CUSHING CITIZEN, 50.00, RENEWAL; Health 369, THE JOURNAL RECORD PUBLISHING CO., 160.00, OKLAHOMA WORKSHOP; 370, UNIVERSITY CLEANING SERVICES, 687.45, APRIL BLANKET; 371, FALCO ALARM CO., INC., 327.00, MONITORING SERVICES; 372, CENTERPOINT ENERGY, 136.86, UTILITIES; 373, CITY OF CUSHING, 449.94, UTILITIES; 374, WALMART COMMUNITY, 48.68, APRIL BLANKET; 375, WALMART COMMUNITY, 51.74, APRIL BLANKET; 376, THE MEADOWS CENTER FOR, 135.00, APRIL BLANKET; 377, HUCKABAY, JEREMY W., 675.00, APRIL BLANKET; 378, PEAK PEST SERVICES LLC, 200.00, APRIL BLANKET; 379, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICES; Highway 1346, DIRECT DISCOUNT TIRE, 175.26, BACKHOE TIRES; 1347, DUNHAM ASPHALT SERVICES, INC., 2189.60, COLD PATCH MATERIAL; 1348, WALMART COMMUNITY, 58.62, SUPPLIES; 1349, FASTENAL COMPANY, 14.35, FEBRUARY BLANKET; 1350, FASTENAL COMPANY, 7.63, MARCH BLANKET; 1351, FASTENAL COMPANY, 119.35, BLANKET; 1352, STILLWATER STEEL AND, 296.80, BOOM MOWER SKIDS; 1353, RAYS USED EQUIPMENT, 1475.00, PARTS; 1354, ALTERNATIVE CONSTRUCTION PARTS, 200.34, PARTS; 1355, G AND M BODY SHOP, INC., 2162.80, REPAIR; 1356, ALTERNATIVE CONSTRUCTION PARTS, 115.35, PARTS; 1357, FLEETPRIDE, INC., 765.82, PARTS; 1358, WILCOXSON OIL, 16205.34, DYED DIESEL; 1359, NAPA AUTO PARTS, 489.16, BATTERY; 1360, JIMS PIPEYARD, 300.00, TUBING; 1361, AHRBERG MILLING CO., 580.00, GRASS SEED; 1362, STEWART STONE, INC., 967.20, YARD CLEANUP; 1363, P & K EQUIPMENT, INC., 394.36, REPAIRS; 1364, REPUBLIC SERVICES # 789, 121.76, TRASH SERVICE; 1365, STEWART STONE, INC., 9858.00, CRUSHER RUN; 1366, STEWART STONE, INC., 9892.50, CRUSHER RUN; 1367, CITY OF CUSHING, 376.61, UTILITIES; 1368, STEWART STONE, INC., 9862.00, CRUSHER RUN; 1369, STEWART STONE, INC., 9881.00, CRUSHER RUN; 1370, A T & T MOBILITY, 104.62, UTILITIES; Jail-ST 456, QUALITY WATER SERVICES, 320.25, SALT BAGS; 457, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 120.27, PARTS; 458, QUALITY WATER SERVICES, 207.15, APRIL BLANKET; 459, STILLWATER MILL AGRI CENTER, 405.97, APRIL BLANKET; 460, B & L HEATING & AIR, 172.44, TEMP GAUGE; Rural Fire-ST 89, REPORTING SYSTEM INC., 2587.60, FIRE PACKAGE SUBSCRIPTION; SH Svc Fee 321, JOHN VANCE AUTO GROUP, 28230.00, VEHICLE; 322, WIN WHOLESALE COMMERCIAL, 732.71, APRIL BLANKET; 323, SYSCO FOOD, INC., 13578.55, APRIL BLANKET; 324, LOWES COMPANIES, INC., 615.61, APRIL BLANKET; 325, BEN E. KEITH OKLAHOMA, 13205.89, APRIL BLANKET; 326, ML STAFFING, LLC, 10400.00, BLOCK OF TIME; Motion by Cavett to approve Purchase Order upon signature, second by Blasier.

Blanket:

None presented on this date.

Tabled:

None presented on this date.

Disallowed:

None presented on this date.

Payroll/Longevity:

None presented on this date.

Monthly Reports of Officers:

The Clerk's Office presented the monthly reports of officers for the Treasurer's Office with their various accounts. The County Clerk is reporting a balance for the end of April of \$96,136.65 and the Assessor's Office has a balance of \$502.00. Motion by Cavett to acknowledge monthly reports of officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements by the Board:

None presented at this time.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented at this time.

Road Crossing:

None presented at this time.

New Business:

None presented on this date.

Adjournment:

Motion by Blasier to adjourn, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2019

Chairman _____

Commissioner _____

Commissioner _____