



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **April 29, 2019** at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room 200, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: 9:00 a.m.

The following members were present:

Chairman - Chris Reding, District 2, Vice-Chairman- Zach Cavett, Commissioner District 1, Rocky Blasier – Commissioner District 3, Cathy Chapman – Deputy County Clerk. Invocation by Zach Cavett, and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

The Clerk's Office presented minutes for April 22, 2019. Reding requested that it be removed from the minutes that he only wanted copies of Craig's employee Tammy Mathis's travel claim, he only asked for a travel claim according to Reding. Motion by Cavett to approve minutes as presented with correction, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the audience:

None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations:

2019-56- Asphalt Overlay- D-3: Commissioner Blasier District 3 selected Baily's paving as low bid. Motion by Blasier to approve Baily's paving, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier- Yes, Reding-Yes.

2019-57- Payne County Courthouse screw type chiller: Reding stated B&L was the lowest bidder. Reding motioned to accept B&L for purchase and installation of the chiller in the courthouse, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion and Possible Action on Reports from Officers and Boards:

Resolution 2019-06-D3 and ODOT re: Bridge #113: Blasier presented the resolution for the project, the resolution has been approved by A.D.A. Barto. This is a project agreement for CO RD (EW) over clear creek approx. 0.25 miles west of NS-320 local No. 113 by and between Payne County and the Oklahoma Department of Transportation. Motion to approve by Blasier, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval-Agreement between USDA-APHIS Wildlife Services and Payne County Board of Commissioners: Reding presented the annual agreement in the amount of \$2,400.00. Motion to approve the agreement by Cavett with Chairman signing on behalf of the board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action-Plat approval Cross Timbers Two: The developer presented the plat to the board. Cavett questioned the legal on the plat. The developer stated it would be corrected. Cavett requested that the plat have in bold letters the road will not be maintained by the county. Motion by Cavett to table, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval-Addendum from Falco Alarm Company for Payne County Health Department: Reding presented the addendum for the health department. The increase is to cover the cellular communicator. Motion to approve the addendum with Chairman signing on behalf of the board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action-Size and weight deputy for Sheriff's Department: Reding called on R.B. Hauf Sheriff to address the board. R.B. stated that Cavett would explain. Cavett stated that a previous OHP size and weight control officer is available, and all that the county would need is a set of scales, and if there is enough money in the county general for a salary, or the road districts could use money to pay salaries to utilize someone who is already trained. Cavett stated he would need to check with A.D.A. Barto about that. Cavett also stated this needs to be brought before the Budget Board to discuss the funding. No action taken by the board.

Discussion/Possible Action-Use of County building formerly used by MPower: Reding noted that the Environmental Enforcement Department moved all of the furniture and equipment to the middle of the facility. Reding thanked them for their work. Colin Campbell from the Expo addressed the board. The Expo would like to have more storage, District 3 would like to have offices, etc. Colin stated the Extension office would like to use the building for events, projects, etc. Cavett asked if the stuff stored would need to be climate controlled, Colin stated no, it is not now. Plans need to be worked out as far as utility bills, etc. Cavett discussed leasing by square foot like ACCO does and the Expo center can manage that. Reding asked who would do scheduling for room rentals, Colin thought that would be Extension, or if it was an outside event for the Expo, he would work that out with Nathan. Extension will utilize the majority of the building; the Expo really just needs storage.

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Cavett asked what they were going to do with the items in the building. Cavett stated the individual who owns the vending machine called him, he told the individual to call District 2, Reding has not checked his messages, but will check. Environmental Enforcement wanted the power jack if available. Cavett cautioned everyone to make sure that the equipment is not owned by someone else like the vending machines. Cavett is fine with asking all of the county offices if they would like to have anything in the building. Reding would like to look at online auctions. No action taken by the board.

Request for Traffic Control Signs:

None presented on this date.

Ingress and Egress Agreements:

District-3 presented an agreement with Bill Furman 4604 Furman Lane. Taking material that was washed off of road into Bill Furman's property. T20N, R2E, S32 NW ¼. Motion to approve as presented by Blasier, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Removal of Equipment items from Inventory:

None presented on this date.

Appointment of Requisitioning and Receiving Officers:

None presented on this date.

Discussion and Possible Action on Financials:

Cash Appropriations:

None presented on this date.

Transfer of Appropriations:

None presented on this date.

Purchase Orders: The Clerk's office presented the following purchase orders for approval totaling \$149,145.57. 2018-2019911 Phone 117, A T & T, 1323.00, APRIL BLANKET; 118, A T & T, 7184.38, UTILITIES; Extension-ST 123, FARM & RANCH LIVING, 12.98, SUBSCRIPTION RENEWAL; FairMain-ST 409, P & K EQUIPMENT, INC., 1574.72, PARTS & SUPPLIES; Fire- St 78, OG&E, 377.37, UTILITIES; 79, NAFECO, INC., 892.00, FLOW TEST & INSPECTION; 80, CHIEF FIRE AND SAFETY, INC, 890.00, PARTS; 81, DIRECT DISCOUNT TIRE, 772.90, TIRES & WASTE FEE; 82, VERIZON WIRELESS, 160.04, UTILITIES; General 3587, WALMART COMMUNITY, 33.63, SUPPLIES; 3588, B & C BUSINESS PRODUCTS, INC., 1019.70, COPY PAPER; 3589, HUNZICKER BROTHERS, INC., 163.66, LIGHTING; 3590, HUNZICKER BROTHERS, INC., 222.68, LIGHTING; 3591, BEASLEY TECHNOLOGY, INC., 2974.80, MICROSOFT OFFICE 365 RENEWAL; 3592, GRAFIX SHOPPE, 363.96, GRAPHIC KIT; 3593, WALKER COMPANIES, 77.50, NOTARY RENEWAL; 3594, HELEY, DONNA, 73.08, MILEAGE REIMBURSEMENT; 3595, BEASLEY TECHNOLOGY, INC., 364.16, WEBSITES SERVICES; 3596, WEDEL, RANDY, 7.42, TRAVEL; 3597, KINNUNEN SALES & RENTALS, INC, 228.36, BATTERIES; General Govt-ST 56, OLIVER ROOFING LLC, 27837.00, LABOR & MATERIALS; 57, OLIVER ROOFING LLC, 0.00, OVERAGE PURCHASE ORDER; Health 356, STILLWATER MEDICAL CENTER, 180.00, FEBRUARY BLANKET; 357, HANCOCK PLUMBING LLC, 279.24, REPAIR; 358, CHILDRENS CENTER REHABILITATION HOSPITAL, 35.00, REGISTRATION; 359, OTIS ELEVATOR COMPANY, 110.51, MAINTENANCE AGREEMENT; 360, HILLCREST HOSPITAL CUSHING, 180.00, MARCH BLANKET; 361, BIRCH COMMUNICATION, INC, 514.52, UTILITIES; 362, A T & T MOBILITY, 284.83, UTILITIES; 363, OKLA. NATURAL GAS, 222.22, UTILITIES; 364, A T & T, 1697.67, UTILITIES; 365, A & M STORAGE, 80.00, STORAGE UNIT; 366, MAIN, BRYCE, 300.00, MARCH BLANKET; 367, MAIN, BRYCE, 266.00, TRAVEL; 368, CITY OF STILLWATER, 1836.79, UTILITIES; Highway 1331, STEWART STONE, INC., 10769.55, CRUSHER RUN; 1332, STEWART STONE, INC., 10869.10, CRUSHER RUN; 1333, BISON SUPPLY LLC, 261.94, SUPPLIES; 1334, A T & T MOBILITY, 97.97, UTILITIES; 1335, BOUNDARIES A LAND SURVEYING, 4200.00, SURVEYING SERVICES; 1336, BOUNDARIES A LAND SURVEYING, 1200.00, RIGHT OF WAY STAKING; 1337, CUSHING ELECTRONICS LLC, 8.99, BATTERY; 1338, GFL ENVIRONMENTAL SERVICES, 1368.00, HYDROVAC; 1339, IRWIN TRAILER LLC, 596.47, PARTS; 1340, ALTERNATIVE CONSTRUCTION PARTS, 427.98, PARTS; 1341, WILCOXSON OIL, 15455.25, DYED DIESEL; 1342, NAPA AUTO PARTS, 718.52, FILTERS; 1343, FASTENAL COMPANY, 72.37, MARCH BLANKET; 1344, 2TALK LLC, 58.95, UTILITIES; 1345, WALMART COMMUNITY, 147.13, APRIL BLANKET; Jail-ST 447, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 160.78, PARTS; 448, GRIMSLEYS, INC., 1281.29, SUPPLIES; 449, STAPLES, 320.77, SUPPLIES; 450, OKLA. NATURAL GAS, 393.14, UTILITIES; 451, WALMART COMMUNITY, 145.49, SUPPLIES; 452, COOKS CORRECTIONAL, 243.00, SUPPLIES; 453, AADVANTAGE LAUNDRY SYSTEMS, 137.42, PARTS; 454, KINNUNEN SALES & RENTALS, INC, 84.94, CABLE CLUTCH; 455, WIN WHOLESALE COMMERCIAL, 1251.60, LIGHT BULBS; ML Fee 35, QUALITY WATER SERVICES, 35.00, WATER FILTER; 36, OKLAHOMA PRESS SERVICE, 50.00, OPEN MEETING BOOKS; RM&P 44, BEASLEY TECHNOLOGY, INC., 965.00, WARRANTY RENEWAL; Rural Fire-ST 83, NORTHERN SAFETY INC, 1780.50, SUPPLIES; 84, J AND J CUSTOM FIRE INC, 6901.78, PARTS AND LABOR; 85, MYDER FIRE SUPPORT SERVICES, 1025.00, PUMP TESTING; 86, CHIEF FIRE AND SAFETY, INC, 3490.00, BUNKER GEAR; 87, CITY OF YALE, 200.52, UTILITIES; 88, COWBOY TIRE LLC, 130.00, TIRE REPAIRS; SH Svc Fee 317, BOB HOWARD DODGE, 24882.00, DODGE CHARGER; 318, KINNUNEN SALES & RENTALS, INC, 75.00, RENTAL; 319, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES; 320, MILLER, DEE, 4125.00 BLOCK OF TIME;

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Blanket:

The Clerk's office presented blankets for various departments in the amount of \$260,563.80.

Tabled:

None presented on this date.

Disallowed:

None presented on this date.

Payroll/Longevity:

The Clerk's office presented payroll in the amount of \$743,413.18.

Motion to approve purchase orders upon signature by Cavett, second Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers:

None presented on this date.

Public Announcements by the Board:

None presented at this time.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented at this time.

Road Crossing:

District 1 presented a temporary crossing with Tytan Poly Services LLC. Fresh water line. 1600 feet N. of E68th and Mehan Rd. Cavett stated they paid \$500.00 for a late fee. Motion to approve by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

New Business:

None presented on this date.

Adjournment:

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2019

Chairman_____

Commissioner_____

Commissioner_____